

CORPORATION OF THE
TOWNSHIP OF BILLINGS

AGENDA

November 15th, 2021 7:30 p.m.

Electronic Meeting

1. OPEN
2. APPROVAL OF AGENDA
3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES
 - a) November 2nd, 2021 Regular Council Meeting
5. DELEGATIONS
6. COMMITTEE REPORTS
 - a) Library Board Committee Report – October 19, 2021
7. OLD BUSINESS
 - a) 2021-48 Trailer By-Law
8. NEW BUSINESS
 - a) 2021-51 Outdoor Rink Policy
 - b) WSIB Program of Excellence
 - c) 2021 Budgeted Donations
 - d) 2021-52 TPON First Nations Payment Agreement
 - e) Severance Application B30-21 to B33-21
 - f) Climate Change Coordinator Job Description
9. CORRESPONDENCE
 - a) Email from Tom Imrie re: Trailer By-law
10. INFORMATION
 - a) Museum Committee Minutes – November 1, 2021

11. ACCOUNTS FOR PAYMENT

12. CLOSED SESSION

a) Labour Relations

13. CONFIRMING BY-LAW

14. ADJOURNMENT

Memorandum

To: Mayor, Council
cc: Staff, Public
From: Staff
Date: November 11, 2021
RE: November 15, 2021 Council Meeting

4. Minutes

- a) November 2nd, 2021 Regular Council Minutes

Please review the minutes for approval.

5. Delegations

6. Committee Reports

- a) Library Board Committee Report – October 19, 2021

Councillor Hunt to provide report to Council.

7. Old Business

- a) 2021-48 Trailer By-Law

Recommendation:

That Council give 2021-48 Trailer By-law second reading.

All suggested edits by Council at the October 13th Special Council meeting and the November 1st, 2021 Regular Council Meeting have been made and are highlighted for approval.

An email was received, attached in correspondence, from Tom Imrie regarding the Trailer By-Law.

8. New Business

- a) 2021-51 Outdoor Rink Policy

Recommendation:

That Council give 2021-51 being a by-law to accept the Outdoor Rink Policy By-Law first, second, third reading and enacted.

Arthur Moran, Healthy and Safety Coordinator has re-written an Outdoor Rink Policy, edited by staff, for all volunteers who will be maintaining the outdoor rink this season. With the acceptance of this by-law the Parks, Recreation and Wellness Committee will issue a “Call for Volunteers” to recruit members to monitor and maintain the Outdoor Rink.

- b) WSIB Program of Excellence

Please see the attached insert from Arthur Moran, Health and Safety Coordinator.

- c) 2021 Budgeted Donations

Recommendation:

That Council agrees to donate to the following funds only for the remainder of 2021:

- Manitoulin Streams
- Manitoulin Family Resources (Christmas Food Basket Campaign)
- Manitoulin Student Aid (Annual Awards Night)
- Gore Bay Airport

Without any additional donations added to the above list of remaining vendors, as allocated in the 2021 budget, we have already spent our budgeted amount of money for 2021 donations.

d) 2021-52 TPON First Nations Payment Agreement

Recommendation:

That Council give 2021-52 being a by-law to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Municipal Affairs and Housing to accept tax payment for specified First Nations properties first, second, third reading and enacted.

This is a by-law that is passed every year to accept tax payments for First Nation owned properties.

e) Severance Application B30-21 to B33-21

Recommendation:

That Council approves Severance Applications B30-21 to B33-21 and recommend that there is a condition that no further development by consent purposes be permitted and that it be noted that a portion of the property has a farmland classification and is receiving a farm tax rebate.

Background:

The proposed application was reviewed by the Planning Board at the October 26, 2021 meeting. I have included the section of the minutes from the meeting that deals with the issue. The township has been asked to recommend, or not, that consent be given.

This application is for the creation of four new lots. The Planning Board policy is to allow for three lots with a consent to sever but an additional lot can be permitted with Planning Board approval, comments from Council will be considered.

f) Climate Change Coordinator Job Description

Recommendation:

That Council approve the Climate Change Coordinator job description, a full-time position to be shared between the Township of Billings and the Municipality of Central Manitoulin.

This job description has been developed by staff at both the Township of Billings and the Municipality of Central Manitoulin. This will be a full-time position shared between the two municipalities with a salary of \$45,000/year.

9. Correspondence

a) Email from Tom Imrie re: Trailer By-Law

Please review the correspondence received from Tom Imrie.

10. Information

Council may move any of these items to new business during the agenda approval for discussion at this meeting, or request that an item(s) be included on a future agenda for discussion.

- a) Museum Committee Minutes – November 1, 2021

12. Closed Session

There will be a closed session to discuss a matter pertaining to labour relations.

The Corporation of the
Township of Billings
Regular Meeting

November 2nd, 2021 7:30 p.m.

Electronically

Present: Mayor Ian Anderson, Deputy Mayor Bryan Barker, Councillors Sharon Alkenbrack, Michael Hunt and Sharon Jackson

Staff: Kathy McDonald, CAO/Clerk; Tiana Mills, Deputy Clerk; Arthur Moran, By Law Enforcement Officer; Todd Gordon, Economic Development Officer; Floyd Becks, Public Works Superintendent; Martin Connell, Fire Chief

Media: Tom Sasvari

Members of the General Public

1. OPEN

2021-363 Hunt - Alkenbrack

BE IT RESOLVED that this regular meeting of Council be opened with a quorum present at 7:30 p.m. with Deputy Mayor Barker presiding.

Carried

2. APPROVAL OF AGENDA

2021- 364 Alkenbrack - Jackson

BE IT RESOLVED that the agenda for the November 2nd, 2021 regular meeting of Council be accepted as presented.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

a) October 18th, 2021

2021- 365 Hunt - Alkenbrack

BE IT RESOLVED that the minutes for the October 18th, 2021 regular meeting of Council be accepted as presented.

Carried

5. DELEGATIONS

6. COMMITTEE REPORTS

a) Parks, Recreation and Wellness Committee Report

Council received report.

b) Museum Committee Report

Council received report.

c) Climate Action Committee Report

Council received report.

7. OLD BUSINESS

a) Broadband Update

Council received update.

8. NEW BUSINESS

a) Carbon Tax Credit Presentation

Council received presentation from Chris Theijsmeijer.

b) 2021-49 Vaccination Policy

2021-366 Hunt - Alkenbrack

BE IT RESOLVED that Council give by-law 2021-49 being a by-law to establish a COVID-19 Vaccination Policy first, second and third reading and enact it as amended.

Carried

c) Parks, Recreation and Wellness Committee Recommendation

2021-367 Alkenbrack - Jackson

BE IT RESOLVED that Catherine Joyce's application to join the Parks, Recreation and Wellness Committee be accepted.

Carried

d) Winter Operations Plan 2021-2022

2021-368 Alkenbrack - Hunt

BE IT RESOLVED that Council adopt the 2021-2022 Winter Roads Plan as amended.

Carried

e) 2021-48 Trailer By-Law

2021-369 Alkenbrack – Jackson

BE IT RESOLVED that Council give by-law 2021-48 Trailer By-Law first reading.

Carried

f) This is Manitoulin and Manitoulin Magazine Advertising

2021-370 Hunt - Jackson

BE IT RESOLVED that Council agree to purchase ¼ page advertisements for both Manitoulin Expositor publications, "This is Manitoulin" and "Manitoulin Magazine."

Carried

9. CORRESPONDENCE

a) Trailer By Law Concerns: Meredith Chandler

Council received letter.

b) Trailer By Law Concerns: Brad Mack

Council received letter.

c) Trailer By Law Concerns: Diane Newlands

Council received letter.

d) By Law Process Concerns: Lisa Addison

Council received letter.

10. INFORMATION

a) Decision on the Proposed Land Use Compatibility Guideline

Council received report.

- b) **Ontario Municipal Partnership Fund 2022 Billings Allocation**
Council received report.
- c) **Parks, Recreation and Wellness Committee Minutes Oct 25, 2021**
Council received report.
- d) **Climate Action Committee Minutes Oct 21, 2021**
Council received report.
- e) **Manitoulin Phragmites Project 2021 Results**
Council received report.

11. ACCOUNTS FOR PAYMENT

2021-371 Hunt - Alkenbrack

BE IT RESOLVED THAT Council Authorizes the following accounts for payment:

General Accounts \$208,512.64

and that cheques numbered 6966 to 6983 be authorized for signing as described in the attached register.

Carried

12. CLOSED SESSION

2021-372 Alkenbrack - Jackson

BE IT RESOLVED that in accordance with Section 239(2)(d) of the *Municipal Act, 2001 S.O. Chapter 25*, this Council proceed to a Closed Session at 8:48 p.m. in order to discuss an item involving labour relations.

Carried

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2021- 375 Alkenbrack - Jackson

BE IT RESOLVED that Council move out of Closed Session at 9:25 p.m. and resume their regular, open meeting.

Carried

2021-376 Jackson - Hunt

BE IT RESOLVED that Council direct the CAO to offer Cheryl McCulligh the position of Treasurer.

