

CORPORATION OF THE
TOWNSHIP OF BILLINGS

AGENDA

April 6, 2021 7:30 p.m.

Electronic Meeting

1. OPEN
2. APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
 - a) March 15, 2021
5. DELEGATIONS
6. COMMITTEE REPORTS
 - a) Economic Development Committee Report
 - b) Seniors and Long-Term Care Advocacy Webinar Report
 - c) Climate Action Committee Report
 - d) Community Policing Association Committee Report
 - e) Lake Kagawong Resource Committee
 - f) Library Board Committee Report
7. OLD BUSINESS
 - a) Noise By-Law 2021-12
 - b) Kagawong River Pedestrian Bridge
8. NEW BUSINESS
 - a) COVID-19 Response Update
 - b) Alyssa Spooner – Health Care Worker Recruitment Donation
 - c) 4Elements request
 - d) By-law 2021-14 Fire Safety Grant Funding Agreement and Application

- e) Letter from the Honourable Sylvia Jones, Solicitor General, OPP Detachment Boards
- f) Hard Surfacing Tenders
- g) Fire Department Appointments
- h) Strategic Planning 2022-2025
- i) Parks, Recreation and Wellness Recommendation Re: Construction on Outdoor Rink
- j) Parks, Recreation and Wellness Recommendation Re: Advertising Plan for Outdoor Rink
- k) National Volunteer Appreciation Week April 18-24, 2021
- l) Main Street Construction Update

9. CORRESPONDENCE

- a) Emergency Management and Civil Protection Act 2020 compliance results

10. INFORMATION

- a) Economic Development Committee Minutes March 10, 2021
- b) South Glengarry Resolution
- c) COVID-19 Relief Funding for Municipalities Program
- d) March 12, 2021 Memo from General Hillier Re: COVID-19 Vaccination Distribution Task Force
- e) Memo from Deputy Minister
- f) Public Health Agency of Canada – Peace Officer Assistance
- g) Parks, Recreation & Wellness Committee March 22, 2021 Minutes
- h) Little Current Swing Bridge Study
- i) Memo from the Ministry of Municipal Affairs and Housing Re: Changes to Capacity Limit and Vaccination Roll Out to First Responders

- j) Memo from Deputy Minister Re: Amendments to Stay at home order
- k) March 26, 2021 Memo from General Hillier Re: COVID-19 Vaccine Distribution Task Force
- l) Bill C-21
- m) Ontario Cannabis Legalization Implementation Fund
- n) Lake Kagawong Resource Committee Minutes March 25, 2021
- o) Parks, Recreation and Wellness Committee Minutes March 29, 2021
- p) Climate Action Committee Minutes March 24, 2021

- 11. ACCOUNTS FOR PAYMENT
- 12. CLOSED SESSION
- 13. CONFIRMING BY-LAW
- 14. ADJOURNMENT

Memorandum

To: Mayor, Council
cc: Staff, Public
From: Staff
Date: April 1, 2021
RE: April 06, 2021 Council Meeting

5. Delegations

6. Committee Reports

a) Economic Development Committee Report

Please see report provided by Sharon Alkenbrack which is contained in the agenda package.

b) Seniors and Long-Term Care Advocacy Webinar Report

Please see report provided by Sharon Jackson which is contained in the agenda package.

c) Climate Action Committee Report

Please see report provided by Bryan Barker which is contained in the agenda package.

d) Community Policing Association Committee

Please see report provided by Bryan Barker which is contained in the agenda package.

e) Lake Kagawong Resource Committee

Please see report provided by Bryan Barker which is contained in the agenda package.

f) Library Board Meeting

Please see report provided by Michael Hunt which is contained in the agenda package.

7. Old Business

a) Noise By-Law 2021-12

Please see report provided by Arthur Moran, By-law Enforcement Officer, which is contained in the agenda package.

Recommendation:

That Council give By-law 2021-12, being a by-law to regulate noise be given second and third reading and enacted.

b) Kagawong River Pedestrian Bridge

The EDO and Deputy Clerk spent an hour with Seija Deschene from Manitoulin Streams, exploring the river and determined a potential alternative bridge location a little North of the current location (closer to

the Rivermouth). Staff would like approval to issue a targeted RFP for bridge engineering including final site specifics, such that we have an engineered project ready if/when we can find funding for this project.

Recommendation:

That Council approve the issuing of a targeted RFP for pedestrian bridge design and engineering for the Kagawong River trails.

8. New Business

a) Covid 19 Response Update

Megan Bonenfant will present an update on Covid 19.

Recommendation:

That Council accept the quote from Cancom Security to supply uniformed guards to cover off the smelt run from April 9-25, 2021 from 8pm to 8am at an estimated cost of \$18,000.

b) Alyssa Spooney – Health Care Worker Recruitment Donation

Alyssa Spooney gave a presentation at the March 15, 2021 Regular Council Meeting and is seeking donations for Health Care Worker Recruitment Program for Manitoulin Island.

Recommendation:

That Council add \$3000 in the draft 2021 budget for Health Care Worker Recruitment on Manitoulin Island.

c) 4elements Request

4elements has requested permission, in partnership with Lisa Hamalainen, to provide a community arts project in Kagawong during the 2021 Elemental Festival.

Recommendation:

That Council approve the request from 4elements to allow them, in partnership with Lisa Hamalainen, to provide a community arts project in Kagawong during the 2021 Elemental Festival provided that the Township is a named insured and follow all Covid-19 protocols that are in place at that time.

d) 2021-14 Fire Safety Grant Transfer Payment Agreement by-law

Please review the attached by-law and agreement for the approved fire safety grant funding

Recommendation:

That Council give by-law 2021-14, being a by-law to enter into a transfer payment agreement with Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal three readings and enact it.

e) Letter from the Honourable Sylvia Jones, Solicitor General, OPP Detachment Boards

Please review update on the new Ontario Provincial Police (OPP) detachment boards under the Community Safety and Policing Act, 2019 (CSPA). Staff would like Council to review and submit any questions or concerns as soon as possible.

Recommendation:

That Council review and send questions to staff to discuss under Old Business during the next Council Meeting on April 19th, 2021.

f) Hard Surfacing Tenders

Public Works is preparing the information to join the Manitoulin/Espanola/North Shore group tender for 6.2 km of hard surfacing for 1 km on A Range double surfaced, 3.6 km on Monument Road single surface and 0.6 km on Old Mill Road single surface, for an estimated cost of \$120,000, some of which will be paid for by Gas Tax.

Recommendation:

That Council authorize Public Works to participate in group tendering for 6.2 km of hard surfacing.

g) Fire Department Appointments

Tyler Olmstead and Sandra Cook have applied to join the Billings Volunteer Fire Department.

Recommendation:

That Council accept both Tyler Olmstead and Sandra Cook's applications to the Billings Volunteer Fire Department and once all necessary documents have been received.

h) Strategic Planning 2022-2025

The EDO would like to have a discussion with Council about process and scheduling for Strategic Planning:

- Given the COVID-19 Pandemic status, it is very likely that we will have to rely heavily on virtual meetings and surveying to maximize public input.
- We *may* be fortunate in being able to have some in-person consultations, through the later half of the summer
- Looking at the situation optimistically, getting good survey information will allow effective, focused discussion, if/when we can do some in-person consultation. And if not, it will still potentially make for more effective virtual meetings.
- The strategic planning process *will* add to Council's workload over the coming months. I would expect to have at least one early-stage dedicated strategic planning meeting of Council in early to mid-May. If possible, I would like to schedule an initial dedicated meeting, in May, at this meeting of Council (April 6th), so please have your calendars ready, and be prepared to attempt to set a date.
- I plan to begin survey development in the next couple of weeks, with survey implementation taking place through June, July, and August.

Recommendation:

That Council sets an early-stage strategic planning meeting on *[insert date]* at 7:00pm.

i) Parks, Recreation and Wellness Recommendation Re: Construction on Outdoor Rink

The Parks, Recreation and Wellness Committee would like to have construction start as soon as possible on the Outdoor Rink. The committee is concerned about delaying the construction start date until the results of the Canada Healthy Communities Initiative on May 14th, 2021. The committee understands that any funds spent before grant awarding will not be eligible under the grant budget. There is no guarantee that the township will be successful in the grant application and waiting until May 14th may be too late to ensure that the outdoor rink will be ready and usable for the 2021-2022 season.

Recommendation:

That Council approve the recommendation as presented by the Parks, Recreation and Wellness Committee for H & R Noble Construction to proceed with prep work and retaining wall construction at the Outdoor Rink.

j) Parks, Recreation and Wellness Recommendation Re: Advertising Plan for Outdoor Rink

The Parks, Recreation and Wellness Committee would like to start selling advertising space on the boards at the Outdoor Rink.

Recommendation:

That Council approve the recommendation as presented by the Parks, Recreation and Wellness Committee to start selling rink board advertising at a cost of \$500 for the first year and \$200 a year for every year after that.

k) National Volunteer Appreciation Week April 18-24, 2021

The Expositor & Recorder will be acknowledging National Volunteer Appreciation Week in the April 21st issue of the Expositor and the April 23th issue of the Recorder. Volunteer week runs from April 18th – 24th. This special section is an excellent opportunity to publicly acknowledge volunteers for all the great work they do.

Recommendation:

That Council authorizes the purchase of a ¼ page advertisement in both the Expositor (\$208.11 plus hst) and the Recorder (\$166.50 plus hst) for a total of \$374.61 for National Volunteer Appreciation Week.

l) Main Street Construction Update

Contaminated fill mitigation – dewatering assessment

- As part of the process of dealing with the contaminated material in the existing roadbed at the North end of the project – in the vicinity of the Anglican Church – our Engineering firm has indicated that the dewatering/treatment contractor will need to conduct pump-down testing to determine capacity during the mitigation process. We have not yet received quotes on this cost, but we expect them by mid-week. This work will be administered through a change-order. Once quotes are received, we want to act quickly to have this work done.

Public Consultation

- As Council should now be aware, we have planned a virtual public consultation meeting for April 15th, which will give residents and businesses an opportunity to hear from, and speak with the engineering project manager, and the project manager for Dennis Gratton Construction. Yes, this consultation is slightly after the official start-date, but we don't expect activity to swing into "high-gear" until after the consultation. Gratton has already been doing prep work. This bodes well for our project timing: the sooner things get underway, the sooner (hopefully), the project will be completed.

9. Correspondence

a) Emergency Management and Civil Protection Act 2020 compliance results

Please review the attached letter of compliance for 2020.

10. Information

There are a number of items attached for Council's information. Council may move any of these items to new business during the agenda approval for discussion at this meeting, or request that an item(s) be included on a future agenda for discussion.

- a) Economic Development Committee Minutes
- b) South Glengarry Resolution
- c) COVID-19 Relief Funding for Municipalities Program

- d) March 12, 2021 Memo from General Hillier Re: COVID-19 Vaccination Distribution Task Force
- e) Memo from Deputy Minister
- f) Public Health Agency of Canada – Peace Officer Assistance
- g) Parks, Recreation & Wellness Committee March 22, 2021 Minutes
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- l) Bill C-21
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- n) Lake Kagawong Resource Committee Minutes March 25, 2021
- o) Parks, Recreation and Wellness Committee Minutes March 29, 2021
- p) Climate Action Committee Minutes March 24, 2021

The Corporation of the
Township of Billings
Regular Meeting

March 15, 2021

Electronic Meeting

Present: Mayor Anderson, Councillors Sharon Alkenbrack, Bryan Barker, Michael Hunt and Sharon Jackson

Staff: Todd Gordon, Economic Development Officer; Kathy McDonald, CAO/Clerk; Tiana Mills, Deputy Clerk; Megan Bonenfant, CEMC

Media: Tom Sasvari

Members of the General Public

1. Open

2021-97 Hunt - Alkenbrack

BE IT RESOLVED that this regular meeting of Council be opened with a quorum present at 7:30 p.m. with Mayor Anderson presiding.

Carried

2. Approval of the Agenda

2021-98 Barker - Jackson

BE IT RESOLVED that the agenda for the March 15, 2021 regular meeting of Council be accepted as presented.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

2021-99 Hunt - Alkenbrack

BE IT RESOLVED that the minutes of the March 2, 2021 regular meeting of Council be accepted as presented.

Carried

2021-100 Barker - Jackson

BE IT RESOLVED that the amended minutes of the February 16, 2021 regular meeting of Council be accepted as presented.

Carried

5. Delegations

a) Alyssa Spooner – Health Care Worker Recruitment

Council received the presentation

6. Committee Reports

a) S. Jackson – PRW Feb 22 Report

Council received the report

b) I. Anderson – MMA Report

Council received the report

c) B. Barker – CAC Feb 24 Report

Council received report

d) B. Barker – OGRA Conference Report

Council received report

7. Old Business

a) Broadband update

Council received the update from the Economic Development Officer.

b) Capital Project update

Council received the update from the Economic Development Officer.

8. New Business

a) COVID-19 response update

Megan Bonenfant, CEMC presented Council with a Covid-19 Update.

b) 2020 Kagawong Water Treatment Plant Summary and Annual Report

2021-101 Hunt - Barker

BE IT RESOLVED that Council acknowledges receipt of the 2020 Kagawong Water Treatment Plant Summary and Annual Report.

Carried

c) Township of Perry – Prioritize children and child care

2021-102 Barker - Jackson

BE IT RESOLVED that Billings Township supports the Town of Carleton Place and Township of Perry resolution requesting the Government of Ontario to:

- a) prioritize children and childcare as part of its overall post pandemic recovery plan;
- b) develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed childcare and early learning education; and
- c) provide increased funding to childcare reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector; and,

BE IT FURTHER RESOLVED that a copy of this resolution be sent to The Honorable Ahmed Hussen, Minister of Families, Children and Social Development and to the Honourable Stephen Lecce, Minister of Education, MPP Michael Mantha, the Town of Carleton Place and the Township of Perry.

Carried

d) Manitoulin Planning Board Notice of Application for Consent File B02-21 and B03-21.

2021-103 Hunt - Alkenbrack

BE IT RESOLVED that the Township of Billings has no comment or concerns regarding Planning Board Consent File B02-21 and B03-21 and recommends that consent be given.

Carried

e) Tourism Adaption Strategy

2021-104 Alkenbrack - Jackson

BE IT RESOLVED that Council supports the Regional EDO Group's "Tourism Adaption Research" Project and allocate \$1200 in the 2021 budget to support this initiative.

Carried

f) Lone Worker App

2021-105 Barker - Hunt

BE IT RESOLVED that Council instruct staff to purchase the Lone Worker App and have it installed on all municipal owned phones and those phones of any worker that may be working alone, as outlined in the memo.

Carried

g) Municipal Energy Plan Funding extension request

2021-106 Jackson - Hunt

BE IT RESOLVED that Council instruct the CAO/Clerk to send a letter to Josh Shook, Project Advisor, Ministry of Energy, Northern Development and Mines to request an extension of the funding provided under the Municipal Energy Plan program.

Carried

h) Kagawong River trail bridge

2021-107 Barker - Alkenbrack

BE IT RESOLVED that Council directs staff to find and hire a company to assist in finding a location for the Kagawong River Trail pedestrian bridge.

Carried

i) 4elements request

2021-108 Hunt - Barker

BE IT RESOLVED that Council approves the request from 4elements to allow them to use the Park Centre parking lot for the Elemental Festival 2021 on September 25, 2021 provided that they follow all of the COVID-19 protocols that are in place at that time.

Carried

j) Noise by-law 2021-12

2021-109 Barker - Alkenbrack

BE IT RESOLVED that By-Law 2021-12, being a by-law to regulate noise be given first reading.

Carried

k) Recommendation from the Climate Action Committee

2021-110 Barker - Jackson

BE IT RESOLVED that Council approves the continuation of the Central Manitoulin/Billings climate change partnership resources, including, but not limited to sharing staff resource (job title, salary, hours etc. to be determined) and maintain Council Climate Action Committee(s) once the current FCM/MEP grant is concluded.

Carried

9. Correspondence

None

10. Information

a) District Services Board 4th Quarter Report

Council received report

b) Northern Ontario Service Deliverers Assoc. news release

Council received report

c) Correspondence from Honourable Steven Clark

Council received report

d) Manitoulin North Shore Federation of Agriculture

Council received report

e) Climate Action Committee draft February 24, 2021 meeting minutes

Council received minutes

11. Accounts for Payment

2021-111 Hunt - Alkenbrack

BE IT RESOLVED THAT Council Authorizes the following accounts for payment:

General Accounts \$94,956.46

and that cheques numbers 6664 to 6678 be authorized for signing as described in the attached register.

Carried

12. Closed Session

None

13. Confirming By-law

2021-112 Jackson - Alkenbrack

BE IT RESOLVED that By-Law 2021-13 being a by-law to confirm the proceedings of Council be given first, second, third reading and enacted.

Carried

14. Adjournment

2021-113 Barker - Hunt

BE IT RESOLVED that this regular meeting of Council be adjourned at 9:12 p.m.

Carried

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

03/16/21:tm

COMMITTEE REPORT

Committee: EDC

Date of Meeting: March 10/21

Planter/bench update

Approximately 50 flower/bench units have been made, Todd is in communication with the flower planters

Brochure

Todd in discussion with Kendra Edwards

Poetry and Art boxes:

Discussion of contents of boxes and what will be used for the art boxes, further investigation for the type of box to be used for the art.

Winter Tourism:

The members discussed the need for a winter brochure as many of our businesses are open during the winter and a brochure might support them.

Economic Development:

A discussion on business development, where new businesses could locate as our community lacks retail space, what could be used for retail space. More discussion and ideas will come as we develop a strategy.

Memorandum

To: Members of Billings Council, Staff and Public

From: Sharon Jackson, Councillor

Date: March 26, 2021

RE: Seniors and Long-Term Care Advocacy webinar - March 24, 2021

Highlights/Matters of Interest

The webinar was hosted by Amber Campbell, AMO policy advisor with guest moderators AMO Director of Policy Monika Turner and AMO's Social & Health policy advisor Michael Jacek along with panelists Cathy Granger, Lisa Levin, Kelly Pender and Jane Sinclair.

The municipal role in the health system comes with a sizeable contribution from municipal property taxpayers, although Ms Turner stated that "property tax dollars were never intended to pay for health care. We were not part of the plan; we were given it rather than helping co-design it".

Municipal governments contributed \$2.3 billion for health costs in 2018, an increase of 40% + over nine years. This does not include support services like social services, housing and recreation.

Long term care, public health and paramedic services are all co-funded services with the province; each facing tremendous cost pressures. Any changes in health care, including long term care, will affect municipal governments and taxpayers.

There are currently 38,000 people on a wait list to access a long-term care bed. The commitment announced in late November 2020 of the increase in average daily hours of care builds on supports for long term care.

Ontario's action plan to protect people's health and our economy was announced as part of the 2021 budget on March 24.

Some of the highlights of Ontario's plan to fix long term care:

(a) To address decades of neglect and help those waiting to get into long term care, Ontario is investing an additional \$933 million over four years, for a total of \$2.6 billion, to support the commitment of 30,000 new long term care beds. The province is also investing \$246 million over the next four years to improve living conditions in existing homes, including ensuring that homes have air conditioning for residents, so loved ones can live in comfort and with safety, dignity and respect.

(b) To protect loved ones in long term care from the deadly Covid-19 virus, Ontario is investing an additional \$650 million in 2021-2022 bringing the total resources invested since the beginning of the pandemic to protect the most vulnerable to over \$2 billion.

Ms Turner shared that the challenges during Covid-19 exposed existing structural weaknesses and that more action is needed leading into the third wave and persistent structural issues regarding care and safety of our seniors now and beyond.

(c) To ensure loved ones receive the best quality care in Canada, Ontario is investing \$4.9 billion over four years to increase the average direct daily care to four hours a day in long term care and hiring more than 27,000 new positions, including personal support workers and nurses.

One of the highlights of Ontario's plan to care for people is to help the thousands struggling with mental health and addictions issues, Ontario is providing additional funding of \$1.75 million in 2021-2022 as part of an historic investment of \$3.8 billion over 10 years, to provide more and better care for everyone who needs it.

At the end of the webinar Amber asked the panelists "What themes resonate and why?" Cathy Granger, Director of Long-Term Care in Peel Region who oversees five facilities in the Brampton area stated their goal is to provide a home and not just a hospital. And that there must be more focus on valued emotional care not just clinical care.

