



The Corporation of the Township of Billings
Council Meeting Minutes
February 7, 2023 7:00 p.m.
Park Centre – 39 Henry Drive, Kagawong

Council Present

Bryan Barker, Mayor
David Hillyard, Deputy Mayor
Jim Cahill, Councillor
Vince Grogan, Councillor
Michael Hunt, Councillor

Staff Present

Emily Dance, CAO/Clerk
Cheryl McCulligh, Treasurer
Todd Gordon, Municipal Project Manager
Arthur Moran, By-Law / Health and Safety

1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00 p.m.

2. Approval of Agenda

2023-40

Moved by: Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves the agenda as presented.
Carried.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

4.1. Regular Council Meeting – January 17th, 2023

4.2. Special Council Meeting – January 31st, 2023

2023-41

Moved by Grogan Seconded by: Hillyard

THAT the January 17th, 2023 Regular Council Meeting Minutes and the January 31st, 2023 Special Meeting Minutes be adopted as presented.

Carried.

5. Delegation

5.1. Municipal Property Assessment Corporation (MPAC)



Council received a presentation from Jeremy Cormier, Account Manager MPAC on the role of MPAC, how properties are assessed, resolving assessment concerns, property taxes and the implementation of the reassessment.

6. Committee Reports

6.1. Members of Council were provided with an opportunity to report on Committee and Board meetings.

6.1.1. Manitoulin Sudbury District Services Board 2022 Third Quarter Reports 2023-42

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

7. Staff Reports

7.1. TR-2023-02-03 – Municipal Property Assessment Information 2023-43

Moved by Cahill Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report TR-2023-02-03.

Carried.

7.2. TR-2023-02-04 – Municipal Insurance Renewal 2023-44

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report TR-2023-02-04 AND approves the 2023 Municipal Insurance Renewal Proposal with Marsh Canada in the amount of \$65,482 AND FURTHER directs staff to investigate cyber security measures.

Carried.

7.3. BE-2023-02-02 – Wild Turkey Concerns 2023-45

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report BE-2023-02-02 AND directs staff to draft a letter on behalf of Council requesting further action from the Ministry of Natural Resources and Forestry regarding the wild turkey concerns in Kagawong.

Carried.

7.4. CLK-2023-02-03 – Parks, Recreation and Wellness Committee Recommendations



2023-46

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CLK-2023-02-03 AND approves the request of the Parks, Recreation and Wellness Committee's of \$500 to host a Family Day Skate and Slide Event on Monday February 20th, 2023 AND FURTHER authorizes the closure of Henry Drive for the event.

Carried.

Moved by Hunt Seconded by Cahill

2023-47

THAT the Township of Billings Council hereby directs staff to draft a letter to Central Manitoulin to inquire on the purchase of a used ice re-surfacer AND FURTHER provide a staff report regarding the feasibility

Carried.

7.5. CLK-2023-02-04 – Outdoor Rink Project Final Report

2023-48

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby receives for information Report CLK-2023-02-04 regarding the outdoor rink.

Carried.

2023-49

Moved by: Hillyard Seconded by: Grogan

THAT the Township of Billings Council hereby approves the recommendation to set the Kagawong Market vendor fee rate at \$15 per table per week.

Carried.

7.6. CLK-2023-02-05 – Canada Post Community Foundation Grant

2023-50

Moved by: Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby approves Report CLK-2023-02-05 AND directs staff to apply to the Canada Post Community Foundation Grant for an initiative that will support making a difference in the lives of children and youth.

Carried.

7.7. MPM-2023-02-04 – Fire Hall Update (4)

2023-51

Moved by: Grogan Seconded by: Hunt



THAT the Township of Billings Council hereby receives for information Report No. MPM-2023-02-04 AND FURTHER selects roof design of the majority of firefighters for submission to Tulloch, project engineers.

Carried.

7.8. CAO-2023-02-06 – Communications and Public Engagement Policies
2023-52

Moved by: Grogan Seconded by: Hillyard

THAT the Township of Billings Council hereby approves Report CAO-2023-02-06 AND approves the Communications Policy and Public Engagement Policy AND FURTHER that the policies be reviewed annually AND FURTHER authorizes the appropriate By-Laws coming forward.

Carried.

7.9. ECD-2023-02-01 – RED Grant Funding and Western Economic Development
Update
2023-53

Moved by: Grogan Seconded by: Cahill

THAT the Township of Billings Council hereby approves Report ECD-2023-02-01 AND authorizes staff apply to RED grant funding for 50% funding for a new Corporate Website to promote economic development in the Township of Billings AND FURTHER authorize the remaining 50% be brought forward during 2023 budget deliberations.