Carried

13. CONFIRMING BY-LAW

2021- 377 Alkenbrack-Jackson

BE IT RESOLVED that By-law 2021-50, being a by-law to confirm the proceedings of Council be given first, second, third reading and enacted.

Carried

14. ADJOURNMENT

2021- 378 Barker - Hunt

BE IT RESOLVED that this regular meeting of Council be adjourned at 9:27 p.m.

Carried

Bryan Barker, Deputy Mayor

Kathy McDonald, CAO/Clerk

Township of Billings
Council Committee Report

Report To:

Date of Meeting: Oct. 19/2021

Report By: MICHAEL HUNT

Committee: Library Board Meeting

Highlights/Matters of Interest:

The Patron Count for Sept 2021 was 103

Computers/internet 20

Overdrive (visits) 93

Circulation 149

Book Renewals 11

Inter Library Loans 10

Overdrive (items) 147

Total Circulation 317

Desk Cash Report

Photo Copies / printing \$26.25

Book Sales \$18.00

How it all Began book sales \$210.00

Donations \$59.00

Total \$313.25

How it all Began second printing still waiting on word from Printer.

Friends of Billings Library (FOBL) Silent Auction will be on line but as yet no confirmed date.

Some of the items - Gravel from Nobles Construction / Picture from Gail Los

Xmas Concert also on line with Jill Ferguson and Mike Coomes. Date to be announced.

**The Corporation of
the Township of Billings**

Bylaw 2021- 48

**Being a Bylaw to Regulate the Use of and Recreational Trailers/Vehicles
Outside of Tent and Trailer Parks**

WHEREAS the *Ontario Municipal Act, S.O. 2001 c. 25 section 8* provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipalities to govern its affairs as it considers appropriate and enhance the municipality's ability to respond to municipal issues; and

WHEREAS the *Ontario Municipal Act, S.O. 2001 c. 25 section 164* states that without limiting sections 9, 10 and 11, a local municipality may prohibit or license recreational trailers/vehicles located in the municipality.

WHEREAS if a municipality licenses recreational trailers/vehicle in the municipality, no license fee shall be charged in respect of a recreational trailer/vehicle assessed under the *Assessment Act*; and

WHEREAS the Township of Billings recognizes the need for owners of vacant lots within the Township who will be building principal/seasonal residences on vacant lots and will require the use of recreational trailer/vehicle for shelter while preparing their property to be able to obtain a building permit for the constructing of principal/seasonal residences; and

WHEREAS the Township of Billings wishes to regulate that the use of recreational trailers/vehicles on vacant lots properties with a seasonal residence during the period of October 1st to December 16 of each year and that a permit will be required; and

WHEREAS the Township of Billings wishes to allow the use of recreation trailers/vehicles for lodging guests, for non-commercial uses, on properties that are principal residences and seasonal residences; and

WHEREAS the Township of Billings recognizes that full time Township residents who own recreational trailers/vehicles and their desire to use their recreational trailer/vehicle to lodge guests; and

WHEREAS the Township of Billings wishes to regulate the use of motorhomes and recreational travel trailers and regulate the licensing of recreational trailers/vehicles on properties with habitable principal and seasonal residences and vacant lots; and

WHEREAS the Township of Billings wishes to regulate the use of Recreational Trailers/Vehicles as Short-Term Rental Unit or as a Commercial Operation on properties that are not identified for Commercial use as per the Township of Billings Zoning Bylaw 1980-11.

WHEREAS the Ontario Municipal Act, 2001 c. 25 section 425 (1) states a municipality may pass a bylaw providing that a person who contravenes a bylaw of the municipality passed under this Act is guilty of an offence.

NOW THEREFORE the Council of the Corporation of the Township of Billings hereby enacts as follows:

1.0 DEFINITIONS

1.1 Bylaw Enforcement Officer" means a person appointed by the Council of the Township of Billings to enforce its bylaws.

1.2 Class 1 Sewage System" means a privy (outhouse) that is used for personal sanitary purposes and sewage storage.

1.3 “Class 2 Sewage System” means a leaching pit system used for the treatment and disposal of greywater derived from plumbing fixtures such as kitchen sinks, bathtubs, washing machines, laundry tubs or any other water source that does not contain human waste.

1.4 “Consecutive Days” means days following one after the other without an interruption.

1.5 “Commercial Operation” means any activity that involves, directly or indirectly, the buying or selling of goods or services, or the exchange or attempt or offer to exchange goods or services for money, barter, by accepting gratuities, or for anything of value.

1.6 “Habitable” means a building over 474 square feet in size, and that contains a kitchen, bathroom and bedrooms that can be utilized all year around.

1.7 “Municipality” means the Corporation of the Township of Billings.

1.8 “Principal Residence” means the primary location that a person inhabits, also referred to as primary residence or main residence.

1.9 “Recreational Trailer/Vehicle” means a structure that is designed to provide temporary living accommodations (kitchen, washroom, sleeping) for vacation, travel or recreational use, and to be driven, towed, parked or transported. Such structures include but is not limited to the following:

1.9.1 “Motorhomes” (Class A, Class B, Class C) means a recreational vehicle built on a self-propelled chassis, combining transportation and living quarters in a complete unit.

1.9.2 “Travel Trailer” means a unit designed to be towed by car or pick-up by means of an equalizing frame hitch.

1.9.3 “Fifth Wheel Trailer” means a two-level unit designed to be affixed and towed by a pick-up truck with a special fifth wheel hitch in the truck bed.

1.9.4 “Folding Camping Trailer” means a light weight unit that collapses for the purposes of towing and storage.

1.9.5 “Truck Camper” means a small recreational unit that is loaded or affixed to the bed or chassis of a truck.

1.9.6 “Toy Hauler” means a trailer used to haul recreational equipment that includes a temporary living quarter in the forward section.

1.9.7 “Hybrid/Expandable Trailer” means a conventional travel trailer with folding bunks end.

1.9.8 “Converted Trailer” is a trailer that was designed as a cargo trailer that has been converted to accommodate, short term temporary shelter.

1.10 “Seasonal Residence” means a building that is 474 square feet in size and that contains a kitchen, bathroom and bedroom(s) and is used for seasonal or recreational use, and is not intended for permanent living quarters.

1.11 “Short-term Rental Unit” means any Recreational Trailer/Vehicle or portion thereof that is available for use or is used for accommodations or lodging of guests, paying a fee or compensation for a period of less than thirty (30) consecutive days.

1.12 “Storage” means being in a closed and disconnected state unsuitable for human habitation, with window awnings closed, extensions retracted and all water, power and sewage supply lines disconnected.

1.13 “Trailer Park” means a Municipally or privately owned business operation on properly zoned property, which accepts trailers of members of the general public for weekly or seasonal accommodation.

1.14 “Trailer Permit Class A” means a Permit that is issued by the Township, for a fee (see Schedule “B”), that allows for 1 (one) Recreational Trailer/Vehicle to be used for recreational purposes on Vacant Land within the Township while the property is being readied for the construction of a Habitable/Principal/ Seasonal Residence.

1.15 “Trailer Permit Class B” means a Permit that is issued by the Township, for a fee (see Schedule “B”), that allows for 1 (one) Recreational Trailer Vehicle to be used for recreational and shelter purposes once a Building Permit has been issued for a Habitable/Principal/ Seasonal Residence.

1.16 “Trailer Permit Class C” means a Permit that is issued by the Township, for a fee (see Schedule “B”) that permits owners of Principal/Habitable Seasonal Residences that allows for 1 (one) Recreational Trailer/Vehicle to be used for temporarily lodging guests, for non-commercial purposes, for a period of 14 days up to a maximum of 30 consecutive days.

1.17 “Trailer Permit Class D” means a permit that is issued by the Township, for a fee, (see schedule “B”) that allows owners of a Principal/Habitable Seasonal residences to have more than the one allowable Recreational Trailer/Vehicle, up to a maximum of 4 total Recreational Trailer/Vehicle for a period of 4 to 14 Consecutive Days

1.18 “Trailer Permit Class E” means a permit that is issued by the Township for a fee, **for one-month periods from September 15 to December 15 of each year** and is only valid for the property address that it is issued to. The maximum number of Class “E” permits issued to any property at one time is 3. Trailers must be removed by December 16.

1.19 “Use” shall mean any human use for shelter, recreation or sleeping and does not necessarily include cooking or eating. Occupation need not be permanent or seasonal, or for any significant period of time.

1.20 “Vacant Land” means a lot of record where there is no legal residential dwelling.

2.0 GENERAL REQUIREMENTS

2.1 Current Vacant Lot Property Owners and New Property Owners of a Vacant Lot will be given a three- year period, effective from the day that this Bylaw comes into effect to ready their property for building and to purchase a Building Permit to erect a Habitable/Principal/Seasonal Residence.

2.1.1 If the Property Owner does not obtain a Building Permit after the three- year period, an additional yearly fee, equivalent to the cost of a Class “B” permit will be added to the cost of the Class “A” Permit

2.2 During the period of readying a Vacant Lot for construction, the Property Owner is required to purchase a yearly Class A Trailer Permit from the Township office.