Jane Sinclair General Manager of Health & Emergency Services Simcoe County shared that their purpose is to create a home like environment for residents to provide a host for mental health and wellness for both residents and staff.

Lisa Levin, CEO of AdvantAge Ontario: Advancing Seniors Care shared that looking at last year, homes were under assault from an invisible enemy and that mental health impacted both staff and residents. And while there was a reduction in outbreaks due to the vaccine, there was a high number of people suffering from PTSD and many were burnt out before Covid-19.

Monika wrapped up by stating that people want to age in place; don't want to an urban centre but stay where their home is. Kelly Pender, CAO at a 128-bed long term care facility with a staff of 200 in the Kingston area stated that "we have to be at the table and be strong advocates and work with municipal partners." He shared that the average length of time spent in long term care is 18 months and that "this is their last home. It's all about the residents".

Cathy Granger referred to The Butterfly Model of Care which focuses on delivering emotion-focused care that connects with people in a dignified, human way. It addresses the holistic needs of the individuals and supports quality of life for each person living with a dementia across the whole of their lived experience. She believes this is a good sustainable model where the person's wellbeing is the centre of care. This would mean training all staff including those in housekeeping and dietary with emotional care. These great outcomes decrease falls, enhance staff wellbeing which means less absenteeism improved staff retention.

I encourage anyone interested to read the AMO paper entitled *Improving the Long-Term Care Outbreak Response in Ontario: AMO's final submission to the Long-Term Care Covid-19 Commission dated January 2021*.

<https://www.amo.on.ca/sites/default/files/assets/DOCUMENTS/Reports/2021/ImprovingtheLongTermCareOutbreakResponseinOntarioAMOSubmissionLTCCOVID19Commission20210129.pdf>

COMMITTEE REPORT
CLIMATE ACTION COMMITTEE

24 March 2021 7:00 pm.

VIRTUAL

Meeting was called to order by the chair at 7:01 pm. with a quorum present.

PRESENT: Mayor Anderson, Bryan Barker (Chair), Paul Darlaston, Kathy MacDonald (CAO/Clerk), Kim Neale (CCC/Recorder), Chris Theijsmeijer, Bob Clifford, John Hoekstra

REGRETS:

OLD BUSINESS

FCM/MEP grant update:

Discussion regarding of the Federal and Provincial funding paperwork has been submitted. Timelines is still 05th May 2021 and will still need to be approved by council. Due to these timelines the CAC may need to consider having more than one meeting in April.

NEW BUSINESS

a) Climate Change Engagement Survey

Discussion on participation vs population and accuracy of the MPAC and Census population statistics. Further research to determine an acceptable population required. A consensus that the survey participation was exceptional in comparison to other similar community surveys.

Acknowledgements/errors

- The survey did not capture as many seasonal residents as the committee would have liked and this should be noted in discussion in the CEEP results.
- Committee members noted that the graph with the people could be confusing for some readers – CCC will follow up with Ethelo to see if this can be designed more clearly.

Committee members discussed the question does this survey provide clarity of setting GHG target for the CEEP. Discussion ended with 2 for and 2 against 50% target being attainable. More discussion on each question and results for survey will be continued at the next CAC meeting.

Composter Prize Draw for Survey

Thursday 22nd April 2021 – Earth Day – video tape and post on Facebook pages for Central/Billings

Survey Results – release and advertising:

- CCC will wait until Ethelo provides a better design for the “people” support question.
- Target date to release the survey and post on the Billings website by 22nd April 2021 – Earth Day.

b) Review of Action/Implementation section of draft CEEP - Open for comment and feedback from Municipal Staff, Council and CAC committee

CCC went through Action/Implementation chart for draft CEEP – requested committee feedback on structure and whether a chart like this could be helpful for committee to facilitate discussion and acceptance of planning actions at Council.

The committee is in support of the general concept of the table.

NEXT MEETING

21 April 2021, 7:00 pm (virtual)

Additional meetings planned for April to help meet timelines. Week of 11th April 2021 TBA

MEETING ADJOURNED

8:40 pm.

Submitted by

Councillor Bryan Barker (Chair CAC)

COMMITTEE REPORT
COMMUNITY POLICE ADVOSORY COMMITTEE

10 March 2021 7:00 pm.

VIRTUAL (ZOOM)

Meeting was called to order by the chair at 7:00 pm. with a quorum present.

PRESENT: Insp. Moriarity (OPP), Al Boyd-NEMI, Lee Hayden-Gordon-Barrie Island, Bryan Barker Billings, Dave McDowell-Assiginack, Steve Shaffer- Central Manitoulin, Rick Gordon-Tehkummah, Jack Clark-Gore Bay, Wayne Bailey-Burpee Mills

REGRETS:

OLD BUSINESS

Violent Crime Stats

At the last CPAC meeting there was a concern from committee members regarding the increase in violent crimes across Manitoulin Island. Insp. Moriarity of the OPP gave a presentation of the crime statistics collected by their crime analyst for 2020. Although not studies have not been concluded here has bee a noticeable rise in crime statistics in the Espanola-Manitoulin District , since the start of the pandemic. Some of the contributing factors noticed by officers in domestic violence incidents have been mental health issues, persons being confined to the home, being out of work, financial pressures and drug related addictions and usage.

Speed Sign Hwy# 6 Little Current

Report on the speeding on Hwy#6 northbound into Little Current. OPP installed a mobile speed indicator. The results were that most vehicle were exceeding the speed limit however, the average speed was 42km/h in the 40km/h zone. There were some excessive speeds noted and at total of 37 fines were issued.

OPP Detachment Comments

There will be (2) new recruits assigned to Manitoulin Island at the end of the current intake at the OPC, bringing the Manitoulin compliment of officers to 100%.

The OPP are presently in the process of filling a sergeant vacancy.

Round Table

Central Manitoulin - Advised that with the better weather his municipality is starting to ramp up for the summer season and get ready for the influx of people returning to the island. He asked the Inspector are the OPP planning increased public patrols to curtail some of last year problems like introducing bike patrols etc.

Insp MORIARITY advised there is nothing specific in the plans however if issues are brought to our attention then the OPP can plan for such events. With the increase of officer compliment there should be more visibility in the communities.

NEMI- Reported from the ROMA conference that the government is proceeding with legislation to form Police Service Boards across the Province. This has been on the CPAC meeting agenda for the past year. Discussion has centred around the importance of having each municipality represented on the board and a board representative of Manitoulin Island. The formation of a police services board will replace the existing CPAC.

Insp Moriarity added that she is now sitting on a provincial board as a representative of the OPP. She understands the needs of each committee and board and agrees that the Manitoulin Island and North Shore should remain as two separate boards.

Gore Bay– Commented that the POA tickets being laid have decreased. The Inspector agreed and advised there are many reasons for this, as the traffic volume has decreased since the onset of Covid-19. Many reasons attribute to this including people working from home. Less travel with vehicles and a big decrease in tourists to Manitoulin last year and some of the lockdowns that have been occurring.

A concerned was raised regarding parking concern around the post office and wanted to make OPP aware of the issue for attention.

Billings – Advised that the ongoing concerns and problems with the parking issues at Bridal Veil Falls in Kagawong. Last year was not bad due to the closure of the fall's location. People were now parking in the village and walking the trail to the falls. Not sure what will happen this summer whether it will open or not but is asking for the support from the OPP.

Insp Moriarity advised that she is fully aware of the issue and has assigned Sgt. Patterson will continue to work with the municipality and the issue with e-tickets have been resolved and may be a potential solution.

Smelt Season Discussion regarding the upcoming melt run and possible closure of the river. A request was made for assistance from the OPP if the river shoreline was closed. The Inspector agreed and would advise her officers.

Burpee/Mills – Advised of an incident where some members of the Amish community have received letters in their mailboxes from a group calling themselves "Protectors of Spirit Island". The letter states that new commers to Manitoulin are not welcome and has threatening

overtones. It has been reported to the OPP. The municipality has spoken with the victims of these letters and reinforced that they are welcome in the community.

Insp Moriarity advised she is aware of this investigation cannot speak on specifics however the crime unit is investigating. These incidents are taken very seriously and if anything, further happens around the island to let her office know. Discussion took place and no other municipality is aware of this.

Tehkummah – Advised they were dealing with a serious house fire that took place and another related investigation that he could not talk of at this point. The OPP is investigating.

Meeting Adjourned at 8:18pm.

Submitted by

Councillor Bryan Barker

COMMITTEE REPORT
LAKE KAGAWONG RESOURCES COMMITTEE

22 March 2021 7:00 pm.

VIRTUAL (ZOOM)

Meeting was called to order by the chair at 7:00 pm. with a quorum present.

PRESENT: Bryan Barker (Chair), Kathy MacDonald (CAO/Clerk), Brian Foreshow, Bob Clifford, John Hoekstra, Steve Weber, Stan Pierce, Sharon Jackson (Councillor)

REGRETS: Rob Seifried

OLD BUSINESS

- a) **Follow-up Regarding MNRF River Report**
No follow-up from MNRF
- b) **Virtual SAC Meeting**
No date has been set – follow up email to be sent.
- c) **Report on Laurentian University/Additional Training**
No report
- d) **Report on Water Levels**
Reading as of 15th March 2021 212.80
- e) **Report on OEC Website**
Web site is up to date 11th March 2021.

NEW BUSINESS

- a) **Operation of Dam, Penstock and Gauges**
Discussion regarding the operation the dam, penstock, and gauges as it relates to the water levels on Lake Kagawong. Although there is good dialog between OEC and the Township there seems to be a disconnect in communication. Discussion regarding the importance of having local observations as to the lake water levels as opposed to past statistical date. Other items under new business were covered under a) in the round table discussion.
- b) Discussion on inviting Bill Touzell to the next LKRC meeting to answer questions that arose under item a) and to explain hydro generation as it relates to lake levels.

NEXT MEETING

22 April 2021, 7:00 pm (virtual)

MEETING ADJOURNED

8:36 pm.

Submitted by

Councillor Bryan Barker (Chair CAC)

Township of Billings
Council Committee Report

Report to: Council

Date of Meeting: March 16/2021

Report by: MICHAEL HUWT

Committee: Library Board Meeting

Highlights/Matters of Interest:

Treasurer's Report The library received a donation of \$100. dollars this past month and also the Southern Ontario library Services internet subsidy of \$594.00 dollars. Expenses for the month are Hydro One \$281.29 dollars Uianet \$55.94 dollars and Bell Canada 54.11 dollars.

Financials With the lock down and only Pick Up patron count was half that of last years.

116 visits in overdrive which was higher than last year

~~Recommendations to Council~~ Interlibrary Book loans are still accessible.

Correspondence

DST consulting engineers did a preblast survey by filming the exterior and inspected the outside of the library prior to blasting on the Main St. Hill project.

How it all Began Cover options are most favourable that includes pictures of the Falls and Mudge Bay.

Barb Erskine suggested an addition or subtitle could be tweaked to read An Early History of settlement that would include the indigenous community.

Darcy last Day a gift will be Presented with a Manitoulin theme.

New Business

The Township has applied for a summer student for the library

Other Business

fundraising and Drive through Book Sale.

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

BY-LAW 2020-12

Being a By-Law to prohibit and regulate noise

WHEREAS Section 10 of the *Municipal Act, S.O. 2001 c. 25* as amended, provides that a municipality may regulate matters involving the health, safety and well-being of others; and

WHEREAS Section 129 of the *Municipal Act, S.O. 2001 c. 25* as amended, provides that a municipality may prohibit and regulate with respect to noise; and

WHEREAS noise is recognized as a form of pollution under the *Environmental Protection Act, R.S.O. 1990, c. E.19* as amended; and

WHEREAS the residents of the Township of Billings have a right to and should be ensured an environment free from unnecessary or excessive sound or vibration which may degrade the quality and tranquillity of their life or cause a nuisance; and

WHEREAS the Council of the Township of Billings desires to preserve the peace and quiet for the residents of Billings Township through the control, prevention and reduction of loud and excessive noise:

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Township of Billings enacts as follows:

1.0 Definitions

“Act” means the Ontario Municipal Act, S.O. 2001 c.25 as amended.

- 1.1 “Construction” includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form of for any purpose, and includes any work in connection therewith.
- 1.2 “Construction Equipment” means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenches, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders or other material handling equipment.
- 1.3 “Conveyance” includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person.
- 1.4 “Council” means the Council of the Township of Billings.
- 1.5 “Essential Services” means services that are vital to the health and welfare of a population and therefore are essential to maintain even in a disaster.
- 1.6 “Highway” includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles.
- 1.7 “Motor Vehicle” includes an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric or steam railways, or other motor vehicle running only upon rails, or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road-building machine within the meaning of the *Highway Traffic Act, R.S.O. 1990, c. H.8* as amended.
- 1.8 “Motorized Conveyance” means a conveyance propelled or driven otherwise than by muscular, gravitational, or wind power.
- 1.9 “Noise” means unwanted sound or sound that is such a volume or nature that it is likely to disturb the residents of the Township.

1.10 “Owner” means the Person(s) who hold title to the Property; and

1.10.1 The person who for the time being, manages or receives the rent for the land or premises in connection with which the land is used, whether on the person’s own account or as agent or trustee of any other person, or who would receive the rent if the land and premises were let; and;

1.10.2 A lessee or occupant of the property.

1.11 “Persistent” means repetitive and lasting longer than one hour

1.12 “Person” means an individual, association, firm, partnership or corporation.

1.13 “Point of reception” means any point on the premises of a person where sound or vibration originating from other than those premises is received.

1.14 “Power Device” means any powered device used in the servicing, maintenance or repair of any property.

1.15 “Premises” means a building or buildings including the associated land.

1.16 “Property” means a building or structure or part of a building or structure, the lands appurtenant to the building or structure, all mobile homes or mobile structures and includes vacant land.

1.17 “Officer” means an officer of the O.P.P. or a Municipal Bylaw Enforcement officer appointed by Council.

1.18 “Township” means the Corporation of the Township of Billings.

2.0 Prohibitions

2.1 No person shall emit, cause or permit the emission of sound or noise which is clearly audible at a Point of Reception anywhere or at any time within the Township resulting from an act listed herein:

2.1.1 The racing of any motorized conveyance other than in a racing event regulated by law.

2.1.2 The operation of a motor vehicle in such a way that the tires squeal.

2.1.3 The operation of a motor vehicle, motorized equipment, construction equipment or pneumatic device without an effective exhaust, intake-muffling device or other sound attenuation device of a type as specified by the manufacturer, which is in good working order and in constant operation.

2.1.4 The operation of a motor vehicle or a motor vehicle with a trailer resulting in banging, clanking, squealing, or other like sound due to improperly secured load or equipment, or inadequate maintenance.

2.1.5 The operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound, such as the operation of a radio, television, stereo or other electronic device including any amplification device or any musical or other sound producing instrument, in such a manner as to disturb the peace and comfort of a person or persons at a Point of Reception.

2.1.6 Allowing the persistent barking, calling, whining or other similar persistent noise making by any domestic pet or any other animal kept or used for any purpose other than agriculture.

2.2 No person shall emit, cause or permit the emission of sound or noise which is clearly audible at a Point of Reception anywhere within the Township on any day at any time between the hours of 11:00 p.m. and 7:00 a.m., inclusive, resulting from an act listed herein:

2.2.1 No person shall set off family fireworks, display fireworks, prohibited fireworks or pyrotechnics during the prohibited hours.

2.2.2 The operation of a combustion engine which is in or used in or is intended for use as a toy or a model or replica of any device which model or replica has no function other than amusement and which is not a conveyance.

2.2.3 Loading, unloading, delivering, packing, unpacking or otherwise handling any containers, product, materials or refuse unless necessary for the maintenance of essential services or moving of private household effects.

2.2.4 Any loud, abusive, obscene language or singing, shouting, speaking, hooting or whistling which is likely to disturb any inhabitant.

2.2.5 The operation of a motorized conveyance other than on a Highway or authorized snowmobile trail.

2.2.6 The operation of any power device or any tool for domestic purposes other than snow removal, except in the case of short-term emergency.

- 2.2.7 The operation of any construction equipment or in connection with construction.
- 2.2.8 The operation of a combustion engine generator used to provide electrical power
- 2.2.9 The operation of an engine or motor in, or on, any motor vehicle or items of attached auxiliary equipment for a continuous period exceeding five minutes, while such vehicle is stationary unless:
- 2.2.10 The original equipment manufacturer specifically recommends a longer idling period for normal and efficient operation of the motor vehicle in which case such recommended period shall not be exceeded.
- 2.2.11 Operation of such engine or motor is essential to a basic function of the vehicle or equipment, including but not limited to, lift platforms and refuse compactors.
- 2.2.12 Prevailing low temperatures make longer idling periods necessary immediately after starting the motor or engine.
- 2.2.13 The idling is for the purpose of cleaning and flushing the radiator and associated circulation systems for seasonal change of antifreeze, cleaning of the fuel systems, carburettor or the like, when such work is performed other than for profit.
- 2.2.14 The operation of a motor vehicle horn or other warning device except where required or authorized by law or in accordance with good safety practices.
- 2.2.15 The operation of any items of construction equipment without effective muffling devices in good working order and in constant operation.

3.0 Owner/Occupier Responsibilities

- 3.1 The owner, lessee, occupier or person in control of a premises is responsible for the nuisance noise created by invitees, guests or other persons on the premises in the same manner as the person actually creating the nuisance noise unless the owner, lessee, occupier or person in control of the premises establishes that due diligence has been exercised in a bona fide effort to control and abate such nuisance noise.

4.0 Exemption – Public Safety

- 4.1 Notwithstanding any other provision of this bylaw, it shall not be unlawful during an emergency to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken.
- 4.2 Exemption – Cultural, Religious, Traditional or Other Activities
- 4.3 Notwithstanding any other provision of this bylaw, it shall not be unlawful during any event to emit, cause or permit the emission of sound or vibration in connection with the event duly authorized by Council held on municipal property.
- 4.4 For the activities of the event unless such sound or vibration is clearly of a longer duration or nature more disturbing, than is reasonably necessary.
- 4.5 For the ringing or sounding of church bells or chimes and the honking of a motor vehicle horn after a wedding.
- 4.6 For the noise, sound or vibration caused by farm equipment in the pursuit of normal farm practices.

5.0 Grant of Exemption by Council

- 5.1 Application to Council
 - 5.1.1 Notwithstanding anything contained in this bylaw, any person may make application to Council to be granted an exemption from any of the provisions of this bylaw with respect to any source of sound or vibration for which he/she might be prosecuted. Council, by Resolution, may grant or refuse to grant an exemption. Any exemption shall specify an in-effect time period, not in excess of six months and may contain such terms and conditions as Council sees fit.
 - 5.1.2 Decision
 - 5.1.2.1 In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit.
 - 5.1.3 Breach
 - 5.1.4 Breach by the applicant of any of the terms or conditions of any exemption granted by Council shall render the exemption null and void.
 - 5.1.4.1 No person shall breach any terms or conditions of any exemption granted by Council.

6.0 Severability

6.1 If a court of competent jurisdiction should declare any section or part of a section of this bylaw to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the bylaw and it is hereby declared that the remainder of the bylaw shall be valid and shall remain in force.

7.0 Enforcement and Penalties

- 7.1 This bylaw shall be enforced by the Municipal Bylaw Enforcement Officer or a Provincial Offences Officer.
- 7.2 Any person who contravenes or fails to comply with any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided by the Provincial Offences Act, R.S.O. 1990, chapter P.33 as amended.
- 7.3 No person shall hinder or obstruct or attempt to hinder or obstruct an Officer who is exercising a power or performing a duty under this bylaw.
- 7.4 Persons who are appointed by the Township to enforce this bylaw are entitled to enter onto land as per the Ontario Municipal Act, 2001 S.O. c. 25 section 435.

8.0 Administration

- 8.1 This bylaw repeals the Township of Billings bylaw 2004-41.
- 8.2 This bylaw will come into effect the final passing thereof.

READ A FIRST TIME THIS 15th day of March, 2021.