Carried.

2023-54

Moved by: Grogan Seconded by: Hunt

THAT the Township of Billings Council hereby grants 2023 pre-budget approval for a \$100 donation in support of Western Manitoulin Economic Development Volunteer Fair.

Carried.

8. Correspondence Requiring Direction

8.1. Central Manitoulin letter dated January 20, 2023 regarding a request to accept their waste on a temporary short-term basis.

2023-55

Moved by: Grogan Seconded by Hunt

THAT the Township of Billings Council hereby receives the letter from the Municipality of Central Manitoulin dated January 20, 2023 AND as per the Kagawong Landfill Certificate of Approval from the Ministry of the Environment will not accept waste from the Municipality of Central Manitoulin.

Carried.



8.2. Request from Nic's Farm and Vineyard (supplementary request)
2023-56

Moved by: Grogan Seconded by: Cahill

THAT the Township of Billings Council hereby confirms that there are no objections with Nicolas Harfield of Nic's Farm and Vineyard booking the upper portion of the Kagawong Park Centre at 39 Henry Drive in Kagawong, ON, on February 24th, 2023 for a private event AND deems the event as municipally significant.

Carried.

8.3. Elemental Festival 2023 In-Kind Support
2023-57

Moved by: Hunt Seconded by: Grogan

THAT the Township of Billings Council hereby receives the letter from 4elements dated January 31, 2023 AND authorizes in-kind support for the 2023 Elemental Festival organized by 4Elements Living Arts, in the form of free rental of the Park Centre and Old Church on the Hill for September 23-24, 2023 (value of \$904).

Carried.

9. Information

9.1. Municipal Property Assessment Corporation - MPAC's 2022 Municipal Partnership Report. The report provides a high-level summary of MPAC's 2022 municipal-focused activities.

9.2. Ministry of Transportation – Notice of Study Completion – Hwy 6 Little Current Swing Bridge Study- A copy of the Transportation Environmental Study Report is available for public review between January 25 and February 24, 2023 at various locations including the Township of Billings Office. More information on the project can be found at <http://www.swingbridgestudy.ca/>

9.3. Project Lifesaver Donor Update

9.4. Public Health Sudbury Board Member Remuneration

2023-58

Moved by: Grogan Seconded by: Cahill

THAT the Township of Billings Council hereby receives for information all items listed in Section 9.

Carried.

10. Accounts for Payment

10.1. Accounts for Payment to February 2nd, 2023
2023-59

Moved by Hunt Seconded by Grogan



THAT the Township of Billings Council hereby approves, ratifies, and confirms the January 19th – February 2nd, 2023 Accounts for Payment as presented.

Carried.

11. By-Laws and Agreements

11.1. By-Law No. 2023-07 Council Code of Conduct
2023-60

Moved by: Grogan Seconded by: Hillyard

THAT By-Law No. 2023-07 being a By-law to Establish a Code of Conduct for Council and Local Boards for the Township of Billings be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

11.2. By-Law No. 2023-08 Establish the Office of the Integrity Commissioner
2023-61

Moved by: Hunt Seconded by: Cahill

THAT By-Law No. 2023-08 being a By-law to Establish the Office of the Integrity Commissioner for the Township of Billings be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

11.3. By-Law No. 2023-09 Integrity Commissioner Agreement E4m
2023-62

Moved by: Hunt Seconded by: Hillyard

THAT By-Law No. 2023-09 being a By-law to Appoint E4m as the Integrity Commissioner for the Township of Billings be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

11.4. By-Law No. 2023-10 Procedural By-Law Amendment (1)
2023-63

Moved by: Grogan Seconded by: Cahill

THAT By-Law No. 2023-10 being a By-law to Amend the Procedural By-Law be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

11.5. By-Law No. 2023-11 Kagawong Pedestrian Bridge Construction
Agreement By-Law

2023-64

Moved by: Hunt Seconded by: Grogan



THAT By-Law No. 2023-11 being a By-law to Enter into an Agreement for the Kagawong Pedestrian Bridge be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

12. Notice of Motions

None.

13. Closed Session

None.

14. Confirmatory By-Law

14.1. By-Law No. 2023-12 being the February 7th, 2023 Confirmatory By-Law 2023-65

Moved by Grogan Seconded by: Hunt

THAT By-Law No. 2023-12 being the February 7th, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 7th day of February, 2023.

Carried.

15. Adjournment


15.1. Motion to Adjourn

2023-66

Moved by Seconded by

THAT the Township of Billings Council hereby adjourns at 8:54p.m.

Carried.



Mayor Bryan Barker



CAO/Clerk Emily Dance