2.3 During the period of construction, once a Building Permit has been issued to build a Habitable/Principal/ Seasonal Residence, the Property Owner is required to purchase a Class B Trailer Permit from the Township office.

2.4 Class B Trailer Permits will only be renewed on a yearly basis for no more than 3 years from the date the Building Permit is initially issued and will only allow for 1 (one) Recreational Trailer/Vehicle on the property.

2.5 Trailer Permits and Building Permits are required to be prominently displayed on the property for inspection purposes.

2.6 Class A, Class B, Class C and Class D Trailer Permits will be valid from May 1st thru October 31st of each calendar year.

2.7 Recreational Trailers/Vehicles must be removed from Vacant Lots or Properties with a Seasonal Residence from November 1st thru April 30th with the exception of trailers with a Class “E” permit which states that trailers must be removed by December 16. Property Owners shall be responsible for the trailers being removed.

2.8 Recreational Trailers/Vehicles that are stored on properties that Principal Habitable Residences must be stored in a manner consistent with section 1.12 of this Bylaw.

2.9 Property Owners who own a Habitable/Principal/Seasonal Residence and desire to lodge guests using 1 Recreational Trailer/Vehicle on their property may do so for a period of 14 Consecutive Days.

2.10 All Recreational Trailer/Vehicle Permits are valid for one (1) Recreational Trailer/Vehicle.

2.11 Property Owners that have a Recreational Trailer/Vehicle on their property for more than 30 Consecutive Days shall ensure that their Recreational Vehicle/Trailer has an integral holding system for human waste that is emptied at a waste disposal facility that is licensed by the Ministry of the Environment and Climate Change.

2.12 Property Owners who are not using an integral holding tank system for human waste in their Recreational Trailer/Vehicle shall be utilizing a Class 1 sewage system privy (outhouse) as specified by Sudbury and District Health Unit pit privies specifications.

2.13 Property Owners that have a Recreational Trailer/Vehicles on their property for more than 30 Consecutive Days shall ensure that their trailer is connected to a Class 2 sewage system leaching pit for the disposal of greywater, as required by Sudbury and District Public Health (This type of system requires a permit issued by Sudbury and District Public Health Unit).

2.14 Property Owners shall be able to provide, upon request, documentation of human waste disposal from a waste disposal facility that is licensed by the Ministry of the Environment and Climate Change.

3.0 PROHIBITIONS

3.1 No person shall Use or locate any Recreational Trailer/Vehicle on any Township Road, road allowance, marine allowance or on any lands, leased or controlled by the Township

3.2 No Property Owner shall Use or permit any person to, Use or locate a Recreational Trailer/Vehicle on their Vacant Lot unless they have purchased either a Class A or Class B Recreational Trailer/Vehicle Permit and/or a Building Permit.

3.3 No Property Owner shall use a Recreational Trailer/Vehicle on a property that has a Habitable Permanent/Seasonal Residence for a period of 14 or more consecutive days unless they have purchased a Class “C” Recreational Trailer/Vehicle Permit.

3.4 No property Owner shall use an additional Recreational Trailer/Vehicle on a property that has a Habitable Permanent/Seasonal Residence for a period of 4 to 14 Consecutive Days unless they have purchased a Class “D” Recreational Trailer/Vehicle Permit.

3.5 No Property Owner shall be allowed to exceed the maximum allowable number of Recreational Trailers/Vehicles identified on a Township issued Class D or Class E Permit.

3.6 No Person or Property Owner shall use or locate a Recreational Trailer/Vehicle on a Vacant Lot or property that has a Seasonal Residence located on it after October 31 unless they have purchased a Class “E” Permit.

3.7 No Property Owner shall append any thing or any device that was not part of the original Recreational Trailer/Vehicle when it was manufactured.

3.8 No person shall leave or store a Recreational Trailer/Vehicle on Vacant Lot Property or a Property without a habitable season residence located on the property between the period of November 1st through to April 30th of each year.

3.9 No person shall leave a Recreational Trailer/Vehicle on a property longer than a date identified on a Township Issued Trailer Permit.

3.10 No Property Owner shall Use a trailer on a property without prominently displaying the Trailer Permit and/or Building Permit for inspection purposes.

3.11 No property owner shall use, or allow another person to use a Recreational Trailer/Vehicle as a Short-term Rental Unit for Commercial Operation purposes on properties that do not have commercial operations designations as identified in Billings Township Zoning Bylaw 1980-11.

3.12 No Property Owner shall dispose of sewage or greywater in a manner that is not consistent with the specified sewage system requirements of the Sudbury and District Public Health Unit.

4.0 ENFORCEMENT

4.1 This Bylaw shall be enforced by the Township Bylaw Enforcement Officer or a person designated by Council.

4.2 No person shall obstruct or hinder or attempt to obstruct or hinder an Officer who is exercising a power or performing a duty under this Bylaw.

4.3 Persons enforcing this bylaw are permitted to enter onto property to enforce the provisions of **this Bylaw as per section 435 of the Act and Billings Township Bylaw**

4.4 Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and upon conviction is liable to a fine as provided by the *Provincial Offences Act, R.S.O. 1990-chapter P.33* as amended. (See Schedule “A”)

5.0 SEVERABILITY

5.1 If any provision or part of this Bylaw is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part in particular circumstances, the balance of the bylaw or its application in other circumstances, shall not be affected or shall continue in full force and effect.

6.0 ADMINISTRATION

6.1 This Bylaw repeals Township of Billings Bylaws 2019-44 and 2017-27.

6.2 This Bylaw shall be referred to as the Trailer Bylaw.

6.3 This Bylaw shall come into effect on January 1, 2022.

READ A FIRST TIME THIS 2nd day of November, 2021.

READ A SECOND TIME THIS 15th day of November, 2021.

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

BY-LAW 2021-48

Being a By-Law to Regulate the Use of Recreational Trailers/Vehicles

SCHEDULE A: Provincial Offences Act

item	Short Form Wording	Provision Creating/Defining the Offence	Set Fine
1	Use/locate recreational trailer/ vehicle on Township property	Section 3.1	\$500.00
2	Use Recreational Trailer/Vehicle on Vacant Lot without a Class “A” Permit.	Section 3.2	\$500.00
3	Use Recreational Trailer/Vehicle on Vacant Lot without a Class “B” Permit	Section 3.2	\$500.00
4	Use Recreational Trailer/Vehicle on a Principal/Seasonable Property without a Class “C” Permit	Section 3.3	\$500.00
5	Use Recreational Trailer/Vehicle on a Principal/ Seasonal Property without a “Class” D” Permit.	Section 3.4	\$500.00
5	Use a Recreational Trailer/Vehicle on property without a Class” E” Permit	Section 3.6	\$250.00
6	Exceed maximum allowed number of Recreational Trailers/Vehicles	Section 3.5	\$500.00
7	Append thing or device to recreational trailer/vehicle.	Section 3.7	\$500.00
8	Store Recreational Trailer/Vehicle on Vacant Property or Property with Seasonal Residence Nov. 1 st to April 30 th .	Section 3.8	\$500.00
9	Fail to remove trailer by prescribed date.	Section 3.9	\$500.00
10	Failure to display a Permit	Section 3.10	\$50.00
11	Use recreational trailer/vehicle for short-term rental or commercial operation purposes.	Section 3.11	\$1000.00
11	Improper disposal of sewage or greywater.	Section 3.12	\$500.00
12	Obstruct or hinder an Officer	Section 4.2	\$500.00
13	Attempt to obstruct or hinder an Officer.	Section 4.2	\$500.00

Note: The general penalty provision for the offences listed above is section 4.4 of Bylaw 2021-48, a certified copy of which has been filed.

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

BY-LAW 2021-48

Being a By-Law to Regulate the Use of Recreational Trailers/Vehicles

SCHEDULE B: Permits

CLASS “A” PERMIT
(Vacant Lot)
RECREATIONAL TRAILER/VEHICLE



Issued to: _____

Address Issued to: _____

Trailer License _____

Plate Number: _____

Date of Issue: _____

Township Authorization Signature

Permit Fee: \$1,200.00
Permit is only valid for the issued address.
This Permit is valid for one (1) Recreational Trailer/Vehicle as identified above.
Permit is Valid from May 1st to October 31st
Non-transferable

CLASS “B” PERMIT
(Issued with valid Building Permit ONLY)
RECREATIONAL TRAILER/VEHICLE



Issued to: _____

Address Issued to: _____

Trailer License _____

Plate Number: _____

Date of Issue: _____

Township Authorization Signature

Permit fee: \$300.00
Permit is only valid for the issued address.
Permit is valid for one (1) Recreational Trailer/Vehicle identified above.
Permit is valid from May 1st to October 31st
Non-transferable

CLASS “C” PERMIT
Permanent Residence/Habitable Seasonal Residence
RECREATIONAL TRAILER/VEHICLE



Issued to: _____

Address Issued to: _____

Trailer License _____

Plate Number: _____

Date of Issue: _____

Township Authorization Signature

Permit fee: \$200.00

Permit is only valid for the issued address.