READ A SECOND, THIRD TIME AND ENACTED this _____day of April, 2021

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

BY-LAW 2020-12

Being a By-Law to prohibit and regulate noise

Part 1: Provincial Offences Act

Item	Short Form Wording	Provision creating or defining offence	Set Fine
1	Cause/Permit Noise- racing a motorized conveyance	2.1.1	\$125.00
2	Cause/Permit Noise- squealing motor vehicle tires	2.1.2	\$125.00
3	Cause/Permit Noise- operate motor vehicle without effective muffler	2.1.3	\$125.00
4	Cause/Permit Noise- operate motorized equipment without effective muffler	2.1.3	\$125.00
5	Cause/Permit Noise- operate pneumatic device without effective exhaust/muffler	2.1.3	\$125.00
6	Cause/Permit Noise- operate combustion engine without effective exhaust/muffler	2.1.3	\$125.00
7	Cause/Permit Noise- operate vehicle causing noise	2.1.4	\$125.00
8	Cause/Permit Noise- operate vehicle and trailer causing noise	2.1.4	\$125.00
9	Cause/Permit Noise- operate loudspeaker or electro-mechanical transducer	2.1.5	\$125.00
10	Cause/Permit Noise- playing musical or other sound producing instrument	2.1.5	\$125.00
11	Permit Noise-noise caused by a domestic animal	2.1.6	\$125.00
12	Cause/Permit Noise- detonation of fireworks or explosive devices during prohibited times	2.2.1	\$125.00
13	Cause/Permit Noise- operate combustion engine associated with model or toy during prohibited times	2.2.2	\$125.00
14	Cause/Permit Noise- handling of materials during prohibited times	2.2.3	\$125.00
15	Cause/Permit Noise- singing, shouting, hooting or whistling during prohibited times	2.2.4	\$125.00
16	Cause/Permit Noise- operate motorized conveyance during prohibited times	2.2.5	\$125.00
17	Cause/Permit Noise- operate tool for domestic purposes during prohibited times	2.2.6	\$125.00
18	Cause/Permit Noise- construction work during prohibited times	2.2.7	\$125.00
19	Cause/Permit Noise- operate generator during prohibited times	2.2.8	\$125.00
20	Cause/Permit Noise- operate engine in excess of five minutes during prohibited times	2.2.9	\$125.00
21	Breach condition or exemption granted by Council	5.1.4	\$125.00
22	Hinder or obstruct Officer	7.3	\$500.00

Note: The penalty provision for the offences indicated above is section 8.2 of this By-law 2020-12 of which a certified copy has been filed.



Township of Billings
Mayor and Council

12 March 2021

Dear Mayor Anderson and members of Council,

4elements Living Arts is partnering with Lisa Hamalainen, who has received funding to support a theatre project called "River Stories". Lisa has created and performed "There is no Word for Wilderness" at Elemental Festival in Kagawong three years ago, and we are pleased to be able to work with her again. **I am writing to request Township permission for her to do this community arts project in Kagawong in 2021.**

Lisa plans to work with a small group of Manitoulin youth to develop short plays that tell stories about the Kagawong River. Billings Township youth are welcome to participate!

With township permission, the group of young people recruited for this project will be meeting outdoors to develop these plays along the river trail area, from August 3rd to 7th, and August 10th to 14th, from 10am-2pm. The final plays will be performed outdoors along the Kagawong River Trail at Elemental Festival on September 25th, with dress rehearsal on September 24th. The group will be respectful of the needs of people who want to access the trail and will not prevent anyone from passing through.

4elements will cover insurance for all of this activity as part of our programming.

We will abide by all required COVID-19 precautions in place at the time of the summer project and Festival, and will cancel or postpone if it is not possible to hold the events safely.

Your support will be a meaningful contribution to social fabric of our community, particularly for youth.

We would be happy to answer any questions you may have. With thanks for your consideration and support,

Sincerely,

A handwritten signature in black ink that reads "Susan Snelling".

Susan Snelling, on behalf of the Board of Directors, 4elements Living Arts

**The Corporation of the
Township of Billings**

By-Law 2021-14

Being a By-Law to authorize the Head of Council and the Clerk to execute an agreement with Her Majesty the Queen in right of Ontario as represented by the Office of the Fire Marshal to access grant funding for increased training opportunities and establishing a virtual inspection program

WHEREAS the *Municipal Act, 2001*, as amended, provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and,

WHEREAS the Township of Billings Volunteer Fire Department was successful in their application for increased training opportunities and establishing a virtual inspection program;

NOW THEREFORE the Council of the Corporation of the Township of Billings hereby enacts as follows:

1. THAT the Agreement attached hereto as Schedule 'A' forms part of this by-law; and,
2. THAT Mayor Ian Anderson and CAO/Clerk Kathy McDonald are authorized to execute the Agreement attached hereto as Schedule 'A'.

Read a first and second and third time in open council and enacted this 6th day of April 2021.

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

Ministry of the Solicitor General

**Office of the Fire Marshal and
Emergency Management**

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

**Bureau du commissaire des incendies et
de la gestion des situations d'urgence**

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



MEMORANDUM TO: Mayor J. Ian Anderson
CAO Katherine McDonald
Fire Chief Martin Connell

FROM: Jon Pegg
Ontario Fire Marshal

DATE: March 11th, 2021

SUBJECT: Fire Safety Grant Announcement

Earlier today, the Government of Ontario announced a one time \$5M grant to municipal fire services to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 pandemic.

Since the start of the pandemic, Ontario's fire services have faced unprecedented challenges and have voiced those concerns to me as Fire Marshal. The ability to train fire service members in a COVID environment brought with it new restrictions and despite opportunities to train online and through other modes, I know that not all training priorities may have been met over the last year. In addition, my office has heard concerns from fire departments about fire code enforcement and the ability to enter premises to conduct inspections and promote fire safety. It is hoped that this grant will work to support fire services through this period of uncertainty and ongoing challenges.

I am pleased to advise that the Township of Billings is eligible to receive up to **\$4,700.00** as part of this grant program.

The grant is intended to provide fire departments with the flexibility to support two priority areas. First, this grant may be put towards ongoing training needs including registration, administrative programming, technology upgrades and associated costs for attending as well for providing services. In addition, if code compliance and inspections continue to be challenging, addressing opportunities for an inspection program may include technology, capital costs and training to ensure that fire services are able to meet the demand of this need at the local level.

In order to receive funds, the Office of the Fire Marshal (OFM) requires that the attached application be submitted by a representative of the municipality. As decisions regarding the grant may not have time to proceed to municipal council for approval within the

timeframes identified below, my office would be comfortable with the fire chief accepting the grant in principle on behalf of the municipality, pending formal approval from the council. To help facilitate this process, once the grant applications are approved, I will send the respective fire chief a letter of intent that will be contingent upon council's deliberations. In order to allocate funds before March 31, 2021, all applications must be received by my office no later than March 19, 2021. In addition, as a condition of the grant, these funds must be spent by August 1, 2021, and a report back to the Fire Marshal will be required by September 1, 2021, to outline how the grant was utilized at the department level.

Completed agreements should be sent by email to the Office of the Fire Marshal at ofm@ontario.ca. If you have any questions about this grant, do not hesitate to reach out to your Fire Protection Adviser.

Yours truly,

Jon Pegg
Ontario Fire Marshal

**Ministry of
Community Safety and
Correctional Services**

Office of the
Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

**Ministère de la
Sécurité communautaire et
des Services correctionnels**

Bureau du
commissaire des incendies et
de la gestion des situations d'urgence

25, Avenue Morton Shulman
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



March 25, 2021

Martin Connell
Township of Billings
P.O. Box 34, 15 Old Mill Road
Kagawong, ON P0P1J0

Dear Martin Connell,

Further to ongoing discussions regarding the Fire Safety Grant Program, I am writing to confirm that the fire service has agreed (in principle) to utilizing its grant allocation to support its intended purpose as outlined below.

The Township of Billings will be provided a total of \$4,700.00 to support:

- Increased training opportunities and the establishment of a virtual inspection program

This aligns with the intended purpose of Fire Safety Grant Program.

As part of this process, formalization of the grant allocation and the Transfer Payment Agreement is required and will be tabled by you for your municipal council at its next meeting.

The Office of the Fire Marshal will reach out to finalize and execute the Transfer Payment Agreement once municipal council has had the opportunity to approve your proposal for spending the funds provided.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jon Pegg".

Jon Pegg
Fire Marshal

Instructions to the Municipal Representative:

Please complete and submit a copy of this document to our office at ofm@ontario.ca by no later than March 29, 2021.

I hereby accept the grant allocation and proposed strategy for utilization, pending approval by Township of Billings as outlined above.

Print Name:	Title:	Signature:	Date:

FIRE SAFETY GRANT TRANSFER PAYMENT AGREEMENT

THE AGREEMENT, effective as of the Click or tap here to enter text. day of Choose an item., 20Click or tap here to enter text. (the “**Effective Date**”)

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Office of the Fire Marshal**

(the “**Province**”)

- and -

Township of Billings

(the “**Recipient**”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” - General Terms and Conditions
Schedule “B” - Project Specific Information and Additional Provisions
Schedule “C” - Project
Schedule “D” - Budget
Schedule “E” - Reports, and
any amending agreement entered into as provided for in section 3.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 In the event of a conflict or inconsistency between the Additional Provisions and Schedule “A”, the Additional Provisions will prevail.

3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the Public Sector Salary Disclosure Act, 1996 (Ontario);
- (b) the Province is not responsible for carrying out the Project; and
- (c) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO as represented by the Office of the Fire Marshal

Click or tap here to enter text.

Date

Signature: _____

Name: Douglas Browne

Title: Deputy Fire Marshal

Township of Billings

Click or tap here to enter text.

Date

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

I have authority to bind the Recipient.

SCHEDULE “A”
GENERAL TERMS AND CONDITIONS

A1.0 DEFINITIONS

A1.1 Definitions. In the Agreement, the following terms will have the following meanings:

“Additional Provisions” means the terms and conditions set out in Schedule “B”.

“Agreement” means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 3.1.

“Budget” means the budget attached to the Agreement as Schedule “D”.

“Effective Date” means the date set out at the top of the Agreement.

“Event of Default” has the meaning ascribed to it in section A12.1.

“Expiry Date” means the expiry date set out in Schedule “B”.

“Funding Year” means:

- (a) in the case of the first Funding Year, the period commencing on March 31, 2021 and ending on August 31, 2021; and

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees and employees.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province extends that time.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “E”.

A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A2.1 General. The Recipient represents, warrants and covenants that:

- (a) it is, and will continue to be a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has the full power and authority to enter into the Agreement and has taken all necessary actions to authorize the execution of the Agreement;
- (c) it has, and will continue to have the experience and expertise necessary to carry out the Project;
- (d) it is in compliance with, and will continue to comply with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Project, the Funds or both; and
- (e) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Governance. The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient’s organization;
- (b) procedures to enable the Recipient’s ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully; and
- (f) procedures to enable the preparation and submission of all Reports required pursuant to Article A6.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on March 31, 2021 and will expire on the Expiry Date.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds allocated as part of this grant exercise;
- (b) provide the Funds to the Recipient in accordance with the payment plan set out in Schedule “D”; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency or organization of the Government of Ontario.

A5.0 CONFLICT OF INTEREST

A5.1 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without a conflict of interest. The Recipient will disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest; and comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A6.0 REPORTING, ACCOUNTING AND REVIEW

A6.1 Preparation and Submission. The Recipient will submit to the Province at the address referred to in section A15.1, all Reports in accordance with the timelines and content requirements provided for in Schedule “E”, or in a form as specified by the Province from time to time.

A6.2 **Record Maintenance.** The Recipient will keep, maintain and make available to the Province, its authorized representatives or an independent auditor identified by the Province for inspection and copying:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.0 COMMUNICATIONS REQUIREMENTS

A7.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will acknowledge the support of the Province for the Project in a form and manner as directed by the Province.

A7.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A8.0 INDEMNITY

A8.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A9.0 INSURANCE

A9.1 **Recipient's Insurance.** The Recipient represents, warrants and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability

arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;

- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30 day written notice of cancellation.

A9.2 Proof of Insurance. If requested, the Recipient will provide the Province with certificates of insurance, or other proof as may be requested by the Province, that confirms the insurance coverage as provided for in section A9.1.

A10.0 EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

A10.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A6.1, Reports or such other reports as may have been requested by the Province;
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A10.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A10.3 When Termination Effective. Termination under this Article will take effect as provided for in the Notice.

A11.0 FUNDS AT THE END OF A FUNDING YEAR

A11.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient the payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A12.0 FUNDS UPON EXPIRY

A12.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A13.0 NOTICE

A13.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery or fax, and will be addressed to the Province and the Recipient respectively as provided for in Schedule "B", or as either Party later designates to the other by Notice.

A13.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five business days after the Notice is mailed; or
- (b) in the case of email, personal delivery or fax, one business day after the Notice is delivered.

A14.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A14.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A15.0 INDEPENDENT PARTIES

A15.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A16.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A16.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights, or obligations under the Agreement. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' permitted assigns.

A17.0 GOVERNING LAW

A17.1 **Governing Law.** The Agreement and the rights, obligations and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A18.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A18.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the

requirements of such other agreement;

(c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and

(d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A19.0 SURVIVAL

A19.1 **Survival.** All Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE “B”

PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$4,700.00
Expiry Date	August 1, 2021
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	Position: Address: Fax: Email:
Contact information for the purposes of Notice to the Recipient	Position: Address: Fax: Email:
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Position: Address: Fax: Email:

Additional Provisions:

(None)

SCHEDULE “C”

PROJECT

The Municipal Fire Protection Grant has been established to provide critical support to municipalities in 2020-21 to offset costs and potential barriers for issues stemming from the COVID-19 pandemic. Such issues include access to training, and equipment or other critical upgrades that are needed at the local level to support virtual inspections.

Ontario’s fire departments vary in size and capacity and they all serve different communities that each present different levels of risk. There is a significant cost to ensure that every department has skilled first responders who are adequately trained and equipped to meet the needs of their community.

Funding could represent the difference in allowing fire departments to train more staff, purchase much needed equipment to allow them to adapt and respond to COVID-19 related risks in their communities in a way that ensures both community and personnel safety.

The use of the one-time 2020-21 Municipal Fire Protection Grant will focus on the needs of municipal fire departments to ensure community safety with a focus on issues that have presented due to the COVID-19 pandemic, including:

- Training to offset the pressures in training as a result of the COVID-19 pandemic.
- Specialty training to respond to the dynamics of the COVID-19 pandemic and the need to ensure fire safety in their communities such as virtual inspections.
- Small improvements to fire department infrastructure, such as accessing high speed internet to support training and virtual inspections.

The fire service has expressed concerns with training and fire code compliance since the start of the pandemic. Some of these concerns include critical inspections being delayed or impacted given the apprehension with entering premises. Similarly, training has been impacted given that fire services have been responding to challenges associated with the pandemic (staffing shortages, increased calls for service, etc.). Many departments continued training online as the Office of the Fire Marshal enhanced its online course availability at the start of the pandemic. This emergency COVID relief funding provides support for increased access to training, support for fire code compliance inspections through virtual inspections, and equipment or other critical upgrades that are needed at the local level to support community risks during the pandemic and the switch to virtual training and inspections.

<insert a copy of the letter of intent from the municipality to outline proposed use of funds>

SCHEDULE “D”

BUDGET

Funding will be provided to the <insert municipality name> upon execution of this Agreement. The funds will need to be spent by the municipality by August 1, 2021.

SCHEDULE “E”

REPORTS

As a condition of the Municipal Fire Protection Grant, a report back to the Office of the Fire Marshal must be received by September 1, 2021 to outline how the grant was utilized at the department level.



Office of the Fire Marshal

2020/2021 Fire Safety Grant Application Form

Instructions:

1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

Name of Municipality	Township of Billings
Name of Fire Department	Billings & Allan East Fire Department
Municipal Mailing Address	P.O. Box 34, 15 Old Mill Road Kagawong, ON POP 1J0
Name of Fire Chief	Martin Connell
Email Address for Fire Chief	martinconnell@mcdougallenergy.com
Fire Safety Grant Allocation Amount	\$4,700.00

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

***Hello,
I would like to apply for Emergency First Responder training for 5 of our members.
Cost is \$500 each
Competition Summer 2021***

***Training Smart 65" TV to facilitate training videos in hall. This will allow social distancing while watching from a safe distance. \$ 1000
Competition summer 2021***

\$3500 Total



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

We have a number of commercial business in our district and 2 x I pads with cameras would help facilitate contactless inspections of our High School and local businesses.

2 I pads \$600 each

\$1200 Total

\$4700 total allowance



Office of the Fire Marshal

2020/2021 Fire Safety Grant Application Form

Name of Application Submitter	<i>Martin Connell</i>
Title	<i>Fire Chief</i>
Signature	<i>Martin Connell</i>
Date	<i>March 19, 2021</i>

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



132-2021-404
By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Dear Heads of Council and First Nations Chiefs
Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included [here](#).

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by **Monday, June 7, 2021**.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at sarah.caldwell@ontario.ca. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,



Sylvia Jones
Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks

Q1: What are the key differences between the section 10 board framework under the *Police Services Act* (1990) (PSA) and OPP detachment board framework under the *Community Safety Policing Act, 2019* (CSPA)?

A1:

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
 - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
 - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
 - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
 - consult with the OPP Commissioner on the selection of a detachment commander;
 - monitor the performance of the detachment commander; and
 - provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?

A2:

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

Q3: When will the CSPA come into force?

A3:

- The ministry is working towards the act being proclaimed in early 2022.

Q4: Which municipalities and First Nations are included in the OPP detachment board framework?

A4:

- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
- The First Nations included in this framework include the 43 First Nations that:
 - are directly policed by the OPP (i.e., zone policing without a funding agreement);
 - employ their own First Nations Constables but receive administrative support from the OPP (i.e., “OPP-Administered” policing under the Federal First Nations Policing Program (FNPP)); and
 - receive “OPP-Dedicated” policing (i.e. Stream Two agreements under the FNPP).

Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?

A5:

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
 - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

Q6: What information is the ministry requesting in the proposal form?**A6:**

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board. Rather, they will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

Q7: Factors to consider when requesting more than one detachment board.**A7:**

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
 - Geography (e.g. distance between municipalities and First Nations);
 - Variations in population size and;
 - The number of municipalities and First Nations within an OPP detachment; and
 - Service demands (e.g. calls for service).
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?**A8:**

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

Q9: What is considered a “completed” proposal?**A9:**

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: [Ontario Provincial Police Board \(OPP\) Proposal Form](#).
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?**A10:**

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at Joanna.Reading@ontario.ca.

Q11: What is the purpose of provincial appointments on OPP Detachment Boards?**A11:**

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

Q12: Will the government address the current backlog in provincial appointments?**A12:**

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled.
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?**A13:**

- First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.
In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?**A14:**

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by providing advice and oversight over the policing services provided by the OPP to a First Nation community or communities.
 - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
 - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at Ashley.OConnell@ontario.ca for more information on requesting a First Nation OPP Board.

ADDITIONAL INFORMATION**Q15: What training will OPP detachment board members be required to complete?****A15:**

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
 - human rights and systemic racism;
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of Indigenous peoples; and
 - any other training prescribed by the Solicitor General.

Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic “adequate and effective” policing) under the CSPA?**A16:**

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?**A17:**

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?

A18:

- All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.



CONTEXT

- Ontario passed the *Comprehensive Ontario Police Services Act, 2019* (Bill 68) and established the *Community Safety and Policing Act, 2019* (CSPA) which, once in force, will repeal the *Police Services Act, 1990* (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial Police (OPP) detachment board, or more than one OPP detachment board**, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an “OPP Detachment Board Framework”.



FRAMEWORK

- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
 - Are directly policed by the OPP;
 - Employ their own First Nations Constables but receive administrative support from the OPP; and
 - Receive “OPP Dedicated” policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
 - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
 - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.