Permit is valid for one (1) Recreational Trailer/Vehicle identified above.

Permit is valid from May 1st to October 31st

Non-transferable

CLASS “D” PERMIT
(Permanent Residence/Habitable Seasonal Residence)
RECREATIONAL TRAILER/VEHICLE



Issued to: _____

Address Issued to: _____

Trailer License _____

Plate Number: _____

Dates Issued for: _____

Township Authorization Signature

Permit fee: \$125.00

Permit is only valid for the issued address.

Permit is valid for one (1) Recreational Trailer/Vehicle identified above.

Permit is valid from May 1st to October 31st

Non-transferable



CLASS ‘E’ PERMIT
(FALL SEASON ONLY)
RECREATIONAL TRAILER/VEHICLE

Issued to: _____

Address Issued to: _____

Trailer License _____

Plate Number: _____

Dates of Issue: _____

Authorized by:

Permit fee \$50.00 per month.

This permit is on valid for the property issued to.

Permit is only valid between September 15 through December 16 of the year of issue.

Maximum 3 trailers per property

**The Corporation of the
Township of Billings**

By-Law 2021-51

Being a By-Law to establish an Outdoor Rink Policy

WHEREAS, The Corporation of the Township of Billings is committed to providing and maintaining a healthy and safe working environment;

AND WHEREAS, part of the Township’s responsibilities identified in the Occupational Health and Safety Act states an employer shall take every precaution reasonable in the circumstances for the protection of a worker;

NOW THEREFORE, the Council of the Corporation of the Township of Billings enacts the Outdoor Rink Policy, attached to this by-law as “Schedule A”.

READ A FIRST, SECOND AND THIRD TIME AND ENACTED this 15th day of November, 2021.

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk



Schedule "A"

The Township of Billings Outdoor Ice Rink Policy

Purpose

The Township of Billings Volunteer Supported Outdoor Ice Rink Policy was developed in response to community demand for local ice surface (weather permitting) that would be initiated and maintained by community volunteers. The location of the ice surface is the concrete pad situated about 50 metres north and east of the Park Centre.

With a goal of providing a safe outdoor recreational area and because there are legislated requirements, liability risks and responsibilities associated with providing this type of recreational area, there is a need to have training and provisions in place for the protection of the Township, Committee members, Township staff, volunteers as well as the residents who use the rink.

References

- a) Occupational Health & Safety Act section 25(2)(h).
- b) Occupiers Liability Act sections 3 and 4.
- c) ORFA Winter Outdoor Rink Operation.
- d) Billings Township Health and Safety Policies and Procedures.
- e) Billings Township Safe Operating Procedures.

Safety Equipment Required

- a) CSA approved helmet.
- b) CSA approved safety cleats.
- c) CSA approved high visibility coat/vest (appropriate for cold weather conditions)
- d) Clothing, boots and gloves appropriate for cold weather conditions.

Getting Started

Prior to November 15, and prior to starting work on the ice surface, a volunteer group will be identified and will have a list of volunteers interested in building and maintaining the outdoor ice rink. This group will designate a principal contact person(s) who will liaise with the Township and related departments. The Parks, Recreation and Wellness Committee will drive the creation/advertising for volunteer group members.

Responsibilities

1. Parks Recreation and Wellness Committee

- a) Shall ensure that a group of volunteers is organized to oversee the creating, maintaining and monitoring of the ice rink before November 15th of each year.
- b) Shall ensure that the volunteer group overseeing the ice rink, meet prior to November 15th of each year to discuss training, maintenance and other matters regarding the ice rink.
- c) Shall ensure that all staff and volunteers involved in the organization, creating, maintaining and monitoring of a recreational outdoor skating rink are competent and have received the appropriate training to perform their duties.
- d) Shall ensure that Council and Committee members are aware of the responsibilities of all parties involved in the creation, maintaining and monitoring an outdoor rink.

- e) Shall ensure that records of daily checks of the ice quality are completed and documented on the provided "Outdoor Skating Rink Maintenance and Inspection Log" (Schedule B) posted in the change room next to the outdoor rink.
- f) Shall ensure that the appropriate signage regarding risk and rink usage rules are posted in highly visible locations (see Schedule "A").
- g) Shall ensure that tools or equipment used for ice rink maintenance are available.

1. Volunteer Supervisors

- a) Shall ensure that volunteers performing work at the outdoor rink have received the appropriate training.
- b) Shall ensure that employees and volunteers are using/wearing the appropriate PPE when performing duties at the outdoor skating rink.
- c) Shall ensure that ice rink maintenance performed is recorded on the ice rink maintenance recording form and that the records are kept on file (see schedule "B")
- d) Shall ensure that the appropriate tools and equipment are available for workers and volunteers to perform their work at the ice rink.
- e) Shall perform daily inspections of the ice rink and ice quality checks (if required).
- f) Shall have barricades and signage readily available to close the ice rink if there are conditions that make the ice rink unsafe for use.
- g) Shall ensure that the volunteers select an individual who will be the contact/liaison with the Township staff and attend meetings regarding the ice rink.
- h) Shall ensure that a list with contact information all staff is produced and distributed to all staff and volunteers.
- i) Shall ensure that a maintenance work schedule for staff and volunteers is produced and distributed.
- j) Shall be the primary liaison with the township.
- k) Shall wear weather appropriate clothing, boots and gloves suited for the weather conditions while performing outdoor rink maintenance.

2. Workers/Volunteers

- a) Shall attend a safety training session that includes basic new hire training and ice rink maintenance responsibilities.
- b) Shall ensure that appropriate PPE is worn when performing maintenance or ice quality checks of the ice rink.
- c) Shall ensure that ice rink maintenance records are completed whenever ice maintenance is performed.
- d) Shall contact supervisory staff immediately if there are ice rink deficiencies that could cause injury to residents using the rink.
- e) Shall contact supervisory staff or the volunteer liaison if they are not available to perform the daily inspection/maintenance of the ice rink as scheduled.
- f) Shall wear weather appropriate clothing, boots and gloves suited for the weather conditions while performing outdoor rink maintenance.

3. Health and Safety Coordinator

- a) Shall provide safety training and all required documents.
- b) Shall ensure that written procedures for ice rink maintenance and duties are provided to all volunteers.

4. The Township

- a) Shall provide the required CSA approved safety equipment indicated in an above section

Ice Rink Safety Signage

The safety signage posted at the outdoor ice rink shall include the following safety rules:

- 1. Patrons must respect and follow Rules of Conduct at all times.
- 2. Skaters under the age of 12 must be under the supervision of an adult.
- 3. All skaters under the age of 16 must wear CSA approved helmets while on the ice surface.
- 4. Carrying children while on the ice is not permitted at any time.
- 5. The use of headsets, cell phones or handheld electronic devices is not permitted while skating.
- 6. Hockey playing and public skating is not allowed to take place at the same time on the rink.
- 7. No horseplay, tag or other games of chase are permitted.
- 8. Display good sportsmanship.
- 9. Foul language will not be tolerated
- 10. Alcohol, tobacco or drugs are prohibited.

**Outdoor Skating Rink
Maintenance and Inspection**

Date	Inspected By	Inspection Results	Repairs Required/Action Taken

NOTE: All inspections/repairs/maintenance should be documented. It is recommended that the ice rink be inspected on a daily basis. All hazards found should be repaired and reported immediately. The outdoor rink should be closed as soon as a hazard is found and remain closed until repairs are completed. Hazards such as cracked ice, frost boils, exposed ground, or chopped ice surface should be repaired immediately.



**WSIB Program of Excellence Report.
October 22, 2021**

In April of 2020 I enrolled the Township of Billings into the WSIB Program of Excellence. The program is a performance based premium rebate program where WSIB account holders are allowed to select varying health and safety related program topics and then submit documented evidence to the WSIB that demonstrates that the topic is a “living and breathing “component of the Township’s health and safety policy and program.

The fee for enrollment for the Township was \$800.00 to allow for 5 topic submissions with the possibility receiving premium rebates of \$1,000 for each topic submission that is successfully validated by the WSIB. A time frame of 1 calendar year is allotted for submissions, but due to Covid and a WSIB administrative issue the submission date was extended from April 2021 to October 15, 2021.

On October 14th and 15th, I was able to make submissions on 4 of the selected topics on behalf of Billings Township, the topics selected were:

- 1) Health and Safety Responsibilities (submitted)
- 2) Health and Safety Participation (submitted)
- 3) Workplace Hazard Analysis (submitted)
- 4) Employee Return to Work (submitted)

Initial conversations with WSIB indicate that these submissions meet the submissions criteria and that the Township should be receiving a 2022 premium rebate of \$4,000.

Aside from the premium rebate, the Township health and safety program also benefitted from the program changes that were required to meet the validation criteria.

Regards

Arthur Moran
H&S Coordinator

October 15, 2021

Corp. Township of Billings
Box 34
Kagawong, ON
P0P 1J0

P.O. Box 181
Mindemoya, ON P0P 1S0
t: 705.368.3400 f: 705.370.4796

If you would prefer to receive this correspondence electronically, you may e-mail dleblanc@mfresources.net and request that your donation letter be sent to your e-mail address. Likewise, you may use the same email address should you wish to unsubscribe from our Christmas mail list.

Thank you for helping us preserve our planet.

Dear Mayor Anderson and Council:

Christmas time is around the corner once again and Manitoulin Family Resources' Emergency Food Assistance Program has started the preparations for the 2021 Christmas Food Basket campaign.

The Food Bank & Thrift Store has been providing emergency and seasonal food supports to the residents of Manitoulin district for over 35 years. Last year, thanks to the generosity of community members, businesses, and organizations, our expectations were surpassed. \$56,495.09 was raised, and was put towards the cost of generating 1,002 baskets and gifts for families and individuals in need.

Each basket is tailored to the size of the family and includes a turkey or ham, a generous supply of seasonal food and other food products. In past years, baskets have also included gifts for all children and teens, as well as some winter apparel (hats and mittens) for adults and children.

We hope to, once again, raise a minimum of \$55,000 during this year's Christmas campaign to meet increasing demands, as well as the increased cost of food and transportation. Any surplus funds from the campaign will be used to meet the food security needs throughout the rest of the year. Please be assured that your donations are used responsibly. Given the state of a global pandemic, and finding ourselves already in the fourth wave, we acknowledge that this year's campaign will, again, be quite different. While planning will need to continue to evolve as we move forward, we intend to provide as we are able to for Christmas.

If you would like to contribute to the Christmas campaign, monetary donations are greatly appreciated and can be mailed to our office. Please make cheques payable to 'Manitoulin Family Resources' and indicate on the memo line "Christmas Basket Campaign 2021". We are unable to accept "in-person" monetary donations at our offices at this time.

If you prefer an online option, you can donate via Canadahelps.org by visiting www.mfresources.net and clicking on the 'Donate Now' at the top left side of the page to link you to our donation site. Please follow the instructions, making sure you select 'Christmas Food Hamper Drive' in the drop down window under 'Apply your donation to a specific fund set up by this charity'. Tax receipts will be issued for financial donations over ten (10) dollars.

In the case of non-monetary/food donations, please call the Food Security Program Coordinator at 705 368-3400, ext. 242, to make arrangements for donation drop-offs. Attendance to the Basket Assembly Site will be restricted to preapproved personnel only, so as to ensure compliance with Public Health requirements. Christmas baskets will be prepared and disseminated within communities December 6th through to December 17th, 2021.

On behalf of the board, volunteers, and staff please accept our sincere thanks, and stay well.

Sincerely,



Marnie Hall
Executive Director



MANITOULIN STUDENT AID FUND

107 Bay Street, P. O. Box 307
M'Chigeeng, ON
P0P 1G0

Telephone: 705-368-7000
Fax: 705-368-7001

October 2021

Municipality of Billings
P.O. Box 34
KAGAWONG, Ontario
P0P 1J0

Dear Billings Township:

RE: Billings Municipality Bursary

It is time to plan for our 52nd Annual Awards Night. You have been a valued contributor in the past, giving \$400. The Manitoulin Student Aid Fund looks forward to continuing your award this year.

Please send your donation or indicate your intention, no later than Dec. 1, 2021, to facilitate the selection processes of the various committees. The date of Awards Night at Manitoulin Secondary School this year will be Thursday, Dec. 16, 2021, 7:00 - 9:00 p.m.

If you have any questions, please do not hesitate to call the undersigned at 705-368-7000 during the day. If you leave a message, your call will be returned.

Thank you for considering the objectives of the Manitoulin Student Aid Fund as worthy of your support.

Sincerely yours,

Karlene Scott, Secretary
Manitoulin Student Aid Fund

PLEASE COMPLETE AND RETURN WITH YOUR CONTRIBUTION

TO
Treasurer
Manitoulin Student Aid Fund
Box 307
M'Chigeeng, Ontario
P0P 1G0

TITLE OF THE AWARD: _____

AMOUNT CONTRIBUTED: _____

NAME FOR RECEIPT PURPOSES: _____

MAILING ADDRESS: _____

Please make cheque payable to "Manitoulin Student Aid Fund"

**Mail to Manitoulin Student Aid Fund
c/o Manitoulin Secondary School
P.O. Box 307, 107 Bay Street
M'Chigeeng, ON
P0P 1G0**

**Please Note - Due to Covid Regulations we will not be holding our
Awards Ceremony in person for the 2021 year.
Cheques will be mailed to the students.
If you have any questions or concerns please feel free to contact us
at 705-368-7000.**

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

BY-LAW 2021-52

Being a by-law to enter into an agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Municipal Affairs and Housing to accept tax payment for specified First Nations properties

WHEREAS the *Municipal Act, 2001*, as amended, provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and,

WHEREAS the Ministry of Municipal Affairs and Housing has indicated its intention to pay tax arrears and the cancellation price on certain First Nations properties; and the designation of properties and amount to be paid for each shall form Schedule “A” to this by-law, also called “Grant Agreement”, the total amount being \$21,158.00; and,

WHEREAS the Ministry wishes to assist the Township with respect to the tax arrears accumulated on certain First Nation lands located in the Township and as identified in Schedule “A”

NOW THEREFORE the Council of the Corporation of the Township of Billings enacts as follows:

1. THAT the payments of amounts listed in Schedule “A” to pay costs related to property taxation are hereby accepted;
2. THAT the Mayor and CAO/Clerk are authorized to execute the funding agreement forming Schedule “A”;
4. THAT all funding will be applied and shall be used exclusively for the purpose aforesated.

Read a first, second and third time in open council and enacted this 15th day of November, 2021.

Ian Anderson, Mayor

Kathy McDonald, CAO/Clerk

GRANT AGREEMENT

THIS AGREEMENT (“Agreement”) effective as of the day of , 2021.

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister of Municipal Affairs and Housing

(referred to as “the Province”)

AND:

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

(referred to as “the Municipality”)

WHEREAS subsection 302(2) of the *Municipal Act, 2001* authorizes the Minister of Municipal Affairs and Housing (“the Minister”), upon such conditions as may be considered advisable, to make grants and loans and provide other financial assistance to a municipality;

AND WHEREAS the Province wishes to assist the Municipality with respect to the accumulated tax arrears on certain First Nations’ lands located in the Municipality and identified in Schedule “A”;

NOW THEREFORE in consideration of their respective agreements set out below, the parties covenant and agree as follows:

ARTICLE 1 GRANT

- 1.01 The Province shall pay to the Municipality a grant of \$21,158.00 (Twenty-One thousand, One Hundred and Fifty-Eight).
- 1.02 The Province will pay the grant amount when the Municipality has complied with subsection 2.02 (1) of this Agreement.

ARTICLE 2 USE OF THE GRANT AND CONDITIONS

- 2.01 The Municipality acknowledges that the total amount of the grant received is to be used to pay the accumulated tax arrears incurred on the First Nations’ land identified in Schedule “A” located in the Municipality.
- 2.02 The Municipality further agrees that any grant received from the Province under the Agreement is subject to the following conditions:
 - 1) Upon signing this Agreement and prior to any grant being paid under Article 1, the Municipality shall provide to the Province a by-law authorizing the execution of this Agreement and naming the signing officers.
 - 2) The Municipality shall apply the entire grant amount to the outstanding property taxes for the M’Chigeeng First Nations’ lands that are identified in Schedule “A” attached to this Agreement and shall provide a copy of the tax arrears cancellation certificates to the Province for the properties where a tax arrears certificate has been registered, or for properties where no tax arrears certificate has been registered, a copy of the receipt showing the payment was applied to the taxes owing on the property, as well as any balance owing.

- 2.03 Within 30 days of receipt of payment under this Agreement, the Municipality shall submit a statement, signed by the Treasurer, indicating that none of the First Nation's lands identified in Schedule "A" attached have a tax sale certificate registered against them, which will be the performance measure for this Agreement.

ARTICLE 3 DISBURSEMENTS

- 3.01 Subject to section 1.02 of this Agreement, the Province shall pay the grant amount to the Municipality as soon as possible after the signing of this Agreement.

ARTICLE 4 REPAYMENT

- 4.01 The Province may require the Municipality to repay to the Province any amount of grant received by the Municipality if used by the Municipality in contravention of the Agreement.
- 4.02 If the Municipality fails to repay any amount owing to the Province under the Agreement, including interest, the Municipality acknowledges and agrees that the Province may deduct any unpaid amount from any money payable to the Municipality by the Province, or may exercise any other remedies available to the Province to collect the unpaid amounts.
- 4.03 The provisions of this Article will survive the performance or termination of the Agreement.