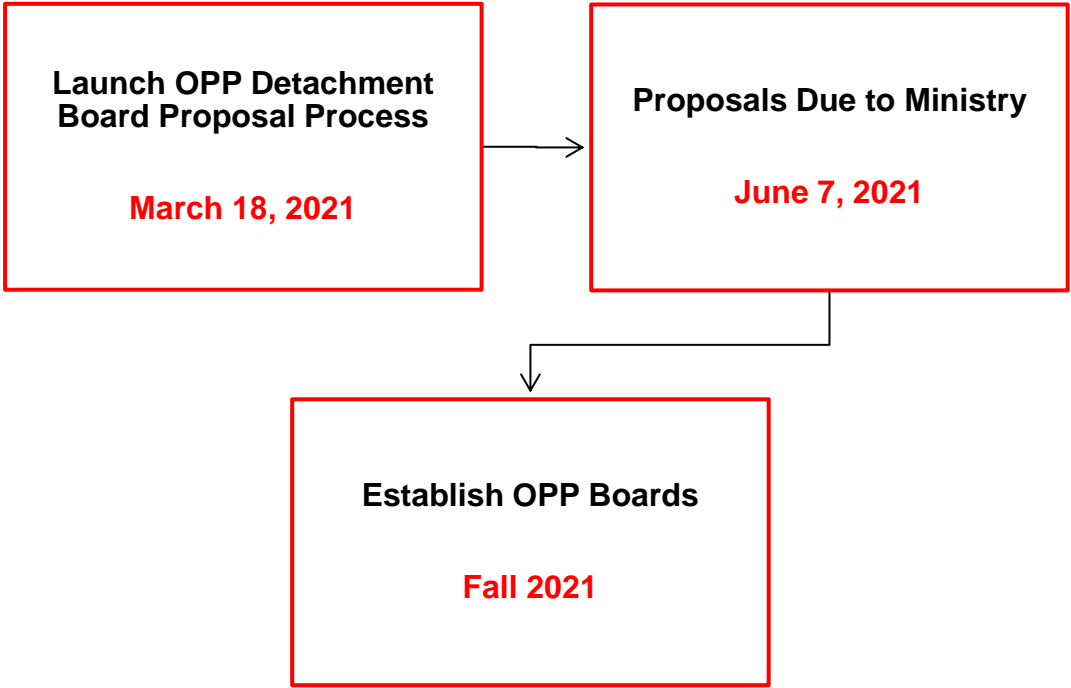


PROCESS

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
 - Link to Digital Form: [OPP Board Proposal Form](#)
- Municipalities and First Nations within a detachment will be required to work together to develop and submit **one proposal** indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (**See Page 2 & Qs and As**).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.



TIMELINES



✓

OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

MINIMUM REQUIREMENTS

Minimum Size	5 members
Maximum Size	None
Community Representatives	20% Community Representation <ul style="list-style-type: none">Province to appoint community representative(s) if municipal council/band council fail to appoint representatives by joint resolution.
Provincial Appointments	20% Provincial Appointees



CONTACT INFORMATION

General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading (Joanna.Reading@ontario.ca)
Civilian Governance Options for First Nations	Indigenous Engagement Unit Ashley O'Connell (Ashley.OConnell@ontario.ca)

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
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Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
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Téléc. : 647-329-1143



March 30, 2021

Your Worship Ian Anderson
Township of Billings
P.O. Box 34, 15 Old Mill Road
Kagawong, ON P0P1J0

Dear Mayor:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2020.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2020. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: TimNeufeld

Email: Tim.Neufeld@ontario.ca

Phone: 807-627-0847

Sincerely,

Teepu Khawja
Assistant Deputy Minister and Chief, Emergency Management

cc: Megan Bonenfant - CEMC
Tim Neufeld - Field Officer - Killarney Sector

TOWNSHIP OF BILLINGS
Economic Development Committee
MINUTES

March 10, 2020, 7:00 pm

Electronic Meeting (Zoom Meetings)

PRESENT: Councillor Sharon Alkenbrack (Chair), Suzanne Darlaston, Councillor Sharon Jackson, Diane Larocque, Tracy Paris

Staff: Todd Gordon, Economic Development Officer

REGRETS: Rick Rusk

Members of the Public: Yes

1. Opening of Meeting

The meeting was called to order at 7:08 p.m. by the chair.

2. Approval of Agenda

Motion by Diane Larocque; Second by Sharon Jackson:

That the agenda for the March 10, 2021 meeting be accepted as written. Carried.

3. Disclosure of Pecuniary Interest

None

4. Adoption of Minutes

Motion by Diane Larocque; Second by Tracy Paris:

That the minutes of the February 10, 2021 meeting be accepted as presented. Carried.

5. Delegations

None

6. Council Update Report

Chair Alkenbrack provided a brief overview of the previous Council meeting (Regular Council meeting of March 02, 2021).

7. Financial Report

No EDC-related revenue or expenditures since the previous meeting (December 9, 2020).

8. EDO Update

The EDO indicated that an application under the Canada Healthy Communities Grant had been submitted for work on the Kagawong rink. Details at a future meeting of Council. The Chair asked about the planters/benches. These were discussed under Old Business.

9. Old Business

a) Community Planters/Benches – Discussion

The EDO confirmed that, as per the memo, Public Works has now assembled approximately 50 mixed planter, bench, and planter/bench units. – this is a mix of planters, benches, and planter-bench combinations. Some of these will be new installations in the vicinity of the SCB. The “Late Bloomers” gardening group will be adopting many of the planters, with a couple set-aside for EDC. Tiana Mills, Deputy Clerk, is the staff lead/contact for this group. Soil for the planters has been ordered.

b) Billings Promotion Strategy – Discussion

The EDO confirmed that Council approved the design and printing expenditure for an updated brochure. Kendra Edwards Design has been contacted and will be working on the new design. Some EDO members have reviewed business info and have submitted revisions/additions to the Deputy Clerk for compiling and forwarding to Kendra.

a) Poetry Boxes - Discussion

The committee considered what was desired for new poetry and art boxes, with consideration of effectiveness and durability of proposed boxes, and consideration of locations to place them. The Chair agreed to do further research on what type(s) of boxes would be best, and to come back to the committee with a firm recommendation and costing, so that an expenditure request can be made of Council.

c) Social Media Workshop – Discussion

The facilitator for this event would very much like it to be an in-person, hands-on event, so it is on hold until the COVID-19 situation changes enough to allow in-person meetings - likely 2022.

d) Existing Initiatives on Hold: Jabbawong Storytelling Festival & Social Media Workshop – Discussion

Implementation of these two events is still anticipated, but both are on hold pending a better understanding of the COVID-19 Pandemic implications. The chair confirmed that several key storytellers are still interested, and there are individuals interested in children's storytelling. As for the social media workshop it is increasingly evident that this event will likely be postponed until 2022.

10. New Business

a) Winter Tourism - Discussion

Further consideration of some sort of winter activities promotion for winter 2021-2022. The committee agreed that some sort of modest promotion activity should be developed. Members were asked to individually brainstorm what and how to promote, bringing back ideas to the committee where the item will remain as an agenda item. The committee will plan to transition into implementation later in 2021, closer to the winter season.

a) Budget Development - Discussion

The EDO reviewed the budget development worksheet with the committee, and the basic budgeting process. The committee discussed the various budget elements and known/estimated amounts for the anticipated expenditures. The EDO will summarize this information in a major line-item budget request for Council.

b) Economic Development as a Concept - Discussion

The committee stepped back from working through the "New Local" for this meeting. However, the Chair led a discussion about ideas for maximizing retail/commercial opportunities in lower Kagawong, where there are severe space limitations. Discussion of micro-economic initiatives, including the municipal cabanas. The committee agree to keep these types of discussions as an on-going agenda item. The EDO briefly discussed the potential for the committee to employ some business retention and expansion methods and resources – perhaps post- 2021 busy season.

11. Correspondence

None

12. Information

None

13. Recommendations to Council

14. Next Meeting: April 14, 2021, 7:00 pm, Zoom Meetings

15. Adjournment: The meeting was adjourned at 8:38 p.m. on a motion by Tracy Paris.

CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

MOVED BY Lyle WARDEN RESOLUTION NO 75-2021

SECONDED BY SAM McDONELL DATE March 1, 2021

WHEREAS COVID-19, a disease caused by the 2019 novel coronavirus, has resulted in the deaths of almost 7,000 Ontarians;

AND WHEREAS Canada currently lags behind dozens of nations in terms of the proportion of the population that has received doses of COVID-19 vaccines;

AND WHEREAS the federal government has moved too slowly and is failing to foster domestic vaccine-production capacity;

AND WHEREAS the number of administered vaccines in Ontario is not keeping pace with the number of doses that have been received by the provincial government;

AND WHEREAS the provincial COVID-19 vaccine booking system is not yet operational;

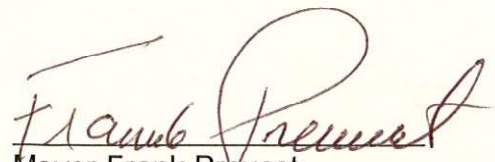
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry urges Premier Doug Ford and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Province's vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system;

AND FURTHERMORE that this resolution be forwarded to Premier Doug Ford, MPP Jim McDonnell, Hon. Christine Elliot, Minister of Health, Hon. Peter Bethlenfalvy, Minister of Finance and all Ontario municipalities.

☒ CARRIED

☐ DEFEATED

☐ POSTPONED


Mayor Frank Prevost

Ministry of the Solicitor General

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Emergency Management**

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MEMORANDUM TO: Ontario Fire Chiefs

FROM: Jon Pegg, Ontario Fire Marshal

DATE: March 16, 2021

SUBJECT: COVID-19 Relief Funding for Municipalities Program

I am writing to advise you of additional provincial COVID-19 relief funding for municipalities to ensure the delivery of critical services and enable capital projects to stay on track.

On March 4, 2021, the Ontario government announced that it is providing an additional \$500 million through the [2021 COVID-19 Relief Funding for Municipalities](#) program. The program is intended to help municipalities respond to ongoing and unprecedented 2021 COVID-19 operating pressures.

All 444 municipalities in Ontario are eligible for this program. The level of funding is based on a combination of a base amount using Municipal Property Assessment Corporation household data and an amount based on the proportion of provincial COVID-19 cases (from January 1, 2021 to February 18, 2021) in the municipality's respective Public Health Unit.

Municipalities have the flexibility to use this funding to address the specific priorities of their communities based on their unique COVID-19 related operating pressures. Examples may include, but are not limited to, personal protective equipment purchases, overtime incurred due to providing emergency response and frontline services as a result of the pandemic, and purchases required to do remote work.

The ministry encourages fire services to consult with its municipality to identify critical COVID-19 related operating pressures for fire services that can be addressed through this funding initiative.

Once again, thank you for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Jon Pegg
Ontario Fire Marshal

COVID-19 Vaccine Distribution Task Force

General (Ret'd) Rick Hillier
Chair

25 Grosvenor Street
11th Floor
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca

Groupe d'étude sur la distribution des vaccins contre la COVID-19

Général (à la retraite) Rick Hillier
Président

25, rue Grosvenor
11^e étage
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca



March 12, 2021

We have reached a major milestone - over 1,000,000 doses of vaccines have been administered in Ontario. While we should reflect on how far we have come, we must not stop pushing forward as this is only the beginning of the journey. There are many more vaccinations to administer to reach our goal of ensuring that every eligible Ontarian who wants a vaccine, receives one.

Ontario has reached another key milestone in protecting remote and isolated Indigenous communities against COVID-19, having visited all 31 fly-in northern communities and Moosonee to offer first doses of the vaccine as part of Operation Remote Immunity (ORI).

ORI is led by Ornge and was co-developed in partnership with the Nishnawbe Aski Nation (NAN) to ensure engagement of Indigenous leadership in how vaccines are offered to their communities.

ORI was officially launched on February 1, 2021 and aims to complete its work by the end of April 2021. The vaccine is being offered to community members 18 years of age or older. As of March 8, 2021, a total of 15,960 doses (12,843 first doses and 3,117 second doses) of the COVID-19 vaccine have been administered in Sioux Lookout and communities in scope for ORI. Administration of second doses has been completed in seven communities and is currently underway in nine more communities this week.

With vaccine supply stabilizing and over two million doses of the COVID-19 vaccine expected from the federal government before the end of March, the province will enter Phase Two of its vaccine rollout. Between April 2021 and July 2021, up to nine million Ontarians will be vaccinated.

During Phase Two, groups that will receive the vaccine include:

- Older adults between 60-79 years of age;
- Individuals with specific health conditions and some primary caregivers;
- People who live and work in congregate settings and some primary caregivers;
- People who live in hot spots with high rates of death, hospitalizations and transmission; and
- Certain workers who cannot work from home.

For more detailed information on the priority groups, please visit:

<https://news.ontario.ca/en/backgrounder/60570/populations-eligible-for-phase-two-covid-19-vaccination>

Starting March 15th, the province will launch an online booking system and a provincial customer service desk to answer questions and support appointment bookings at mass immunization clinics. This will initially support individuals over the age of 80 as part of Phase One, eventually extending to more groups during Phase Two. While some public health units are currently using their own booking systems to vaccinate individuals aged 80 and over, it is anticipated that most public health units will transition to the provincial booking system after it has launched.

With the approval of the AstraZeneca/COVISHIELD and Janssen (Johnson & Johnson) vaccines, and increased supplies coming into the province, we will be able to ramp up the number of doses administered daily. As supply increases, Ontarians will be able to get vaccinated in several new settings. In addition to hospitals, mobile clinics and mass vaccination clinics, the province is working with the pharmacy sector and with primary care professionals to offer vaccinations in primary care settings and community locations in collaboration with public health units.

NACI has provided the recommendation to extend the vaccination dose interval up to four months for all Health Canada approved COVID-19 vaccines while maintaining a strong and sustained level of protection from the virus. This news along with the approval of new vaccines will help us to reforecast and maximize the number of people receiving a first dose in a shorter timeframe, pending supply from the federal government. Ontario has accepted and will follow NACI's recommendations starting March 10th, with some limited exceptions.

Thank you, as always, for your continued support and leadership in our efforts.

Sincerely,

General (Ret'd) Rick Hillier
Chair of the COVID-19 Vaccine Distribution Task Force

**Ministry of Municipal
Affairs and Housing**

**Ministère des Affaires
Municipales et du Logement**

Office of the Deputy Minister

Bureau du sous-ministre

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March 17, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Capacity Limit Changes for Some Events in Grey-Lockdown, Phase 1 COVID Vaccination Plan for Frontline Emergency Personnel & new COVID Border Testing Orders

Today I am writing to you to share a range of updates relevant to municipalities from recent memoranda from the Ministry of the Solicitor General.

As public health officials review the case data across the province related to COVID-19, public health units may move from time to time into different zones of the *Reopening Ontario (A Flexible Response to COVID-19) Act*. Please remember to check the [most current public health measures and advice](#) to ensure you have the most updated information related to your communities.

Based on the advice of the Chief Medical Officer of Health, the province has adjusted capacity limits for weddings, funerals, and religious services, rites or ceremonies held in regions currently in the Grey-Lockdown level of the Framework. Effective Monday, March 15, 2021 at 12:01 a.m., these noted events are permitted to allow for up to 15 per cent total occupancy indoors or up to 50 people outdoors. For more details on these changes to capacity limits, please reference the [news release](#) from March 12, 2021.

Additionally, front-line personnel who provide direct health care services, including response to triaged medical emergency calls where there is an increased risk of exposure to COVID-19, are included in Phase 1 of the province's vaccination roll-out. This includes paramedics, front-line police officers, and fire fighters who respond to medical calls for service and provide emergency assistance such as cardiopulmonary resuscitation (CPR) and the administration of Naloxone. For more details on the vaccination plan for emergency responders, please review the enclosed memorandum

sent to all Chiefs of Police by the Ministry of the Solicitor General on February 26, 2021 and the [Province of Ontario's vaccination distribution implementation plan](#). I understand that the Office of the Fire Marshal is also communicating similar information to the Fire Chiefs in Ontario.

I also wanted to share an update from the Public Health Agency of Canada (PHAC) about new orders under the *Quarantine Act* related to land and air border testing and enhanced requirements for travelers. For more details on border measures for land and air, along with the enforcement approach, please review the enclosed memorandum sent to all Chiefs of Police by the Ministry of the Solicitor General on March 11, 2021 and the attached PHAC resource document.

Finally, please see the enclosed memoranda sent to all Chiefs of Police and Fire Chiefs from the Ministry of the Solicitor General dated March 12, 2021 and March 16, 2021 where police and fire services are being encouraged to consult with their respective municipalities to identify critical COVID-19 related operating pressures for policing and fire services that may be addressed through the 2021 Provincial COVID-19 Relief Funding initiative.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated February 26, 2021 – English version regarding Phase 1 COVID-19 Vaccinations for Frontline Police Officers.

Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated March 11, 2021 – English version regarding New COVID Border Testing Orders under the *Quarantine Act*.

Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated March 12, 2021 and to all Fire Chiefs dated March 16, 2021 - English version regarding 2021 COVID-19 Relief Funding for Municipalities.

If a French version is required, please contact
Richard.Stubbings@ontario.ca.



RESOURCE DOCUMENT for PEACE OFFICER ASSISTING under the *QUARANTINE ACT* February 19, 2021

The purpose of this document is to provide information to peace officers about their authorities under the *Quarantine Act* (QA) and its associated Orders, particularly in relation to assisting Quarantine Officers (QO) and Screening Officers (SO) and to assist them in operationalizing enforcement measures.

[Minimizing the Risk of Exposure to COVID-19 in Canada Order \(Quarantine, Isolation and Other Obligations\)](#), P.C. No 2021-75 IN FORCE FROM FEBRUARY 15, 2021 TO APRIL 21, 2021

The purpose of the QA is to protect public health by taking comprehensive measures to prevent the introduction and spread of communicable diseases. Coronavirus disease 19 (“COVID-19”) is a “communicable disease” as defined in section 2 of the QA. The Government of Canada has implemented several Emergency Orders under section 58 of the QA in relation to COVID-19.

Information about Canadian travel, quarantine and border measures is available at <https://travel.gc.ca/travel-covid>

Please note that border measures are updated regularly. Please click [here](#) for the most current Orders in Council.

Overview of the Current *Quarantine Act* Emergency Order

The most current QA Emergency Order entitled *Minimizing the Risk of Exposure to COVID-19 in Canada Order (Quarantine, Isolation and Other Obligations)* (QIO), P.C. No. 2021-75, generally requires all persons entering Canada to comply with the obligations in the following table. Please note that this table provides an overview of the obligations and does not account for the exemptions and other details of the QIO. For precise requirements, refer to the QIO itself, which is available [here](#).

Stage	AIR	LAND	Key Dates
Pre-arrival	COVID-19 molecular test 72h prior to departure – in place	COVID-19 molecular test 72h prior to arrival performed in the U.S.	February 14 - land
	Registration and proof of payment at government approved accommodation (requirement/ability to book hotels begins on February 18)	Mandatory submission of information through ArriveCAN	February 21



Day 1 – At-Border	COVID molecular test at border (Day 1)	COVID molecular test kits distributed at all land POEs for Day 1 and for Day 10.	February 21: At-border testing facilitation areas set-up at 5 land POEs and air March 4: At-border testing facilitation areas set-up at additional 11 POEs
Post-arrival	Day 1-3 at Government-authorized accommodation Positive: Transfer to DQF	Days 1-14 at suitable place of quarantine. <ul style="list-style-type: none">If place of quarantine is not suitable, 14 days at DQF Positive for Day 1 test: 14 days of isolation	February 21
	Day 3-14 at suitable place of quarantine - If place of quarantine is not suitable, 14 days at DQF		
	Mandatory 48 hour check-in and daily symptom reporting		
	COVID molecular test on Day 10		
	Positive: additional 14 days of isolation from when results received		
	Additional Measures	<ul style="list-style-type: none">Enhanced requirements for a suitable quarantine plan for non-exempt travellers entering CanadaIn Development - Creation of a national genomic sequencing network to track SARS-CoV variants.Increased compliance and enforcement, calls, and door knocks	

DESIGNATED QUARANTINE FACILITIES (DQFs)

Under section 7 and 8 of the QA, the Minister of Health has the power to designate a place as a quarantine facility in order to protect public health. These locations are known as Designated Quarantine Facilities (DQF). Currently, DQFs are used to house travellers who are potentially infected with SARS-CoV-2, the virus causing COVID-19. There are several such facilities in Canada specifically near the major airports.

A list of DQFs and associated contacts is appended to this document at **ANNEX A**.

DQFs are equipped to house travellers who are potentially infected with SARS-CoV-2.

They are NOT:

- Open to the public – Individuals are not permitted to enter or leave a DQF without prior authorization from a QO (if a QO is not physically present on site, the authorization to enter or to leave may be given by a QO remotely);



- Set up as correctional facilities – Reliance is placed on the good will of the travellers to respect their legal obligations to remain within;
- Equipped to deal with severe mental health conditions and/or drug addiction - No medical doctors present at these facilities

There are security guards on duty at some DQFs, however the security guards are not authorized to use force.