ARTICLE 5 NOTICES

- 5.01 Notices by Prescribed Means
Notices shall be in writing and shall be delivered by postage-prepaid envelope, personal delivery or facsimile and shall be addressed to, respectively, the Province as follows:

The Ministry of Municipal Affairs and Housing
Municipal Services Office – North
Suite 401, 159 Cedar Street
Sudbury, ON P3E 6A5

Attention: Bridget Schulte-Hostedde, Regional Director

and to the Municipality as follows:

The Corporation of the Township of Billings
P.O. Box 34
15 Old Mill Road
Kagawong, Ontario P0P 1J0

Attention: Kathy McDonald, Clerk/CAO

Notices shall be deemed to have been given (a) in the case of postage-prepaid envelope, five (5) business days after such notice is mailed; or (b) in the case of personal delivery or facsimile, one (1) business day after such notice is received by the other party.

ARTICLE 6 GENERAL TERMS

- 6.01 **The Municipality's Power to Enter into Agreement**
The Municipality represents and warrants that it has the full power and authority to enter into the Agreement, that it has taken all necessary actions to authorize the execution of the Agreement and that it is not party to any other agreement that would in any way interfere with the rights of the Province under the Agreement. The parties both represent that their respective representatives have the authority to legally bind them.
- 6.02 **The Municipality not a Partner or Agent**
Nothing in the Agreement shall have the effect of creating a partnership or agency relationship between the Province and the Municipality.
- 6.03 **Responsibility of The Municipality**
The Municipality agrees that it is liable for the acts and omissions of its officers, employees, agents, partners, affiliates, volunteers and subcontractors. The Municipality shall be liable for all damages, costs, expenses, losses, claims or actions of any kind arising from any breach of the Agreement resulting from the actions of the above-mentioned individuals and entities.
- 6.04 **Agreement Binding**
The Agreement shall operate to the benefit of and be binding upon the parties and their successors, executors, administrators and their permitted assigns.
- 6.05 **Condonation Not a Waiver**
Any failure by the Province to insist in one or more instances upon strict performance by the Municipality of any of the terms or conditions of the Agreement shall not be construed as a waiver by the Province of its right to require strict performance of any such terms or conditions, and the obligations of the Municipality with respect to such performance shall continue in full force and effect.
- 6.06 **Changes By Written Amendment Only**
Any changes to the Agreement shall be by written amendment signed by the parties.
- 6.07 **Entire Agreement**
The Agreement embodies the entire agreement between the parties with regard to the matters addressed in the recitals to the Agreement and supersedes any prior understanding or agreement, collateral, oral or otherwise, existing between the parties at the date of execution of the Agreement.
- 6.08 **Severability**
If any term or condition of the Agreement, is to any extent invalid or unenforceable, the remainder of the Agreement shall not be affected thereby.
- 6.09 **Force Majeure**
Neither party shall be liable for damages caused by delay or failure to perform its obligations under the Agreement where such delay or failure is caused by an event beyond its reasonable control.
- 6.10 **Document Retention and Audit**
For six (6) years after the date upon which any amount paid under Article 1 of the Agreement is fully expended, the Municipality shall maintain all necessary records

to substantiate (a) all payments to the Municipality and all disbursements made by the Municipality under the Agreement and (b) that they were made in accordance with the Agreement and with requirements of law. For six (6) years after the date upon which any amount paid under article 1 of the Agreement is fully expended, the Municipality shall permit and assist the Province in conducting audits of the operations of the Municipality to verify (a) and (b) above. The Province shall provide the Municipality with at least ten (10) business days' prior notice of its requirement for such audit. The Municipality's obligations under this paragraph shall survive any termination or expiry of the Agreement.

6.11 Counterpart

The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

6.12 Schedules

The Agreement includes the following Schedule:

- 1) Schedule "A"

The Parties have executed the Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO

as represented by the Minister of Municipal Affairs and Housing



The Honourable Steve Clark
Minister of Municipal Affairs and Housing
Date of Signature:

THE CORPORATION OF THE TOWNSHIP OF BILLINGS

Signature
Name: Joseph Ian Anderson
Title: Mayor
Date of Signature:

Witness
Name:
Date:

Signature
Name: Kathy McDonald
Title: Clerk/CAO
Date of Signature:

Witness
Name:
Date:

SCHEDULE “A”

The identified properties for the purpose of this Agreement are:

Assessment Roll Number	Tax Arrears Amount
5121-000-001-00700-0000	\$ 949.26
5121-000-002-01000-0000	\$ 8,649.09
5121-000-002-01201-0000	\$ 311.01
5121-000-002-05100-0000	\$ 868.30
5121-000-002-06400-0000	\$ 869.81
5121-000-002-11000-0000	\$ 983.77
5121-000-002-11100-0000	\$ 800.03
5121-000-002-11200-0000	\$ 800.03
5121-000-002-11300-0000	\$ 843.91
5121-000-002-11500-0000	\$ 800.03
5121-000-002-11600-0000	\$ 800.03
5121-000-002-11700-0000	\$ 961.04
5121-000-002-11800-0000	\$ 885.76
5121-000-002-16500-0000	\$ 885.86
5121-000-002-16600-0000	\$ 950.05
5121-000-002-16700-0000	\$ 800.03

Total	\$21,158.00
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MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0

☎ 705-282-2237 📠 705-282-3142

November 04, 2021

Kathy McDonald, Clerk-Treasurer
The Corporation of the Township of Billings
P.O. Box 34
Kagawong ON POP 1J0

NOTICE OF APPLICATION FOR CONSENT TO SEVER

File No's: B30-21 to B33-21
Owner: Darren Ellis
Location: Lot 29, Conc. VIII
(#99 Concession Road 8)
Township of Billings
Municipality of Billings and Allan East
District of Manitoulin

Purpose and Effect: To provide for the creation of a four (4) new lots together with right-of-way for residential purposes.

In order that the application may be properly considered in accordance with requirements set out in Sections 50 and 53 of the Planning Act, would you please fill out the attached questionnaire, returning one to us and keeping the other for your records.

If your Council have any suggestions, information, or conditions to add to the questionnaire form, please send them out in an attached letter.

Last Day for Receiving Comments: November 18th, 2021.

Additional information, if required, may be available by contacting the Planning Board Office.

Decision and Appeal

If you wish to be notified of the Decision of Planning Board in respect of the proposed consent, you must make a written request to the Planning Board at the address of the Planning Board Office as stated above.

Any person or public body may, not later than 20 days after the giving of the notice of decision, appeal the decision or any condition imposed by Planning Board or appeal both the decision and any condition to the Ontario Land Tribunal (OLT) or appeal both the decision and any condition to the Ontario Municipal Board by filing with the Secretary-Treasurer of the Planning Board a notice of appeal setting out the reasons for the appeal, accompanied by the prescribed fee prescribed under the Ontario Land Tribunal (OLT) Act.

If a person or public body that files an appeal of a decision of the Manitoulin Planning Board in respect of the proposed consent does not make written submission to the Manitoulin Planning Board before it gives or refuses to give a provisional consent, the Ontario Land Tribunal (OLT) may dismiss the appeal.

Dated at the Town of Gore Bay this 4th Day of November, 2021.

MANITOULIN PLANNING BOARD

FOR OFFICE USE
FILE NO: B30-21,
B31-21,
B32-21
+ B33-21.

APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT

Note to Applicants: This application form is to be used if the Manitoulin Planning Board is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that must be provided by the applicant is prescribed by the Planning Act, Schedule to Ontario Regulation 197/96, as amended. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Manitoulin Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Manitoulin Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- A fee of \$725.00 for each parcel/consent proposed must accompany the application.
- A certification fee of \$125.00 to be submitted prior to the Certificate of the Secretary-Treasurer.
- The original and 3 copies of the completed application form and 3 copies of the sketch are required by the Manitoulin Planning Board. The copies will be used to consult with other ministries or agencies that may have an interest in the application.

Measurements are preferred in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the "Application Guide Q & A" or contact the Manitoulin Planning Board Office at 705-282-2237 or e-mail mpbcarlisle@bellnet.ca

WHO MUST SIGN THE APPLICATION

- 1) All registered owners, or an owner with written authorization of all of the owner(s); or
- 2) An agent or solicitor appointed by all registered owners of the property with the submission of written authorization of all registered owners; or
- 3) If the registered owner is a corporation, an officer who has the authority to bind the corporation.

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

An owner's authorization is required in Section 11.1, if the applicant/agent is not the owner.