Police Officers may be called to DQFs in an assistance role under the QA.

TRANSPORTATION TO A DQF

The Public Health Agency of Canada (PHAC) holds a contract with private transport companies for transporting travellers to DQFs. These services are located near the 4 major airports (i.e., Montreal, Vancouver, Calgary, Toronto) and cover the major land points of entry as well.

GOVERNMENT-AUTHORIZED ACCOMMODATIONS

Government-authorized Accommodations (GAAs) are accommodation that are approved by the Public Health Agency of Canada, Canadian Forces, Immigration, Refugees and Citizenship Canada, Employment and Social Development Canada, or Agriculture and Agri-Food Canada, including those contracted, operated or organized by provincial governments with agreement from the federal government.

These accommodations serve to house travellers arriving by air in quarantine upon entry into Canada and until such a time that they receive a first negative test result. Only when a traveller receives a negative test result can they pursue the remainder of their quarantine period in another suitable place of their choice. If the traveller receives a positive molecular COVID-19 test, they will be required to continue their quarantine in a DQF. In those situations, a QO will make arrangements for transportation to a DQFs.

For a complete list of GAAs please visit: www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/latest-travel-health-advice/mandatory-hotel-stay-air-travellers/list-government-authorized-hotels-booking.html

AUTHORITIES

Role and Authorities of Screening and Quarantine Officers under the *Quarantine Act*

In accordance with section 2 of the *Quarantine Act*, an SO means a person designated as an SO under subsection 5(1) or an officer within the meaning of subsection 2(1) of the *Customs Act*. Depending on their role, SOs may be trained health care professionals; they conduct screening and/or compliance verification activities of travellers to Canada based on criteria developed by PHAC. SOs include employees of PHAC, 3rd party contractors hire by PHAC, CBSA Border Services Officer and RCMP officers.



In accordance with the QA, a QO means a person designated by the Minister under subsection 5(2). QOs are medical or other qualified health care practitioners (or classes of such persons); they conduct health assessments and determine whether a traveller has a suitable place to quarantine or isolate.

Some of the powers that QOs and SOs have to enforce the QA and QIO Order include:

- Compel travellers to answer their relevant questions or provide information (s.15(1) of the QA and s. 2(a) of the QIO Order);
- Order travellers to comply with a reasonable measure for the purpose of preventing the introduction and spread of a communicable disease (s.15(3) of the QA);
- Request that a peace officer arrest and bring to a QO any traveller who refused to be isolated or refuses to comply with an order under s. 15(3) (s.18 of the QA);
- For SOs and QOs who are employees of PHAC or RCMP, issue tickets for violations of the QA pursuant to the *Contraventions Act*;
- Provide instructions about how a person must quarantine (s. 3 of the QIO) or isolate (s. 9 of the QIO) themselves; and,
- Direct a person to board a means of transportation (s. 4(2)(a) or s. 10(2)(a)) and enter into a quarantine facility (s.4(2)(b)(i) or s. 10(2)(a)(i) of the QIO) if the person is considered unable to quarantine or isolate themselves.

QOs, specifically, also have the power to detain a traveller who has refused to undergo a health assessment, has refused to undergo a medical examination, has failed to comply with an order to undergo a treatment or measure, has been arrested pursuant to s. 27 or s.18 of the QA, or the QO believes that they might have communicable disease (or have come into contact with a person who might have a communicable disease) and they are capable of infecting people.

Definition of “Peace Officer” under the *Quarantine Act*

Section 2 of the QA defines “peace officer” for the purposes of specific actions under the QA as: “a person referred to in paragraphs (c) and (g) of the definition of *peace officer* in section 2 of the *Criminal Code*.”

- Paragraph (c): a police officer, police constable, bailiff, constable, or other person employed for the preservation and maintenance of the public peace or for the service or execution of civil process
- Paragraph (g) refers to certain officers and non-commissioned members of the Canadian Forces

Provincially appointed police officers (including municipal forces and indigenous police services) and RCMP members fall within paragraph (c) of the definition of peace officer in section 2 of the *Criminal Code*.

Authorities of Police Officers under the *Quarantine Act* and Emergency Orders

The provisions in the QA with regards to peace officers are generally aimed at peace officers acting in an assistance role, based on a request from an SO or a QO.

Subsection 15(3) of the QA provides that travellers are to comply with reasonable measures ordered by SOs or QOs. Section 18 provides that a peace officer may, at the request of a screening or quarantine officer, arrest without a warrant a traveller who is not complying with a measure under 15(3).



Additionally, subsection 28(1) of the QA outlines the situations in which a QO may detain a traveller. Subsection 28(2) provides authority for a peace officer to arrest a traveller without a warrant and bring them to a QO.

Section 52 of the QA provides that a “peace officer shall provide any assistance that an officer acting under this Act may request for the purpose of administering or enforcing this Act”.

Lastly, subsection 2 of the QIO provides peace officers with the authority to compel travellers to answer their relevant questions or provide information.

These peace officer authorities under the QA and QIO are applicable to provincially appointed police officers (which include officers who are part of provincial forces, municipal forces, and Indigenous police services) and RCMP members, without the need for any additional designation under the QA.

For a full list of authorities including the relevant sections of the QA please refer to **ANNEX B**.

Authorities of Peace Officers to Bring a Traveller to a Designated Quarantine Facility (DQF)

The arrest without warrant provisions in sections 18 and subsection 28(2) could be used by peace officers, at the request of an SO or QO (as the case may be), to bring a traveller to a QO at a DQF. This situation may arise if, for example, a QO orders a traveller to quarantine in a DQF under subsection 15(3) of the QA, and the traveller refuses to comply with that order, thus the QO requests a peace officer to arrest the traveller and bring him/her to a QO at a DQF.

The QA does not explicitly refer to bringing travellers to a DQF. However, section 65 of the QA reflects that there are QOs at DQFs in order to control entry and exit into such facilities, and as such, peace officers are authorized to bring travellers to a QO at a DQF pursuant to sections 18 and subsection 28(2). Prior arrangements must be made in order to do so.

An SO or QO may also request the general assistance of a peace officer under section 52 of the QA, for example, to provide a police presence or police escort when someone is being transported by PHAC to a DQF or when being asked to proceed to a GAA.

As per section 10(a) and (b) of the *Canadian Charter of Rights and Freedoms*, everyone has the right on arrest or detention to be informed promptly of the reasons therefor and to retain and instruct counsel without delay.

Where a traveller is being directed to a DQF they must be informed of the reason why they are being sent to the DQF and their right to retain counsel, and explain when this will happen in accordance with instructions. The same can be done for GAAs.

ENFORCEMENT

Enforcement Authorities for the *Quarantine Act*

In general, provincially appointed peace officers (which include officers who are part of provincial forces, municipal forces, and Indigenous police services) have jurisdiction to enforce any federal statute unless there is something within the statute itself limiting enforcement authority. There is no such limit in the *Quarantine Act*.



Based on the above, the QA generally can be enforced by any peace officer. It should be noted, however, that certain provincially appointed officers may have limited authorities as a result of their specific enacting legislation, or as a matter of internal policy.

As per subsection 495(1)(b) of the *Criminal Code*, a peace officer could arrest without a warrant a person they find committing an offence under the QA and consider laying charges. This overall enforcement authority includes the charging and prosecution of offences under the QA as part of the exercise of ordinary peace officer powers. These actions do not require a request for assistance from PHAC officials, nor do they require any particular designation under the QA. Peace officers have the ability to lay any QA related charges, by utilizing their common forms and procedures they would use for enforcing other statutes (e.g, Appearance Notice, Summons, Undertaking).

The peace officer should take the totality of the situation into account before deciding whether to arrest or charge. The peace officer's course-of-action may be based on direction from their provincial or territorial department of justice in relation to the procedures that the police are to follow within their jurisdiction. Peace officers maintain their discretion and independence while carrying out their core law enforcement functions.

Offences under the *Quarantine Act*

ANNEX B contains a full list of the offences and punishments outlined in the QA.

Some of the key offences relevant to this document include:

- failing to comply with a reasonable measures ordered by an SO or QO;
- entering and leaving a DQF without the authorization of a QO;
- obstructing a QO, an SO, or an environmental health officer;
- failing to comply with obligations imposed under an Order made pursuant to the QA; and
- continuing offence provision providing the possibility for a person to be convicted for a separate offence each day on which it is continued.

Depending on the facts, a peace officer could decide to arrest without a warrant a person they find committing an offence under the QA (paragraph 495(1)(b), *Criminal Code*) and consider laying charges against them.

Of note, section 71 of the QA contains an offence for contravening section 58, which is the provision that permits the Governor in Council (GIC) to make emergency orders prohibiting or subjecting to any condition the entry into Canada of any class of persons who have been in a foreign country or a specified part of a foreign country if the GIC is of the opinion that set conditions have been met.

Enforcement Using the *Contraventions Act*

The [Regulations Amending the *Contraventions Regulations \(Quarantine Act\)*](#) came into force on April 11, 2020. These amendments led to the designation as contraventions of offences under the QA to provide enforcement authorities with an additional tool (i.e., issuance of contraventions tickets) to address non-compliance with the QA and its Emergency Orders.

On February 14th, [additional amendments to the *Contraventions Regulations*](#) were made involving the designation of subsection 34(2) as a contravention and the increasing of the fine amounts of the existing contraventions.



The ticketing regime established by the *Contraventions Act*, known as the Contraventions Regime, provides another option for enforcing certain federal offences of a regulatory nature as the offender can choose to plead guilty and pay a fine without having to appear in court. Enforcement authorities in those provinces which have adopted the *Contraventions Act* regime, have the option of using the ticketing regime or proceeding under the *Criminal Code*, depending on the seriousness of the conduct.

Section 2 of the *Contraventions Act* defines “enforcement authority” as follows:

- a) **any police officer or constable, including a special or auxiliary constable**, [emphasis added]
- b) the minister responsible for administering the enactment creating the contravention,
- c) any person, or member of a class of persons, designated by the minister responsible for administering the enactment creating the contravention, or
- d) the corporation or other body that made or is responsible for administering the enactment creating the contravention;

RCMP members and provincially appointed peace officers, including officers of municipal and Indigenous police services, may issue tickets under the *Contraventions Act*. There is no need for any particular designation under the *Quarantine Act*.

NOTE: The *Contraventions Act* ticketing regime is not available in the following provinces and territories:

- Alberta;
- Saskatchewan;
- Nunavut;
- Northwest Territories; and
- Yukon.

In these jurisdictions, charges may be laid under the *Criminal Code* or under the appropriate provincial legislation.

ANNEX C contains the fines that are available under the *Contravention Regulations* pertaining to the *Quarantine Act*.

If the officer chooses to lay charges, under the *Contraventions Act*, they will use the current established process within their provincial jurisdiction. In most provinces, this will be accomplished by use the same form (ie. ticket book) that would be used for general provincial violations. (Note: in BC officers must use a Federal Violation Ticket Booklets ‘F’ marking at the top).

To obtain contraventions tickets booklets, please contact your respective provincial contacts.

Prosecution of *Quarantine Act* Offences

There is concurrent jurisdiction between federal and provincial Crowns based on the definition of “Attorney General” in section 2 of the *Criminal Code* to prosecute QA offences.

The prosecution will likely be conducted by the:

- Public Prosecution Service of Canada (PPSC) - if the QA offence is the only charge
- Provincial prosecution service - if other charges arise out of the same incident such as an offence under the *Criminal Code* (e.g. resist arrest or assault).



If the offence is dealt with by way of a ticket under the *Contraventions Act* :

- in Ontario and Quebec - the tickets are administered by the province and contestation tickets cases specifically involve provincial prosecutors;
- in other jurisdictions where the contraventions regime is implemented - the tickets are administered by the province however the contestation tickets cases involve PPSC's prosecutors who deal with the trial following the same process as a charge initiated by an information.

These arrangements are based on the agreements made with the provinces under the *Contraventions Act*.

Police Discretion and Independence

Despite the unique and unprecedented nature of the COVID-19 pandemic, the rule of law and the fundamental principles of police independence and discretion are not altered. Those principles still apply as per well-established rules. In short:

- When enforcing the law, peace officers maintain discretion which, while not absolute, allows them to determine if and how they will enforce the law (ability to adapt enforcement actions to the individual circumstances);
- Peace officers are independent of the government, i.e. free of political or executive direction or influence, when carrying out their core law enforcement functions.

When fulfilling their core law enforcement duties and exercising their powers, peace officers remain answerable to the law, which they are required to respect and uphold at all times.

DIPLOMATIC IMMUNITY / CONSULAR CONSIDERATIONS

Foreign nationals and diplomatic agents may have additional rights and considerations. Responding officers will need to provide these foreign nationals with the appropriate notice.

CONTACTS

Public Health Agency of Canada's Compliance and Enforcement

Email: phac.isolation-isolement.aspc@canada.ca

Tel.: 1-833-995-2339

REFERENCES

Quarantine Act: <https://laws-lois.justice.gc.ca/PDF/Q-1.1.pdf>

Minimizing the Risk of Exposure to COVID-19 in Canada Orders:

<https://www.canada.ca/en/public-health/corporate/mandate/about-agency/acts-regulations/list-acts-regulations.html>

Contravention Regulations, Schedule XVI: <https://laws.justice.gc.ca/eng/regulations/sor-96-313/page-24.html#h-1244468>



ANNEX A – Designated Quarantine Facilities

DISCLAIMER: This information is for peace officer awareness only. It is NOT to be shared or made public. Designations can be issued or revoked at any time.

Designated Federal Quarantine Sites - As of February 5, 2021		
Name of Hotel	Address	Regional Contacts
Montreal - SHERATON MONTREAL AIRPORT HOTEL	555 Boulevard McMillan, Montréal, QC H9P 1B7	Lise Pelletier Lise.pelletier@canada.ca
Toronto - Radisson Suite Hotel Toronto Airport - Sunray Group of Hotel	640 Dixon Rd, Etobicoke, ON M9W 1J1	Henry Koo henry.koo@canada.ca
Toronto /Concord - Four Points by Sheraton in Vaughan- Sunray Group of Hotel	3400 Steeles Avenue West, Vaughan, ON L4K 1A2	Henry Koo henry.koo@canada.ca
Hilton Toronto Airport Hotel & Suites	5875 Airport Rd, Mississauga, ON L4V 1C8	Henry Koo henry.koo@canada.ca
Vancouver - Pacific Gateway Hotel at Vancouver Airport	3500 Cessna Dr, Richmond, BC V7B 1C7	Michael Spowart michael.spowart@canada.ca Secondary Contact Amal Remu amal.remu@canada.ca
Vancouver - Accent Inn Vancouver Airport	10551 St. Edwards Drive, Richmond, BC V6X 3L8	Michael Spowart michael.spowart@canada.ca Secondary Contact Amal Remu amal.remu@canada.ca
Kelowna - Accent Inn in Okanagan	1140 Harvey Ave, Kelowna, BC V1Y 6E7	Michael Spowart michael.spowart@canada.ca Secondary Contact Amal Remu amal.remu@canada.ca
Calgary - Westin Calgary Airport	671 Aero Drive NE Aero Drive NE &, Aero Cres NE, Calgary, AB T2E 7Y5	Michael Spowart michael.spowart@canada.ca Secondary Contact Amal Remu amal.remu@canada.ca



Regina - Atlas Hotel	4177 Albert St, Regina, SK S4S 3R6	Dina Juras dina.juras@canada.ca
St. John's - Comfort Hotel Airport	106 Airport Rd, St. John's, NL A1A 4Y3	William McGillivray william.mcgillivray@canada.ca
Halifax - Quality Inn Halifax Airport Hotel	60 Sky Blvd, Halifax, NS B2T 1K3	William McGillivray william.mcgillivray@canada.ca
Fredericton - Quality Inn & Suites, Amsterdam	559 Bishop Dr, Fredericton, NB E3C 2M6	William McGillivray william.mcgillivray@canada.ca
Territorial Site NOT Designated		
Coast High Country Inn	4051 4 Ave, Whitehorse, YT Y1A 1H1	Frances Rubio frances.rubio2@canada.ca



ANNEX B - Overview of Peace Officer Authorities and Offences under the *Quarantine Act*

Subsection 15(3) of the QA provides that travellers are to comply with reasonable measures ordered by screening or quarantine officers.

15 (3) Every traveller shall comply with any reasonable measure ordered by a screening officer or quarantine officer for the purpose of preventing the introduction and spread of a communicable disease.

15 (3) Le voyageur est tenu de se conformer à toute mesure raisonnable ordonnée par l'agent de contrôle ou l'agent de quarantaine en vue de prévenir l'introduction et la propagation d'une maladie transmissible.

Section 18 provides that a peace officer may, at the request of a screening or quarantine officer, arrest without a warrant a traveller who is not complying with a measure under 15(3).

18 A peace officer may, at the request of a screening officer or quarantine officer, arrest without a warrant and bring to a quarantine officer any traveller who the peace officer has reasonable grounds to believe has refused to be isolated or refuses to comply with a measure under subsection 15(3).

18 L'agent de la paix peut, à la demande de l'agent de contrôle ou de l'agent de quarantaine, arrêter sans mandat et amener devant l'agent de quarantaine le voyageur dont il a des motifs raisonnables de croire qu'il a refusé d'être isolé ou de se conformer à une mesure ordonnée au titre du paragraphe 15(3).

Additionally, subsection 28(1) of the QA outlines the situations in which a quarantine officer may detain a traveller.

28 (1) A quarantine officer may detain any traveller who

- (a) has refused to be disinfested or to undergo a health assessment;
- (b) has been required to undergo a medical examination under subsection 22(1);
- (c) has failed to comply with an order made under section 26;
- (d) the quarantine officer has reasonable grounds to believe
 - (i) has or might have a communicable disease or is infested with vectors, or has recently been in close proximity to a person who has or might have a communicable disease or is infested with vectors, and
 - (ii) is capable of infecting other people;
- (e) has been arrested under section 27; or
- (f) has been arrested without a warrant under section 18.

28 (1) L'agent de quarantaine peut détenir tout voyageur, selon le cas :

- a) qui a refusé de subir un contrôle médical ou de se faire désinfester;
- b) qui a reçu l'ordre de subir un examen médical au titre du paragraphe 22(1);
- c) qui ne s'est pas conformé à l'ordre donné en vertu de l'article 26;
- d) dont il a des motifs raisonnables de croire qu'il est ou pourrait être atteint d'une maladie transmissible, qu'il est infesté de vecteurs ou qu'il a récemment été en contact avec une personne qui est ou pourrait être atteinte d'une telle maladie ou qui est infestée de vecteurs et qu'il peut infecter d'autres personnes;
- e) qui a été arrêté en vertu de l'article 27;
- f) qui a été arrêté sans mandat en vertu de l'article 18.

Subsection 28(2) provides for the possibility of arrest without a warrant to bring a traveller to a quarantine officer.

(2) A peace officer may, at the request of a quarantine officer, arrest without a warrant and bring to the

(2) L'agent de la paix peut, à la demande de l'agent de quarantaine, arrêter sans mandat le voyageur visé au



quarantine officer any traveller referred to in subsection (1) who resists detention.

paragraphe (1) qui résiste à sa détention et l'amener devant l'agent de quarantaine.

Subsection 2(a) of the QIO Order allows peace officer to compel relevant information.

2 Every person who enters Canada must, during the 14-day period that begins on the day on which they enter Canada or begins again under subsection 3(2) or 4(4),

(a) answer any relevant questions asked by a screening officer, a quarantine officer, a peace officer or a public health official designated under section 2.1, or asked on behalf of the Chief Public Health Officer, for the purposes of the administration of this Order;

2 Toute personne qui entre au Canada est tenue, pendant la période de quatorze jours qui commence le jour de son entrée au Canada ou qui recommence aux termes des paragraphes 3(2) ou 4(4), à la fois :

a) de répondre aux questions pertinentes posées soit par l'agent de contrôle, l'agent de quarantaine, l'agent de la paix ou le responsable de la santé publique désigné en vertu de l'article 2.1, soit au nom de l'administrateur en chef, aux fins d'application du présent décret;

Offences and Punishment under the *Quarantine Act*

Entering quarantine facility

65 (1) No person shall enter a quarantine facility without the authorization of a quarantine officer.

Leaving quarantine facility

(2) No person shall leave a quarantine facility without the authorization of a quarantine officer.

Interdiction de pénétrer dans l'installation de quarantaine

65 (1) Il est interdit de pénétrer dans une installation de quarantaine sans y être autorisé par un agent de quarantaine.

Interdiction de quitter l'installation de quarantaine

(2) Il est interdit à quiconque se trouve dans une installation de quarantaine de la quitter sans y être autorisé par un agent de quarantaine.

Obstruction of officer

66 No person shall hinder or wilfully obstruct a quarantine officer, a screening officer or an environmental health officer who is carrying out their duties or functions under this Act, or make a false or misleading statement, either orally or in writing, to the officer.

Entrave

66 Il est interdit d'entraver volontairement l'action de l'agent de contrôle, de l'agent de quarantaine ou de l'agent d'hygiène du milieu dans l'exercice de ses fonctions sous le régime de la présente loi ou de lui faire, oralement ou par écrit, une déclaration fausse ou trompeuse.

Offence committed intentionally

67 (1) Every person is guilty of an offence if they cause a risk of imminent death or serious bodily harm to another person while wilfully or recklessly contravening this Act or the regulations.

Acte commis intentionnellement ou par insouciance

67 (1) Commet une infraction quiconque, en contrevenant intentionnellement ou par insouciance à la présente loi ou aux règlements, expose autrui à un danger imminent de mort ou de blessures graves.

Punishment

(2) Every person who commits an offence under subsection (1) is liable

Peine

(2) Quiconque commet l'infraction prévue au paragraphe (1) encourt, sur déclaration de culpabilité:



(a) on conviction on indictment, to a fine of not more than \$1,000,000 or to imprisonment for a term of not more than three years, or to both; and

(b) on summary conviction, to a fine of not more than \$300,000 or to imprisonment for a term of not more than six months, or to both.

a) par mise en accusation, une amende maximale de 1 000 000 \$ et un emprisonnement maximal de trois ans, ou l'une de ces peines;

b) par procédure sommaire, une amende maximale de 300 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Failure to comply

68 Every person who fails to comply with an obligation imposed under subsection 15(3) or 25(1) or section 26 is guilty of an offence and liable on summary conviction to a fine of not more than \$200,000 or to imprisonment for a term of not more than six months, or to both.

Manquement à une obligation

68 Quiconque manque à toute obligation prévue par les paragraphes 15(3) ou 25(1) ou l'article 26 commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 200 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Failure to comply

69 Every person who fails to comply with an obligation imposed under section 35, subsection 39(1) or 44(3) or section 51 is guilty of an offence and liable on summary conviction to a fine of not more than \$750,000 or to imprisonment for a term of not more than six months, or to both.

Manquement à une obligation

69 Quiconque manque à toute obligation prévue par l'article 35, les paragraphes 39(1) ou 44(3) ou l'article 51 commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 750 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Contravention

70 Every person who contravenes section 12 or 13, subsection 15(1) or section 65 is guilty of an offence and liable on summary conviction to a fine of not more than \$200,000 or to imprisonment for a term of not more than six months, or to both.

Manquement à une obligation

70 Quiconque contrevient aux articles 12 ou 13, au paragraphe 15(1) ou à l'article 65 commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 200 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Contravention

71 Every person who contravenes subsection 6(2), 8(1) or 34(2) or (3), section 36 or 38, subsection 42(1), section 45 or 50, subsection 54(3), section 58 or 59 or subsection 73(2) or the regulations is guilty of an offence and liable on summary conviction to a fine of not more than \$750,000 or to imprisonment for a term of not more than six months, or to both.

Manquement à une obligation

71 Quiconque contrevient aux paragraphes 6(2), 8(1) ou 34(2) ou (3), aux articles 36 ou 38, au paragraphe 42(1), aux articles 45 ou 50, au paragraphe 54(3), aux articles 58 ou 59, au paragraphe 73(2) ou aux règlements commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 750 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Contravention

Manquement à une obligation



72 Every person who contravenes subsection 15(2) or section 66 is guilty of an offence and liable

(a) on conviction on indictment, to a fine of not more than \$500,000 or to imprisonment for a term of not more than three years, or to both; or

(b) on summary conviction, to a fine of not more than \$200,000 or to imprisonment for a term of not more than six months, or to both.

Continuing offence

75 If an offence under this Act is continued on more than one day, the person who committed it is liable to be convicted for a separate offence for each day on which it is continued.

72 Quiconque contrevient au paragraphe 15(2) ou à l'article 66 commet une infraction et encourt, sur déclaration de culpabilité :

a) par mise en accusation, une amende maximale de 500 000 \$ et un emprisonnement maximal de trois ans, ou l'une de ces peines;

b) par procédure sommaire, une amende maximale de 200 000 \$ et un emprisonnement maximal de six mois, ou l'une de ces peines.

Infraction Continue

75 Il est compté une infraction distincte pour chacun des jours au cours desquels se commet ou se continue une infraction à la présente loi.



ANNEX C – *Contraventions Regulations* Schedule XVI

<i>Quarantine Act</i> provision	Description	PREVIOUS fine amount	NEW Fine amount as of February 15
12	Failure to present oneself to a screening officer at the nearest entry point	\$275	\$825
15(1)	Failure to answer a relevant question asked by a screening officer or quarantine officer or to provide the officer with any required information or record	\$275	\$825
15(2)	Failure to disclose specified information concerning a listed communicable disease or vectors	\$275	\$825
15(3)	Failure to comply with a reasonable measure ordered by a screening officer or quarantine office	\$500	\$1500
25(1)	Failure to comply with an order to report to a public health authority	\$275	\$825
26	Failure to comply with an order regarding a treatment or a measure for preventing the introduction and spread of a communicable disease	\$750	\$3000
34(2)	a) Failure to inform a quarantine officer before arrival that any person, cargo or thing on board the conveyance could cause the spreading of a communicable disease (b) Failure to inform a quarantine officer before arrival that a person on board the conveyance has died (c) Failure to inform a quarantine officer before arrival that any prescribed circumstances exist	N/A	\$5000
58	Failure to comply with an order prohibiting or subjecting to any condition the entry into Canada	\$1000	\$3000
65(1)	Enter a quarantine facility without authorization	\$275	\$825
65(2)	Leave a quarantine facility without authorization	\$750	\$3000
66	(a) Hinder or wilfully obstruct a quarantine officer, screening officer or environmental health officer	\$500	\$1500
66	(b) Make a false or misleading statement to a quarantine officer, screening officer or environmental health officer	\$275	\$825

* Maximum fine amount for a young person between the ages of 1-17 is \$100.



ANNEX D - Enforcement Measures Scenarios

Travellers entering Canada by air and land are subject to a number of pre-arrival, on-arrival and post-arrival requirements. The level of enforcement measure applied by PHAC quarantine officer and the peace officers will be dependent on the assessment of the risk considerations for the travellers as well as the level of compliance to the various requirements.

Risk Considerations for all Travellers

1. Confirmation that the traveller is subject to the Order
 - Is the person is subject to the Order?
 - Are they exempt from certain requirements?
 - What date did they enter Canada?
2. Level of risk of propagation
 - Does the person have COVID-19 symptoms? Did they test positive for COVID-19?
 - Did they come back from a country where the SARS-CoV-2 variant is circulating?
 - Are they conducting high-risk activities (e.g., are they outside, not wearing mask, not physical distancing)?
3. Place of isolation
 - What is the feasibility of respecting the isolation order?
 - Can the person avoid interaction with vulnerable people at the place of isolation? (2-metre distance between people at the residence)
 - Do they have access to the necessities of life (medication, food, cleaning supplies)?
4. Likelihood that the person will comply
 - What is their behaviour and attitude?
 - Does the person clearly understand the obligations?
 - Do they need professional help? (e.g., addictions, mental health etc.)
5. Re-occurring offences
 - Has the person contravened the Order in the past?
 - What is the likelihood that the enforcement measure applied will stop individuals from further violations?
6. Other
 - Is the person a minor?
 - Is the person accompanied by minors?

Scenarios

The following scenarios provide some examples of potential non-compliant behaviour by travellers ranging from not completing pre-departure/on arrival requirements to non-compliance for stays at Government Approved Accommodation (GAA) and Designated Quarantine Facility (DQF). However, as all situations are unique, the appropriate enforcement measures utilized would be determined by the



PHAC Quarantine Officer, and the peace officer based on their own risk assessment so these scenarios are just for illustrative purposes. The risk-based approach to enforcement balances the increasing severity of risk or harm (those being symptomatic posing the great risk) with the likelihood of compliance by the traveller. Please refer to the Enforcement Continuum below.

It is recommended peace officers consider using these scenarios for tabletop exercises that may include prosecutors and legal services.

Scenario 1: Non-compliance with pre-board/pre-arrival requirements

Description

As of February 15, 2021, under the new OIC, all travellers (unless exempted) are required to complete the following prior to arrival:

- A negative COVID-19 molecular test within 72 hours

As of February 22, 2021, under the new OIC, all travellers (unless exempted) are required to complete the following prior to arrival:

- Downloaded and complete their information using the ArriveCAN app
- Pre-booked stay at a Government Approved Accommodation (GAA) (for air travel only)

Traveller Risk Profile

- Health status: Symptomatic/Asymptomatic and/or COVID status
- Suitability of quarantine plan
- Exhibits non-compliant behaviour (e.g. not wearing a face covering, not using ArriveCAN app)
- On-ward travel: Does the traveller need to use a public conveyance to get to their suitable place of quarantine

Enforcement Measures Analysis

Non-Compliant Behaviour	Risk Assessment (Low/Medium/High)	PHAC Enforcement Options	Police Enforcement Options	Considerations (Examples)
No pre-departure test	Low	- Education - Issue ticket	- Education - Issue ticket*	- Compliance with testing on arrival, hotel and quarantine plan - asymptomatic
ArriveCan not used	Low	- Education - Issue ticket	- Education - Issue ticket*	- Compliance with pre-departure testing, hotel and quarantine plan - asymptomatic.



No pre-booked hotel	Low	- Education - Issue ticket	- Education - Issue ticket*	- Compliance with DQF - asymptomatic
Any combination of the above scenarios	Medium	- Education - Issue ticket(s) depending on number of non compliant behaviours	- Education - Issue ticket* depending on number of non compliant behaviours	- Asymptomatic and - has reasonable quarantine plan.
Any combination of the above scenarios and symptomatic	High	- Education - Issue ticket(s) depending on number of non compliant behaviours - Escort to DQF	- Education - Issue ticket* - Escort to DQF/ arrest	- Higher risk as symptomatic - Assess risk of non-compliance.

*See ANNEX C

Scenario 2: Non-compliance with on-arrival requirements

Description

As of February 15, 2021, under the new OIC, all travellers (unless exempted) are required to complete the following on arrival:

- Travellers are required to have COVID-19 molecular test on arrival

As of February 22, 2021, under the new OIC, all travellers (unless exempted) are required to complete the following on arrival:

- Travellers are required to stay at a GAA for up to 3 days, or until negative test result received (air travel only)
- Travellers are required to stay at DQF if symptomatic during 3-day stay, or if a positive test result received.

Traveller Risk Profile

- Health status: Symptomatic/Asymptomatic and/or COVID status
- Suitability of quarantine plan
- Exhibits non-compliant behaviour (e.g. not wearing a face covering, not using ArriveCAN app)
- On-ward travel: Does the traveller need to use a public conveyance to get to their suitable place of quarantine

Enforcement Measures Analysis



Non-Compliant Behaviour	Risk Assessment (Low/Medium/High)	PHAC Enforcement Option	Police Enforcement Options	Considerations (Examples)
Refusal of on-arrival testing	Low	- Education - Issue ticket - Referral to DQF	- Education - Issue ticket* - Escort to DQF	- Compliance with pre-departure testing, hotel and quarantine plan - Asymptomatic
Refusal to stay at GAA	Medium	- Education - Issue ticket - Referral to DQF	- Education - Issue ticket* - Escort to DQF	- Compliance with DQF - Suitable quarantine plan - asymptomatic
Refusal to stay at DQF	Medium	- Education - Issue ticket - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Escort to DQF (Secure DQF)	- Suitable quarantine plan - Assessment of level of compliance. - asymptomatic
Any combination of the above scenarios	High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Escort to DQF (Secure DQF)	- Suitable quarantine plan. - Assessment of level of compliance. - asymptomatic
Any combination of above scenarios and symptomatic	High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Escort to DQF (Secure DQF)	- Suitable quarantine plan - Assess risk of non-compliance.

*See ANNEX C

Scenario 3: Non-compliance with GAA stay or DQF Stay

Description

As of February 22, 2021, under the new OIC, all travellers (unless exempted) are required to complete the following on arrival:

- Travellers are required to stay at a GAA until negative test result received (air travel only)
- Travellers are required to stay at DQF if symptomatic during GAA stay, or if a positive test result received.



- Travellers are required to stay at DQF if no suitable quarantine plan or other non-compliance issues that would warrant this action

Traveller Risk Profile

- Health status: Symptomatic/Asymptomatic and/or COVID status
- Suitability of quarantine plan
- Exhibits non-compliant behaviour (e.g. not wearing a face covering, not using ArriveCAN app)
- On-ward travel: Does the traveller need to use a public conveyance to get to their suitable place of quarantine

Enforcement Measures Analysis

Non-Compliant Behaviour	Risk Assessment (Low/Medium/High)	PHAC Enforcement Options	Police Enforcement Options	Considerations (Examples)
Refusal to stay at GAA on arrival	Medium	- Education - Issue ticket - Referral to DQF	- Education - Issue ticket* - Escort to DQF	- Compliance with DQF - Suitable quarantine plan - asymptomatic
Unauthorized departure from GAA before receiving test result	Medium	- Education - Issue ticket - Detention Order - Referral to DQF	- Education - Issue ticket* - Arrest without warrant - Escort to DQF (Secure DQF)	- Compliance with DQF - Suitable quarantine plan - asymptomatic
Refusal to stay at DQF on arrival	Medium	- Education - Issue ticket - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Suitable quarantine plan - Assessment of level of compliance. - asymptomatic
Unauthorized departure from DQF	Medium	- Education - Issue ticket - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Suitable quarantine plan - Assessment of level of compliance. - asymptomatic
Refusal to go to DQF during or at end of GAA stay if symptomatic and/or positive test result	High	- Education - Issue ticket - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Suitable quarantine plan - Assessment of level of compliance. - asymptomatic



Any combination of the above scenarios including multiple unauthorized departures	High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Suitable Quarantine Plan. - Assessment of level of compliance. - asymptomatic
Any combination of above scenarios and symptomatic	High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Suitable quarantine plan - Assess risk of non-compliance.

*See ANNEX C

Scenario 4: Safety issues at GAA or DQF

Description:

- Travellers exhibiting behaviours at GAA or DQF that put travellers/staff/security at risk (e.g not in line with Code of Conduct)
- Trespassers on GAA or DQF property that put other travellers/staff/security at risk

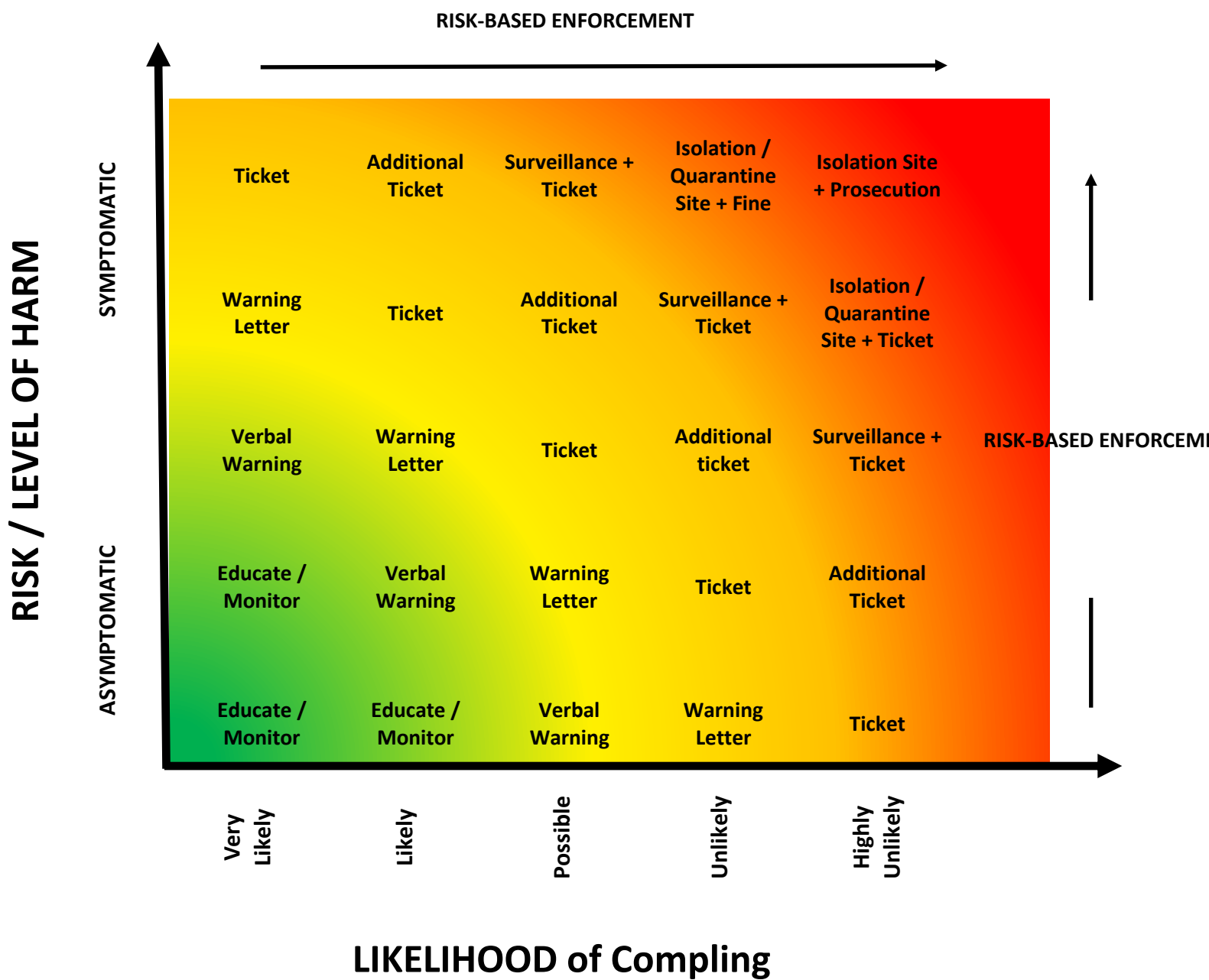
Enforcement Measures Analysis

Non-Compliant Behaviour	Risk Assessment (Low/Medium/High)	PHAC Enforcement Options	Police Enforcement Options	Considerations (Examples)
Travellers displaying behaviours that put other travellers/staff security at risk	Medium-High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	Education Issue ticket* Arrest without warrant Secure DQF	- Suitable quarantine plan - Assess risk of non-compliance - Asymptomatic
Travellers displaying behaviours that put other travellers/staff/security at risk and symptomatic	High	- Education - Issue ticket(s) - Quarantine Order 15 (3) - Detention Order	- Education - Issue ticket* - Arrest without warrant - Secure DQF	- Assess risk of non-compliance - Symptomatic
Trespassers displaying behaviours that put travellers/staff/security at risk*	High	- Education (s) - Issue ticket	- Education - Issue ticket* - Arrest without warrant	

*See ANNEX C



Enforcement Continuum



TOWNSHIP OF BILLINGS
Parks, Recreation and Wellness Committee
MINUTES

March 22, 2021

Electronic Meeting

Present: Sharon Alkenbrack, Deb Flaxman, Sharon Jackson, Diane Larocque, Andrew Preyde, Shannon Smith, Ian Anderson, Kathy McDonald (staff) Todd Gordon (staff) and Tiana Mills (staff)

1. Opening

Motion by Diane Larocque, seconded by Sharon Alkenbrack

That the meeting be called to order at 7 p.m. with Chair Jackson presiding.

Carried

2. Approval of the Agenda

Motion by Diane Larocque, seconded by Shannon Smith

That the agenda for the February 2, 2021 meeting be accepted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

Motion by Deb Flaxman, seconded by Sharon Alkenbrack

That the minutes of the February 22, 2021 meeting be accepted as presented.

Carried

5. Delegations

None

6. Council Report

Committee members received the report.

7. Financial Report

Committee members received the report.

8. Old Business

a) Budget 2021

Sharon Jackson presented the budget. All items to remain but will be evaluated closer to the event date based on current COVID-19 restrictions.

b) Walking Route signage/location

Action item to find locations for the walking route signs with the specific kilometer reading on each sign.

c) April Newsletter/Facebook/Website Info

Include Easter Egg Hunt.

d) Easter Egg hunt

Sharon Jackson to advise staff to post on social media and promote sharing of posts on other Island social media outlets for an Island wide event.

e) Earth Day Community Clean Up

Sharon Jackson to advise staff to promote community clean up on social media.

f) Sun Shelter for dog park

Committee agreed to hold off on this item until the results of the dog park usage survey have been received.

g) Game Board Pieces

Shannon Smith to distribute photos of wood design options to committee to discuss at the next meeting. Diane to look into bean bag options (8 total; 4 red, 4 blue).

h) Kite Flying Location

Sharon Alkenbrack and Shannon Smith to look into potential locations for event.

9. New Business

a) Outdoor Rink Fundraising Plan

Andrew Preyde expressed concerns on potential start date in regards to the Healthy Communities Initiative grant awarding for the outdoor rink repairs.

Motion by Andrew Preyde, seconded by Shannon Smith

That a recommendation be made to Council for H & R Noble Construction to proceed with prep work and retaining wall construction.

Carried

Meeting to be scheduled within the next two weeks with entire Parks, Recreation & Wellness Committee and Staff to develop a fundraising plan and policy.

b) Strategic Plan priorities

Discussion to be postponed until after the Strategic Plan Review meeting presented by Todd Gordon, EDO.

c) Round Table Discussion: Wellness Component

Discussion postponed until the next meeting.

d) Summer Youth Program 2022

Discussion postponed until the next meeting.

10. Correspondence

None

11. Information

None

12. Notice of Motion

Contained within minutes and to be added to Council agenda.

13. Closed Session

None

14. Next Regular Committee Meeting April 26, 2021.

Meeting with Committee and Staff to discuss Outdoor Rink Fundraising to be determined.

15. Adjournment

Motion by Shannon Smith, seconded by Deb Flaxman.

That this meeting be adjourned at 8:49 p.m.

Carried



Stantec Consulting Ltd.
200 – 835 Paramount Drive, Stoney Creek ON L8J 0B4

March 18, 2021
File: 165001086

Attention: Kathy McDonald, Clerk Treasurer
Municipality of Billings
15 Old Mill Road, P.O. Box 34
Kagawong, ON P0P 1J0

Dear Ms. McDonald,

**Reference: Planning, Preliminary Design and Class Environmental Assessment
Highway 6 Little Current Swing Bridge Study (GWP 5268-14-00)
Notice of Online Public Information Centre 3**

The Ontario Ministry of Transportation has retained Stantec Consulting Ltd. to undertake a Planning, Preliminary Design and Class Environmental Assessment (Class EA) Study for the Highway 6 Little Current Swing Bridge located in the Town of Northeastern Manitoulin and the Islands in Northeastern Ontario. The purpose of this study is to identify a Recommended Plan that addresses current and future transportation needs at the bridge crossing. Please visit the project website at www.swingbridgestudy.ca for additional project information.

The third and final Public Information Centre (PIC) has been planned for this project. In light of the COVID-19 pandemic and associated physical distancing requirements, PIC 3 will be hosted online. As indicated within the attached notice, the PIC will be available for your review on the study website at www.swingbridgestudy.ca on **Tuesday, March 30, 2021**. A recorded presentation will be available as part of the online PIC until Friday, April 30, 2021.

The information presented at this online PIC will provide an opportunity to review and comment on the evaluation of the alignment and structure alternatives, the Preliminary Preferred Plan, and the associated potential impacts and preliminary proposed mitigation measures.

March 18, 2021
Kathy McDonald, Clerk Treasurer

Page 2 of 176

**Reference: Planning, Preliminary Design and Class Environmental Assessment
Highway 6 Little Current Swing Bridge Study (GWP 5268-14-00)
Notice of Online Public Information Centre 3**

If you would like further information regarding the study, please contact either the undersigned or one of the project team members named in the enclosed information.

Regards,

Stantec Consulting Ltd.

A handwritten signature in black ink, appearing to read 'D. Addley', written in a cursive style.

Diana Addley
Senior Environmental Planner
Phone: (905) 415-6401
diana.addley@stantec.com

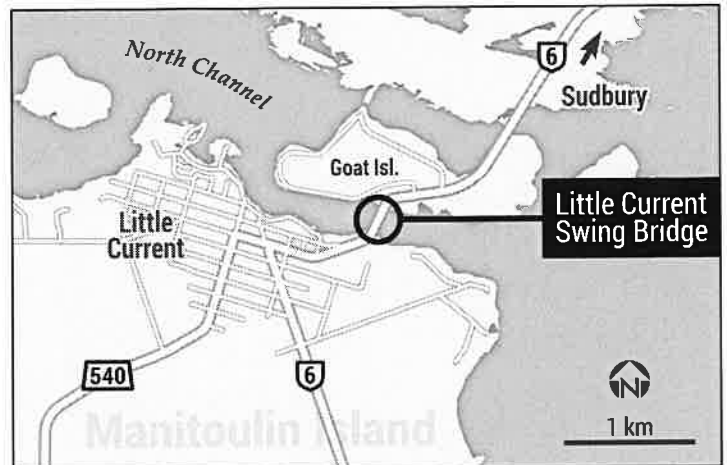
Attachment: Notice of Online Public Information Centre 3

c. M. Delfino, J. Haddow – Ministry of Transportation
G. Cooke, T. Belliveau – Stantec Consulting Ltd.



**NOTICE OF ONLINE PUBLIC INFORMATION CENTRE 3
PLANNING, PRELIMINARY DESIGN AND CLASS ENVIRONMENTAL ASSESSMENT
Highway 6 Little Current Swing Bridge Study, GWP 5268-14-00**

The Ontario Ministry of Transportation (MTO) has retained Stantec Consulting Ltd. to undertake a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study for the Highway 6 Little Current Swing Bridge located in the Town of Northeastern Manitoulin and the Islands in Northeastern Ontario. The bridge provides year-round highway access between the community of Little Current and Manitoulin Island and mainland areas of Northern Ontario. The existing bridge is nearing the end of its service life. The purpose of this study is to identify a Recommended Plan that addresses current and future transportation needs at the bridge crossing.



THE PROCESS

This study is a “Group A” project under the *Class Environmental Assessment (EA) for Provincial Transportation Facilities* (2000) and includes undertaking environmental and engineering investigations and seeking input from stakeholders, external agencies, Indigenous communities and the public. Upon completion of preliminary design, a *Transportation Environmental Study Report (TESR)* will be prepared and made available for public review. Notices will be published in local newspapers to advise the public of the TESR public review period.

ONLINE PUBLIC INFORMATION CENTRE 3

Two Public Information Centres (PICs) have been held to date to present and gather feedback at key points in this Study. PIC 1 was held in August 2018 to present the transportation needs assessment, existing study area conditions, and alternatives to the undertaking. PIC 2 was held in July 2019 to present alignment and structure type alternatives, the evaluation process and preliminary assessment of the heritage conservation options for the existing bridge.

The third and final PIC has been scheduled to provide an opportunity for you to review the evaluation of the alignment and structure alternatives, the Preliminary Preferred Plan, and the associated potential impacts and preliminary proposed mitigation measures. In light of the COVID-19 pandemic and associated physical distancing requirements, PIC 3 will be hosted online. **The PIC will be available for your review on the study website at www.swingbridgestudy.ca on Tuesday, March 30, 2021.** A recorded presentation will be available as part of the online PIC until April 30, 2021.

COMMENTS

You are encouraged to participate in the study and to provide comments to the study team. If you wish to have your name added to the study mailing list, have any comments, questions or concerns, and/or are unable to access the online PIC 3 materials provided on the study website, please contact one of the following study team members:

Mr. Gregg Cooke, P.Eng.

Consultant Project Manager

Stantec Consulting Ltd.

Tel: (905) 381-3227

Call Collect: (905) 385-3234

ProjectTeam@swingbridgestudy.ca

Ms. Melissa Delfino, P.Eng.

Senior Project Engineer

Ministry of Transportation Northeastern Region

Tel: (705) 497-6807 or (705) 491-7756

Toll-free: 1-800-461-9547

ProjectTeam@swingbridgestudy.ca

Please visit the project website, www.swingbridgestudy.ca, to review study information including notices, background information and PIC displays. Other study materials will also be provided on the study website, as they become available. Comments and questions to the study team can be submitted on the study website.

If you have any accessibility requirements in order to participate in this project, please contact one of the Project Team members listed above. Comments and information are being collected to assist the MTO in meeting the requirements of the Ontario *Environmental Assessment Act*. Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. All comments will be maintained on file for use during the study and, with the exception of personal information, may be included in study documentation and become part of the public record.

**Ministry of Municipal
Affairs and Housing**

**Ministère des Affaires
Municipales et du Logement**

Office of the Deputy Minister

Bureau du sous-ministre

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100

March 17, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

SUBJECT: Capacity Limit Changes for Some Events in Grey-Lockdown, Phase 1 COVID Vaccination Plan for Frontline Emergency Personnel & new COVID Border Testing Orders

Today I am writing to you to share a range of updates relevant to municipalities from recent memoranda from the Ministry of the Solicitor General.

As public health officials review the case data across the province related to COVID-19, public health units may move from time to time into different zones of the *Reopening Ontario (A Flexible Response to COVID-19) Act*. Please remember to check the [most current public health measures and advice](#) to ensure you have the most updated information related to your communities.

Based on the advice of the Chief Medical Officer of Health, the province has adjusted capacity limits for weddings, funerals, and religious services, rites or ceremonies held in regions currently in the Grey-Lockdown level of the Framework. Effective Monday, March 15, 2021 at 12:01 a.m., these noted events are permitted to allow for up to 15 per cent total occupancy indoors or up to 50 people outdoors. For more details on these changes to capacity limits, please reference the [news release](#) from March 12, 2021.

Additionally, front-line personnel who provide direct health care services, including response to triaged medical emergency calls where there is an increased risk of exposure to COVID-19, are included in Phase 1 of the province's vaccination roll-out. This includes paramedics, front-line police officers, and fire fighters who respond to medical calls for service and provide emergency assistance such as cardiopulmonary resuscitation (CPR) and the administration of Naloxone. For more details on the vaccination plan for emergency responders, please review the enclosed memorandum

sent to all Chiefs of Police by the Ministry of the Solicitor General on February 26, 2021 and the [Province of Ontario's vaccination distribution implementation plan](#). I understand that the Office of the Fire Marshal is also communicating similar information to the Fire Chiefs in Ontario.

I also wanted to share an update from the Public Health Agency of Canada (PHAC) about new orders under the *Quarantine Act* related to land and air border testing and enhanced requirements for travelers. For more details on border measures for land and air, along with the enforcement approach, please review the enclosed memorandum sent to all Chiefs of Police by the Ministry of the Solicitor General on March 11, 2021 and the attached PHAC resource document.

Finally, please see the enclosed memoranda sent to all Chiefs of Police and Fire Chiefs from the Ministry of the Solicitor General dated March 12, 2021 and March 16, 2021 where police and fire services are being encouraged to consult with their respective municipalities to identify critical COVID-19 related operating pressures for policing and fire services that may be addressed through the 2021 Provincial COVID-19 Relief Funding initiative.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated February 26, 2021 – English version regarding Phase 1 COVID-19 Vaccinations for Frontline Police Officers.

Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated March 11, 2021 – English version regarding New COVID Border Testing Orders under the *Quarantine Act*.

Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated March 12, 2021 and to all Fire Chiefs dated March 16, 2021 - English version regarding 2021 COVID-19 Relief Funding for Municipalities.

If a French version is required, please contact
Richard.Stubbings@ontario.ca.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Phase 1 COVID-19 Vaccinations for Frontline Police
Officers**

DATE OF ISSUE:	February 26, 2021
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	21-0023
PRIORITY:	Normal

I am writing to provide an update on Ontario's phased vaccination plan and prioritization as it relates to first responders.

Phase 1 of the province's vaccination roll-out includes front-line personnel who provide direct health care services including response to triaged medical emergency calls where there is an increased risk of exposure to COVID-19. This includes paramedics, front-line police officers, and fire fighters who respond to medical calls for service and provide emergency assistance such as cardiopulmonary resuscitation (CPR) and the administration of Naloxone.

For clarity, only active duty front-line police officers who as part of their duties regularly provide emergency medical care are included in Phase 1. Police services personnel who do not respond to medical calls for service as part of their routine duties do not qualify under Phase 1.

Examples of staff that do not qualify for Phase 1 include, but are not limited to, those in investigative units and functions and back-office staff such as researchers and administrators.

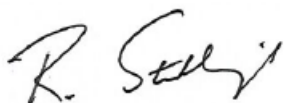
At this time, chiefs of police and the Commissioner are encouraged to reach out to their local Public Health Unit(s) to discuss the vaccination approach, including informing them of eligible staff that require vaccines for Phase 1 only and potential timing. A list of all 34 local Public Health Units and their respective medical officers of health are included in an appendix to this memo.

Due to the current limited supply of vaccines, this phased prioritization framework will allow the most vulnerable members of our communities to be vaccinated first. Police service staff that do not belong in Phase 1 will get vaccines in Phase 2 because they are deemed essential workers.

I can assure you that the Ministry of the Solicitor General remains on the forefront of planning related to vaccine supply and administration, and we will continue to emphasize the prioritization of the health and safety of our first responders.

Thank you for your sustained efforts to keep our communities safe and for continuing to emphasize the health and safety of front-line police personnel.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Stubbings', with a stylized flourish at the end.

Richard Stubbings
Assistant Deputy Minister
Public Safety Division

Appendix: Public Health Units

PHU	Medical Officer of Health
Algoma	Dr. Jennifer Loo
Brant	Dr. Elizabeth Urbantke
Chatham-Kent	Dr. David Colby
Durham	Dr. Robert Kyle
Eastern Ontario	Dr. Paul Roumeliotis
Grey Bruce	Dr. Ian Arra
Haldimand-Norfolk	Dr. Shanker Nesathurai
Haliburton, Kawartha, Pine Ridge	Dr. Ian Gemmill
Halton	Dr. Hamidah Meghani
Hamilton	Dr. Elizabeth Richardson
Hastings Prince Edward	Dr. Piotr Oglaza
Huron	Dr. Miriam Klassen
Kingston Frontenac L & A	Dr. Kieran Moore
Lambton	Dr. Sudit Ranade
Leeds, Grenville, Lanark	Dr. Paula Stewart
Middlesex-London	Dr. Christopher Mackie
Niagara	Dr. Mustafa Hirji
North Bay-Parry Sound	Dr. Jim Chirico
Northwestern	Dr. Kit Young Hoon
Ottawa	Dr. Vera Etches
Oxford Elgin St. Thomas	Dr. Joyce Lock
Peel	Dr. Lawrence Loh
Peterborough	Dr. Rosana Salvaterra
Porcupine	Dr. Lianne Catton
Renfrew	Dr. Robert Cushman
Simcoe-Muskoka	Dr. Charles Gardner
Sudbury	Dr. Penny Sutcliffe
Thunder Bay	Dr. Janet DeMille
Timiskaming	Dr. Glenn Corneil
Toronto	Dr. Eileen de Villa
Waterloo	Dr. Hsiu-Li Wang
Wellington-Dufferin-Guelph	Dr. Nicola Mercer
Windsor-Essex	Dr. Wajid Ahmed
York	Dr. Karim Kurji

**Ministry of Municipal
Affairs and Housing**

**Ministère des Affaires
Municipales et du Logement**

Office of the Deputy Minister

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Tél. : 416 585-7100

March 24, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

**SUBJECT: Amendments to Orders under the Reopening Ontario (A
Flexible Response to COVID-19) Act**

Today I am writing to share some updates related to various amendments to orders under the *Reopening Ontario (A Flexible Response to COVID-19) Act* (ROA). These updates include amendments to rules for weddings, funerals or religious services and dining for areas in Stage 1 and capacity limits for restaurants and other food and drink establishments for areas in Stages 2 and 3. For more details on these amendments and orders that have been revoked, please see the attached memorandum from the Ministry of the Solicitor General to Chiefs of Police dated March 23, 2021.

I would also like to note that orders currently in force under the ROA have been extended until April 20, 2021 and that emergency orders currently in force under the EMCPA have been extended until April 5, 2021, which includes O. Reg. 8/21 (Enforcement of COVID-19 Measures) and O. Reg. 55/21 (Compliance Orders for Retirement Homes).

Thank you, once again, for your continued efforts to keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated March 23, 2021 – English version regarding Amendments to Orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020

If a French version is required, please contact
Richard.Stubbings@ontario.ca.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Richard Stubbings
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Phase 1 COVID-19 Vaccinations for Frontline Police
Officers**

DATE OF ISSUE:	February 26, 2021
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	21-0023
PRIORITY:	Normal

I am writing to provide an update on Ontario's phased vaccination plan and prioritization as it relates to first responders.

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For clarity, only active duty front-line police officers who as part of their duties regularly provide emergency medical care are included in Phase 1. Police services personnel who do not respond to medical calls for service as part of their routine duties do not qualify under Phase 1.

Examples of staff that do not qualify for Phase 1 include, but are not limited to, those in investigative units and functions and back-office staff such as researchers and administrators.

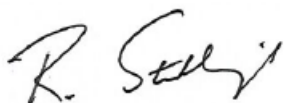
At this time, chiefs of police and the Commissioner are encouraged to reach out to their local Public Health Unit(s) to discuss the vaccination approach, including informing them of eligible staff that require vaccines for Phase 1 only and potential timing. A list of all 34 local Public Health Units and their respective medical officers of health are included in an appendix to this memo.

Due to the current limited supply of vaccines, this phased prioritization framework will allow the most vulnerable members of our communities to be vaccinated first. Police service staff that do not belong in Phase 1 will get vaccines in Phase 2 because they are deemed essential workers.

I can assure you that the Ministry of the Solicitor General remains on the forefront of planning related to vaccine supply and administration, and we will continue to emphasize the prioritization of the health and safety of our first responders.

Thank you for your sustained efforts to keep our communities safe and for continuing to emphasize the health and safety of front-line police personnel.

Sincerely,

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Richard Stubbings
Assistant Deputy Minister
Public Safety Division

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Grey Bruce	Dr. Ian Arra
Haldimand-Norfolk	Dr. Shanker Nesathurai
Haliburton, Kawartha, Pine Ridge	Dr. Ian Gemmill
Halton	Dr. Hamidah Meghani
Hamilton	Dr. Elizabeth Richardson
Hastings Prince Edward	Dr. Piotr Oglaza
Huron	Dr. Miriam Klassen
Kingston Frontenac L & A	Dr. Kieran Moore
Lambton	Dr. Sudit Ranade
Leeds, Grenville, Lanark	Dr. Paula Stewart
Middlesex-London	Dr. Christopher Mackie
Niagara	Dr. Mustafa Hirji
North Bay-Parry Sound	Dr. Jim Chirico
Northwestern	Dr. Kit Young Hoon
Ottawa	Dr. Vera Etches
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Peterborough	Dr. Rosana Salvaterra
Porcupine	Dr. Lianne Catton
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Thunder Bay	Dr. Janet DeMille
Timiskaming	Dr. Glenn Corneil
Toronto	Dr. Eileen de Villa
Waterloo	Dr. Hsiu-Li Wang
Wellington-Dufferin-Guelph	Dr. Nicola Mercer
Windsor-Essex	Dr. Wajid Ahmed
York	Dr. Karim Kurji

COVID-19 Vaccine Distribution Task Force

General (Ret'd) Rick Hillier
Chair

25 Grosvenor Street
11th Floor
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca

Groupe d'étude sur la distribution des vaccins contre la COVID-19

Général (à la retraite) Rick Hillier
Président

25, rue Grosvenor
11^e étage
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca



March 26, 2021

I sent my first situation report on December 12, 2020. That was just a few days before vaccines arrived for distribution. Here we are 15 weeks later and over 1,838,000 doses have been administered in Ontario. This is a remarkable achievement made possible by the hard work and leadership in the health sector, municipalities and our First Nations, Inuit and Metis communities.

Incredible progress has been made in the past two weeks. Since the provincial booking system was launched on March 15, 2021, more than 583,000 have been scheduled for first and second doses. The Provincial Vaccine Information Line and the Provincial Booking Line have received more than 205,000 calls. With limited wait times, the system is doing exactly what it was designed to – assist Ontarians in obtaining quick and easy access to a vaccine appointment.

On March 22, 2021 we were able to expand appointments through the booking system to individuals aged 75 and over, ahead of schedule.

In alignment with both the National Advisory Committee on Immunization's latest recommendation to expand the use of the AstraZeneca/COVISHIELD vaccine to people 18 years old and older and Ontario's Ethical Framework, participating pharmacies and primary care settings are now offering vaccination appointments to individuals turning 60 and older in 2021.

In addition to the 327 pharmacies already running, expansion is continuing with approximately 350 pharmacies to be brought on board across the province in the next two weeks and continuing up to 1,500 by the end of April.

Primary care providers will also play an integral role in the rollout. As of March 10, six public health units have received initial AstraZeneca allocation for doctors' offices. This includes Hamilton, Wellington-Dufferin-Guelph, Peterborough, Simcoe Muskoka District, Peel and Toronto. We will continue to expand access through primary care throughout the province as more vaccines are received.

The Premier tasked me with overseeing the development of Ontario's vaccine rollout plan and associated infrastructure. I have been impressed each day with the leadership and dedication shown during my tenure as Chair of the Task Force and I am confident that the province is set to continue to administer more and more vaccines each day until all Ontarians who are eligible and want a vaccine receive one.

Sincerely,

General (Ret'd) Rick Hillier
Chair of the COVID-19 Vaccine Distribution Task Force

COVID-19 Vaccine Distribution Task Force

Update #10

Vaccine Update

- Over **1,838,000** doses administered across the province.
- As of March 23, 2021, Operation Remote Immunity has administered **21,418** doses, including **14,094** first doses and **7,324** second doses.
- Teams have completed clinics offering the first dose of the vaccine to all 31 fly-in First Nation communities and Moosonee and 22 of these communities have completed clinics offering both the first and second dose. Operation Remote Immunity is scheduled to be completed by mid-April.

Pharmacy Roll-out

- Ontario received 194,500 doses of the AstraZeneca vaccine with an expiration date of April 2. This first allocation of AstraZeneca vaccine is available through retail pharmacies (165,000 doses) and primary care settings (29,500 doses). Pharmacies received 500 doses per individual pharmacy to complete by the end of March.
- 327 pharmacies in 3 regions (Toronto, Windsor-Essex, and Kingston). The province continues to expand the delivery channels, with approximately 350 pharmacies to be brought on board across the province in the next two weeks and up to 1,500 by the end of April.
- Pharmacies participating in the pilot program were required to be part of the 2020-2021 Universal Influenza Immunization Program (UIIP), have capacity and readiness for vaccinations and provide opportunity for both chain and independent pharmacy participation.
- On March 16, 2021, the National Advisory Committee on Immunization (NACI) expanded its recommendation for the use of the AstraZeneca/COVISHIELD vaccine to people 18 years old and older. In alignment with NACI's latest recommendation and Ontario's Ethical Framework, as of March 22, participating pharmacies and primary care settings will offer vaccination appointments to individuals turning 60 and older in 2021.

Primary Care Update

- Total allocation to public health units (PHUs) to leverage primary care channel (29,500 doses).
- 6 PHUs have been confirmed and received initial AstraZeneca allocation on March 10th for primary care settings.
 - Hamilton PH
 - Wellington-Dufferin-Guelph PHU
 - Peterborough PHU
 - Simcoe Muskoka and District PHU
 - Peel PH
 - Toronto PH
- PHUs were selected based on need, infection rates and solid partnerships with primary care.
- PHUs will be distributing 15% of the initial AstraZeneca doses to specific doctors' offices during initial phase and primary care providers expected to administer. Go-live was Saturday, March 13.
- Participating primary care providers started contacting their eligible patients directly to book an appointment starting March 10.
- As of March 22, they will be offering vaccination appointments to eligible individuals aged 60 and older.

Mass Immunization Clinics

- Ontario is working with all 34 public health units to plan and implement mass immunization clinics across the province.
- Several mass immunization clinics have begun operating and will continue to open this month, with further ramp up in April.
- Based on plans submitted by the public health units, there is capacity to operate over 336 vaccination sites (hospital, mass immunization clinic, mobile clinic, etc.) by the end of March:
 - Over 183 mass clinics planned to start operations in March (vaccine supply dependent)
 - Maximum feasible planned capacity across all public health units is approximately four million doses for the month of March (depending on supply).
- Rate of vaccine administration will vary based on local considerations and capacity.

Provincial Booking System

- The provincial booking system was launched on Monday, March 15 for individuals who will be turning 80 or older in 2021. Effective March 22, individuals **turning 75 or older in 2021** are eligible to book their appointment at mass immunization clinics.
- We have seen great success since the launch of the provincial online booking system, with more than 583,506 appointments for first and second doses booked by 12 p.m. on March 26. The 2,200 call centre agents supporting the Provincial lines and assisting Ontarians have kept wait times as low as 10 seconds for over 24 hours.
- On March 23, visitors experienced **no wait time** in accessing the booking system.



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

SENT VIA EMAIL

March 25, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Prime Minister:

RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

“205-2021

Moved By Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-bylaw.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole.”

If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier
cc: Hon. Andrea Horwath, Official Leader of the Opposition
cc: Hon. Erin O'Toole, Official Leader of the Opposition
cc: MP Chris Lewis- Essex
cc: MPP Taras Natyshak-Essex
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
cc: MP Shannon Stubbs
cc: Mayor Aldo DiCarlo, Town of Amherstburg
cc: Mayor Larry Snively, Town of Essex
cc: Mayor Tom Bain, Town of Lakeshore
cc: Mayor Marc Bondy, Town of LaSalle
cc: Mayor Hilda MacDonald, Municipality of Leamington
cc: Mayor Gary McNamara, Town of Tecumseh
cc: all Municipalities in Ontario

premier@ontario.ca
horwatha-qp@ndp.on.ca
erin.otoole@parl.gc.ca



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March 29, 2021

Dear Head of Council:

I am writing to provide you with an update on the Ontario Cannabis Legalization Implementation Fund (OCLIF).

As you know, OCLIF was announced in 2018 as a \$40 million initiative over two years to help municipalities with the implementation costs of recreational cannabis legalization. The funding under the program has now been fully disbursed.

The province also committed that, if Ontario's portion of the federal excise duty on recreational cannabis over the first two years of legalization exceeds \$100 million, the province will provide 50 per cent of the surplus to those municipalities that did not opt out as of January 22, 2019.

I am pleased to be able to share a final update on this commitment. Ontario's portion of the federal excise duty for the period of October 17, 2018 to October 16, 2020 has exceeded \$100 million, meaning we will share 50 per cent of the surplus excise duties (the amount greater than \$100 million), **\$3,991,090**, with eligible municipalities.

The government will distribute this final payment this month as follows:

- Funding will be provided on a per household basis to municipalities that did not opt-out of hosting retail stores as of January 22, 2019, adjusted so that each recipient municipality will receive at least \$5,000.
- Lower-tier and upper-tier municipalities will receive funding based on 50% of their households. Upper-tier municipalities will receive funding in relation to opt-out decisions made by the lower-tier municipality. If a lower tier municipality opted-out, the upper tier municipality will not receive funding on a per household basis in relation to that municipality.

The government is providing this funding now to municipalities in a manner similar to past payments. This means municipalities will have the funds on hand to use for the implementation costs the fund was designed to support.

The Deputy Minister of Finance will write shortly to the Treasurers of recipient municipalities with details about the administration of this funding and attach each municipality's specific allocation notice. Payments will also be processed at that time.

Municipalities have been important partners in the successful implementation of the federal government's legalization of recreational cannabis. We look forward to continuing to work together in this regard.

Sincerely,

Original signed by

Peter Bethlenfalvy
Minister of Finance and President of the Treasury Board

c: The Honourable Doug Downey, Attorney General
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Mark Lawson, Chief of Staff, Ministry of Finance
David Corbett, Deputy Attorney General
Greg Orenacsak, Deputy Minister of Finance
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Jane N Mallen, Assistant Deputy Minister, Policy Division, Ministry of Attorney General
Erin McGinn, Assistant Deputy Minister, Government Business Enterprise Division, Ministry of Finance
Jonathan Lebi, Assistant Deputy Minister, Local Government and Planning Policy Division, Ministry of Municipal Affairs and Housing

The Corporation of the
Township of Billings
Lake Kagawong Resource Committee
MINUTES March 25, 2021

Present (electronically): Bryan Barker (Councillor-Chair), Bob Clifford, Brian Foreshew, John Hoekstra
Sharon Jackson (Councillor), Kathy McDonald (staff), Stan Pierce, Steve Webber
Regrets: Rob Seifried

1. Opening

The meeting was called to order at 7 p.m. by Bryan Barker.

2. Approval of the Agenda

Motion by Bob Clifford, seconded by Brian Foreshew

That the agenda for the March 25, 2021 regular meeting be accepted as presented.

Carried

3. Disclosure of Pecuniary Interest

There was no disclosure of pecuniary interest

4. Adoption of Minutes – November 24, 2021

Motion by John Hoekstra, seconded by Stan Pierce

That the Minutes of the November 24, 2021 be accepted as presented.

Carried

5. Delegations

There were no delegations

6. Old Business

a) Follow-up regarding MNRF River Report

No follow-up

b) Virtual SAC Meeting

Date not set

c) Report of Laurentian University/additional training – Bob Clifford

no report

d) Report on Water Levels at the dam – Brian Foreshew

212.80 on March 15th and 212.90 on March 23

e) Report on the status of OEC website – Stan Pierce

The website graph is updated to March 11.

7. New Business

a) Operations at the dam, penstock and Gauge

Bob Clifford provided the committee with his thoughts and comments regarding the operations at the dam, penstock and gauge.

b) Website information

c) Wind effects of gauge and water levels

d) efficiency of the hydro plant system

Items b, c, and d were all discussed as part of a round table discussion.

e) Delegations

Invite Bill Touzell to the next LKRC meeting

f) Additions

none

g) Next Steps

Covered on discussion regarding inviting Bill to the next meeting.

Members can submit questions to Bryan, to send to Bill, by April 15, 2021

8. Correspondence

None

9. Information

None

10. Closed Session

None

11. Recommendations to Council

none

12. Next Meeting

April 22, 7 p.m. electronically

13. Adjournment

Motion by Stan Pierce, John Hoekstra

That this meeting be adjourned at 8:36 p.m.

TOWNSHIP OF BILLINGS
Parks, Recreation and Wellness Committee
MINUTES

March 29, 2021

Electronic Meeting

Present: Sharon Jackson, Sharon Alkenbrack, Diane Larocque, Andrew Preyde, Shannon Smith, Ian Anderson (chair), Kathy McDonald (staff), Todd Gordon (staff), Tiana Mills (staff), Bruce Mercer (staff)
Regrets: Deb Flaxman

1. Opening

Motion by Diane Larocque, seconded by Sharon Jackson

That the meeting be called to order at 7 p.m. with Chair Jackson presiding.

Carried

2. Approval of the Agenda

Motion by Diane Larocque, seconded by Sharon Alkenbrack

That the agenda for the March 29, 2021 meeting be accepted as presented.

Carried

3. Declaration of Pecuniary Interest

None

4. Adoption of Minutes

None

5. Delegations

None

6. Council Report

None

7. Financial Report

None

8. Old Business

None

9. New Business

a) Outdoor Rink Fundraising Plan

Discussion on the following questions:

1. Next Steps for Project Start

Recommendation from Committee will be on the next Council Agenda for approval (April 6, 2021)

2. Pledge vs. Sponsorship Receipt

Those making a simple donation will receive a tax receipt for the donation from the Treasurer and a Thank You note from a Committee member.

Those buying advertising space will receive an advertising receipt from the Treasurer and a Thank You note from a Committee member.

Pledge Receipts and Advertising Receipts will be separate.

3. Advertising

Motion by Andrew Preyde, seconded by Shannon Smith

That a recommendation be made to Council to allow the Parks, Recreation and Wellness Committee to start selling rink board advertising at a cost of \$500 for the first year and \$200 a year for every year after that.

Carried

4. Receipts

Treasurer to determine if he will need to purchase a receipt book or if he can simply add a note on a SAGE receipt.

5. Donations will not be turned away by staff

6. Communication will need to be improved between Committee, Staff and Council

7. Rink will need to be improved by the start of the 2021 season

8. Interview, Sharon Alkenbrack

Sharon was asked if our community would be able to recover from 2 hard years and she responded that Kagawong has had tremendous support in regards to the renovation of the Outdoor Rink.

10. Correspondence

None

11. Information

None

12. Notice of Motion

Contained within minutes and to be added to Council agenda.

13. Closed Session

None

14. Next Regular Committee Meeting April 26, 2021.

15. Adjournment

Motion by Diane Larocque, seconded by Sharon Alkenbrack.

That this meeting be adjourned at 8:06 p.m.

Carried

TOWNSHIP OF BILLINGS
MINUTES
Climate Action Committee (CAC)

March 24, 2021

Virtual Meeting – Zoom@7pm

PRESENT: Mayor Anderson, Councillor Bryan Barker, Bob Clifford, Paul Darlaston, John Hoakstra, Chris Theijsmeijer, Chief Administrative Officer (CAO), Climate Change Coordinator (CCC), Economic Development Officer (EDO)

REGRETS: None.

PUBLIC MEMBERS:

Lori Thompson – Manitoulin Expositor, Sandy Cook, Barb Erskine

1. Opening of Meeting

The meeting was called to order at 7:01 pm by moved P. Darlaston and B. Clifford

Carried

2. Approval of Agenda

Motion by P. Darlaston and J. Hoakstra

That the agenda for the March 24, 2021 meeting be accepted.

Carried

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Minutes

Motion by P. Darlaston and J. Hoakstra

That the minutes from the February 24, 2021 are accepted

Carried

5. Delegation

None.

6. Council Report

MEP funding extension motion recommended by CAC to Council was approved - paperwork has been submitted by CAO

Motion to continue partnering with Central Manitoulin to implement climate change plans has been approved.

7. Old Business:

a. FCM/MEP Project Update - Review deliverable dates and adjust schedule

- Paperwork has been submitted
- Timeline is still May for CEEP approval at Council
- CAC may need to consider more than one meeting in April to meet these timelines

8. New Business

a. **Climate Change Engagement Survey Results** - facilitated discussion on survey results:

General results – participation vs. population and an acknowledgement of error:

- o The committee discussed the general validity of results comparing participation to multiple population counts:

188/496 = 37.9 % (MPAC – Population)

188/739 = 25.5% (MPAC – Household)

188/601 = 31.2 % (Census)

188/520 = 36.1%

In general, there was committee consensus that participation rates for the survey were exceptional in comparison to other similar community wide surveys.

Notes and acknowledgement or error included:

- The survey did not capture as many seasonal residents as the committee would have liked and this should be noted in the discussion of results for CEEP
- Committee members noted that the graph with the people could be confusing for some readers – CCC will follow up with Ethelo to see if this can be designed more clearly

GHG targets? Does this survey provide clarity of setting GHG targets for the CEEP?

Committee members discussed these questions until the 1/2hr timeframe allocated for survey discussion was exhausted. Discussion ended with 2 for and 2 against setting a 50% target. More discussion on each question and results for survey will be continued at the next CAC meeting.

Composter Prize Draw for Survey:

- Thursday April 22 – Earth Day – video tape and post on Facebook pages for Central/Billings

Survey Results – release and advertising:

- CCC will wait until Ethelo provides a better design for the “people” support question
- Looking to release the survey and post on the Billings website by April, 22 – Earth Day

Review of Action/Implementation section of draft CEEP - Open for comment and feedback from Municipal Staff, Council and CAC committee

CCC went through Action/Implementation chart for draft CEEP – requested committee feedback on structure and whether or not a chart like this could be helpful for committee to facilitate discussion and acceptance of planning actions at Council.

The committee is in support of the general concept of the table.

One committee member questioned whether or not it might be too complicated. The CCC indicated that we could have a detailed table in the appendix of the CEEP and then simplify action in the body of the report.

Questions from committee members to CCC:

Where did the CCC come up with actions and seven main categories?

- By reviewing over 20 other published CEEPS across the country
- By studying Natural Resources Canada designations for minor, major, deep and net zero building standards for energy efficiency in buildings
- By having over 10yrs experience helping/advising public and private sector organizations how to adjust internal processes/procedures in order to qualify for ISO 50001 sustainability standards and reduce environmental/climate change risk
- Over 8yrs of engineering and risk management professional qualifications and applied experience in the construction and asset management field
- The seven main categories for action mirror exactly the main sections of the Township of Billings Strategic plan

How does this relate to survey?

- Where there is community support for GHG reductions – this table will help the committee work on actions they can take to achieve GHG reductions and;
- Demonstrates how climate actions save money and contribute to co-benefits in health, safety, environment, recreation and culture and
- How the municipality plans to implement actions that might be supported in the community
- Ultimately, survey results could be used help the committee prioritize these actions based on support in the community

Committee agrees that further discussion on the survey results is required before more detailed discussion can occur on the action/implementation table. CCC will continue working on areas of draft CEEP that do not correlate to survey results.

c) Correspondence

None

d) Information

None

e) Notices of Motion

None

f) Closed Session

n/a

g) Next Meeting:

2 meetings in April to help meet May deadline for Council approval of CEEP

- Committee agrees to 2 meetings
- Week of April 11th is agreed
- Will review other Council dates and email committee week of March 29 on dates for April meetings

h) Adjournment: The meeting was adjourned at 8:40 p.m. on a motion by P. Darlaston

Township of Billings

ACCOUNTS FOR PAYMENT from Mar 12, 2021 to Apr 01, 2021

Cheque No.	Cheque Date	Payee	Amount
6679	Apr 01, 2021	Bonenfant, Megan	1,000.00
6680	Apr 01, 2021	Bridal Veil Variety	406.36
6681	Apr 01, 2021	CSD Grand Nord	795.00
6682	Apr 01, 2021	EXP Services Inc.	19,951.00
6683	Apr 01, 2021	Freelandt Caldwell Reilly	14,972.50
6684	Apr 01, 2021	Gnusystems	279.67
6685	Apr 01, 2021	Grand & Toy Ltd.	11.77
6686	Apr 01, 2021	H & M Mini Mart	41.70
6687	Apr 01, 2021	Island Promotional Products	925.02
6688	Apr 01, 2021	Laurentian Business Product	123.32
6689	Apr 01, 2021	Minister of Finance (Policing)	17,870.00
6690	Apr 01, 2021	Municipal Property Assessment Corporation	9,087.20
6691	Apr 01, 2021	Ontario Clean Water Agency	905.42
6692	Apr 01, 2021	Public Health Sudbury & Districts	2,156.75
6693	Apr 01, 2021	R.J. Burnside & Associates Limited	3,220.50
6694	Apr 01, 2021	Rainbow District School Board	68,285.00
6695	Apr 01, 2021	Strongco	343.64
6696	Apr 01, 2021	The Manitoulin Expositor	62.48
6697	Apr 01, 2021	The Manitoulin West Recorder	100.07
6698	Apr 01, 2021	The Public Sector Digest Inc.	7,076.63
6699	Apr 01, 2021	Van Houtte Coffee Services	229.93
Preauthorised Payments			
DS	Mar 12, 2021	Payroll Remittance	13,548.44
DS	Mar 15, 2021	Mastercard Auto Pay	896.16
DS	Mar 16, 2021	GFL Environmental	3,917.25
DS	Mar 17, 2021	Payroll Remittance	13,122.95
DS	Mar 17, 2021	Canada Life RSP	1,335.80
DS	Mar 17, 2021	Superior Propane	31.97
DS	Mar 18, 2021	Rogers-PW Phones	271.20
DS	Mar 22, 2021	Bell Canada	567.60
DS	Mar 23, 2021	Superior Propane	893.99
DS	Mar 14, 2021	Eastlink	148.81
DS	Mar 25, 2021	LBPC Leasing (copier)	175.00
DS	Mar 29, 2021	Hydro One	4,236.77
DS	Mar 31, 2021	Payroll Remittance	23,166.14
DS	Mar 31, 2021	Canada Life-RSP	1,335.00
DS	Apr 01, 2021	DSSAB	29,854.76
Total			241,345.80