1.1 Name of Owner(s) Darren Ellis		Home Telephone No.	Business Telephone No.
		Cell No. 416-435-2732	
Address 99 Concession Road 8, Billings Township, ON, P0P 1J0		E-mail &/or Fax darren_ellis416@outlook.com	
1.2 Name of Agent/Applicant Self		Home Telephone No.	Business Telephone No.
		Cell No.	
Address		E-mail &/or Fax	
1.3 Name of Contact Person			

2. Location of the Subject Land (Complete applicable boxes in 2.1)

2.1 Township/Municipality/ Billings Township			Property Identification No. 471180184
Concession Number(s) 8	Geographic Lot Number(s) 29	Name of Street/Road Concession 8	House No./911 No. 99
Survey Plan No.	Survey Part/Lot Number(s)	Island No./Name	Section/Mining Loc. No.
2.2 Are there any easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect. <div style="text-align: center;">ROW</div>			

3. Purpose of this Application

3.1 Type and Purpose of proposed transaction (check appropriate box)

- Transfer: ☒ Creation of a new lot ☐ Addition to a lot ☒ Easement/Right-of-way
- Other: ☐ A charge ☐ A lease ☐ A correction of title

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

3.3 If a lot addition, describe the lands to which the parcel will be consolidated with and the current land use.
(Also to be identified on sketch) Sketch attached

4. Description of Subject Land and Servicing Information (Complete each subsection.)				
4.1 Description	Frontage (m.)	Severed #1 Farm house 108	Severed #2 93.57	Retained 425
	Depth (m.)	193	125	850
	Area (ha.)	1.74	1.34	28.6
4.2 Use of Property	Existing	Rural residential	Rural residential	Rural residential
	Proposed		Seasonal residential	
4.3 Buildings or Structures	Existing	Residential House		Residential house + quonset hut
	Proposed		Seasonal dwelling	
4.4 Access (Check appropriate space)	Provincial Highway			
	Municipal Road, Maintained All Year	X		X
	Municipal Road, Seasonally Maintained			
	Other Public Road			
	Right of way		X	
	Water Access			
	Describe in section 9, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
4.5 Water Supply (Check appropriate space)	Publicly owned/operated piped water system			
	Privately owned/operated individual well	X		X
	Privately owned/operated communal well			
	Lake or other water body		X	
	Other means			
4.6 Sewage Disposal (Check appropriate space)	Publicly owned & operated sanitary sewage system			
	Privately owned & operated individual septic tank ¹			
	Privately owned & operated communal septic system	X		X
	Privy			
	Other means			
¹ A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
4.7 Other Services	Electricity	X	X	X
	School Bussing			
	Waste Collection/Disposal			
4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year.				
Each lot owner.				
5. Land Use				
5.1 What is the existing official plan designation(s) of the subject land? Rural				
5.2 What is the zoning of the subject land? Rural				

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed # 3	Severed # 4	Retained
Frontage (m.)		101	103	
Depth (m.)		96	78	
Area (ha.)		1.05	0.88	
4.2 Use of Property				
Existing		Rural residential	Rural residential	
Proposed		Seasonal residential	Seasonal residential	
4.3 Buildings or Structures				
Existing				
Proposed				
4.4 Access				
(Check appropriate space)	Provincial Highway			
	Municipal Road, Maintained All Year			
	Municipal Road, Seasonally Maintained			
	Other Public Road			
	Right of way	X	X	
	Water Access			
Describe in section 9, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.				
4.5 Water Supply				
(Check appropriate space)	Publicly owned/operated piped water system			
	Privately owned/operated individual well			
	Privately owned/operated communal well			
	Lake or other water body	X	X	
	Other means			
4.6 Sewage Disposal				
(Check appropriate space)	Publicly owned & operated sanitary sewage system			
	Privately owned & operated individual septic tank ¹			
	Privately owned & operated communal septic system			
	Privy			
	Other means			
¹ A certificate of approval from the local Health Unit or Ministry of the Environment and Energy submitted with this application will facilitate the review.				
4.7 Other Services				
Electricity		X	X	
School Bussing				
Waste Collection/Disposal				
4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is publicly maintained seasonally or all year.				
Each lot owner				

5. Land Use

5.1 What is the existing official plan designation(s) of the subject land? Rural

5.2 What is the zoning of the subject land? Rural

5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land?
Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard.	no	
Utility Corridor	no	
A landfill, closed or active	no	
A sewage treatment plant or waste stabilization plant (lagoon)	no	
A provincially significant wetland or significant coastal wetland	no	
A significant wildlife habitat and/or habitat of endangered species and threatened species	no	
Fish Habitat	no	
Flood plain	no	
An active or rehabilitated or abandoned mine site or mine hazards	no	
An active mine site or aggregates operation site within 1 km of the subject land	no	
A contaminated site or a gas station or petroleum/fuel storage	no	
An industrial or commercial use, and specify the use(s)	no	
Known archaeological resources or areas of archaeological potential	no	
A municipal or federal airport	no	

6. Is the application consistent with Provincial Policy Statements issued under subsection 3(1) of The Planning Act?

7. History of the Subject Land

7.1 Has the subject land ever been the subject of any other planning applications, i.e. Official Plan or Zoning By-law Amendment, Plan of Subdivision, Consent, Site Plan, under the Planning Act?

☒ Yes ☐ No If **Yes** and if **known**, provide the application file number and the decision made on the application.

File No. 849-15

7.2 Past Land Uses - Rural residential

8. Current Applications

Is the subject land currently the subject of an application for an Official Plan and/or Zoning By-law amendment minor variance, consent or a plan of subdivision that has been submitted for approval?

☐ Yes ☒ No ☐ Unknown If **Yes**, and if **Known**, specify the appropriate file number and status of the application

9. Other Information

Is there any other information that you think may be useful to the Planning Board or other agencies in reviewing this application?

If so, explain below or attach on a separate page.

10. AFFIDAVIT OR SWORN DECLARATION

I/We, Darren Ellis of the township of billings
in the district of Manitoulin make oath and say (or solemnly declare) that the information contained

in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the Town of Gore Bay
in the District of Manitoulin

this 18th day of August 2021

Theresa A Carlisle
Commissioner of Oaths

THERESA ANNE CARLISLE, a Commissioner, etc.,
District of Manitoulin, for Manitoulin Planning Board.
Expires February 13, 2024

Darren Ellis
Owner(s) or Authorized Agent/Applicant

Owner(s) or Authorized Agent/Applicant

11. AUTHORIZED AGENT

Authorization of Owner for Agent to Make the Application

I/We, _____, am/are the registered owner(s) of the subject lands for which this application is to apply. I/We do hereby grant authorization to _____ to act on my/our behalf in regard to this application.

Date

Signature of Owner(s)

Date

Signature of Owner(s)

12. PERMISSION TO ENTER

I/We hereby authorize the members of the staff of the Manitoulin Planning Board to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Aug 18, 2021
Date

Darren Ellis
Signature of the Owner(s)

Date

Signature of the Owner(s)

The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist:	Have you remembered to attach:	Yes
	- 3 copies of the completed application form?	<input checked="" type="checkbox"/>
	- 3 copies of the sketch?	<input checked="" type="checkbox"/>
	- The required fee, payable to the Manitoulin Planning Board?	<input checked="" type="checkbox"/>

Forward to: **The Manitoulin Planning Board**
40 Water Street, Unit 1, P. O. Box 240
GORE BAY, Ontario POP 1H0

• Sketch Required

The Application shall be accompanied by a sketch showing the following, in metric units:

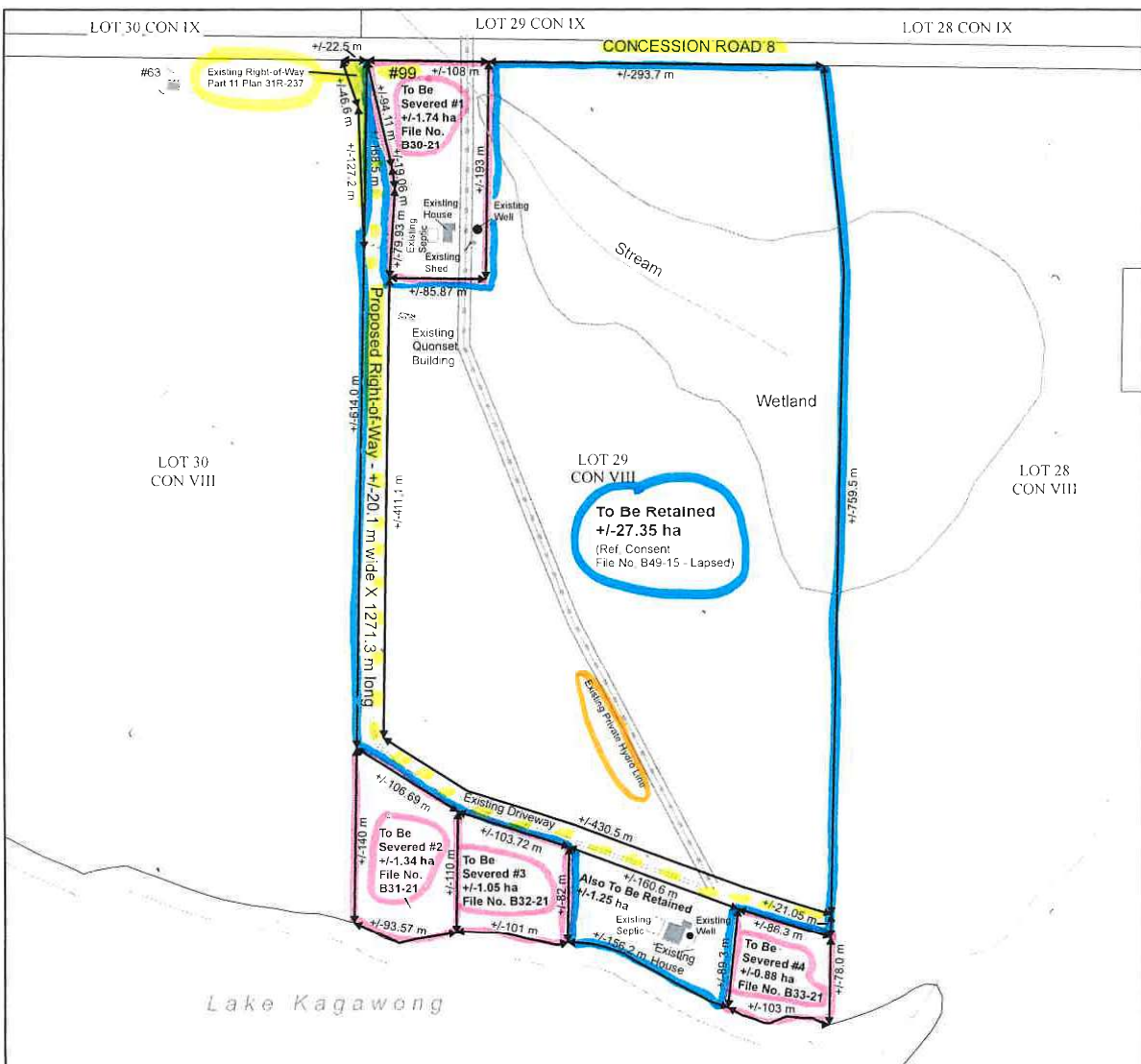
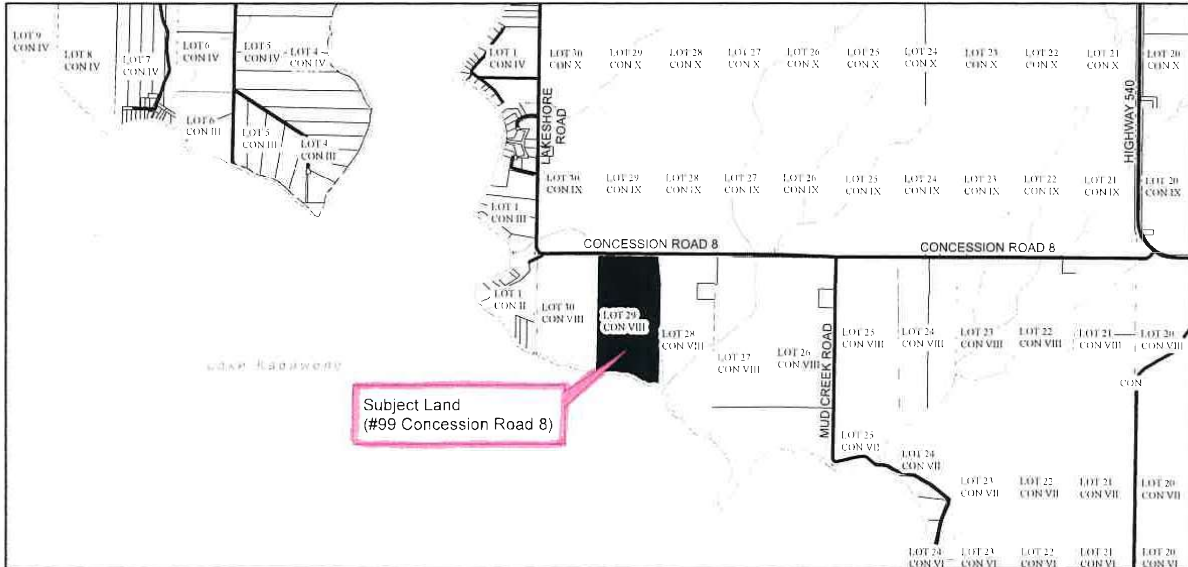
- the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- the approximate distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
- the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained and, in the case of a lot addition, the lands the addition is to be consolidated with;
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that:
(i) are located on the subject land and on land that is adjacent to it, and
(ii) in the applicant's opinion, may affect the application;
- the current uses of land that is adjacent to the subject land (for example, residential, agricultural or commercial);
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

The preferred size is on paper no larger than 8.5" by 14", larger plans will be accepted provided a reduction for circulation purposes is provided.

**Lot 29 Concession VIII
 (#99 Concession Road 8)
 Township of Billings
 Municipality of Billings/Allan East
 District of Manitoulin**

File No.'s B30-21, B31-21, B32-21 and B33-21

N





MANITOULIN PLANNING BOARD

40 WATER STREET - UNIT 1 - P.O. BOX 240 - GORE BAY - ONTARIO - P0P 1H0

☎ 705-282-2237 ☎ 705-282-3142

October 29, 2021

VIA EMAIL

Mr. Darren Ellis
99 Concession Road 8
Kagawong ON P0P 1J0

Dear Mr. Ellis:

Subject: **Proposed Application for Consent**

Location: Lot 29, Conc. VIII
#99 Concession Road 8
Township of Billings
Municipality of Billings and Allan East
District of Manitoulin

Purpose and Effect: To provide for the creation of four (4) new lots, together with right-of-way.

This letter will advise that the subject proposal was presented to the Board on October 26th, 2021 for their consideration prior to being put into process, for the reason that approval would result in four (4) lots being created by the Consent to Sever process.

During discussion of the Board, in which you were present for, the general consensus of the Board is that there is support 'in principle' for the application conditional on an approved Zoning-By-law Amendment to restrict additional lot development, and a note on the Decision of Planning Board that no additional severances would be considered by the Consent to Sever process, and that the Board would consider the application further when the application is put into formal circulation.

For your information, I have attached is Page #2 of the Planning Board Minutes of the October 26th, 2021 Meeting.

If you have any questions or need any clarification, please do not hesitate to contact the undersigned.

Yours truly,

Theresa Carlisle, ACST
Secretary-Treasurer
mpbcarlisle@bellnet.ca

Enclosure

Copy: Municipality

Board Minutes
October 26th, 2021

3. VARIABLE EXPENDITURES

Chair Stephens asked if the amount for the Validation of Title is an expense of the Planning Board or invoiced to the applicant for the application? The Secretary-Treasurer explained that this invoice is a Planning Board Expense to obtain a legal opinion. There were no other questions of the variable expenditures as circulated.

MOTION

It was moved by R. Brown and seconded by T. Mackinlay that the variable expenditures be accepted as presented,
- Carried.

4. PRESENTATION OF APPLICATIONS FOR CONSENT

The Chair announced that the applications for consent to sever would now be heard.

The Secretary-Treasurer conducted a role call to confirm those in attendance for the electronic meeting.

Note: For the sake of continuity the details and decisions of the presentations will be so recorded in the usual fashion toward the end of the Minutes.

5. GENERAL, REGULAR AND NEW BUSINESS

- i) 1. Request for Consideration - Proposed Consent to Sever
Location: Lot 29, Conc. VIII, Township of Billings

The Secretary-Treasurer reported that Mr. Ellis, applicant, was requesting the Board's support for a proposal to create four (4) new lots together with right-of-way, and retain one (±28.6 Hec.) parcel which will include the right-of-way. If approved, the two existing dwellings would each be within a separate lot and not together on one (bigger) lot. The lots as proposed are large enough to split again (+46 M. Frontage & +0.4 Hec.). The Planning Board, have in the past approved the creation of four (4) new lots and retained a larger parcel, in the Township of Billings. A condition of the Consent to Sever approval was that there was an approved Amendment, restricting the frontage and size of the new lots to remain as surveyed (i.e. could not be severed again). The Municipality did not advise of any concerns and are in favour of the Amendment as a condition of the consent approval. The Public Health Unit have no concerns with the proposal.

During consideration of the development proposal, discussion included:

- if the right-of-way should have a cul-de-sac at the end for a turnaround if in the future the Township takes ownership; this could be a condition of consent approval; Township is not obligated to take ownership at this time; Part 11, Plan 31R-237 (at the north-west) is subject to access in favour of the subject land; if Lake Kagawong is at capacity; Lake Kagawong has not been designated as an "at capacity" lake; new lots may still be permitted; larger lots are good on the shoreline; concerns with the number of lots by the Consent process; concerns with the shoreline lots being split again; concerns with stretching the number to four lots on a right-of-way; Townships need to look at a 'Cash-in-Lieu' By-law, they are missing out on obtaining funds to support the Townships; in favour of an amendment that restricts the size of the lots as surveyed which would prohibit further lot creation; in favour of a note to be added that no further development by Consent process; note to be added that no further development by Consent process; this is just a preliminary review of the proposal; further consideration will be given at formal circulation stage.

Mr. Ellis, applicant, was present during consideration of his development proposal. He thanked the Board for considering his application and advised that he had nothing further to add.

The general consensus of the Board is that there is support 'in principle' for the application with an approved Zoning-By-law Amendment to restrict additional lot development and a note on the Decision of Planning Board that no additional severances would be considered by the Consent to Sever process and that the Board would consider the application further when the application is put into formal circulation.

CLIMATE CHANGE COORDINATOR

This is a full-time staff position that will be split between the Township of Billings (office in Kagawong) and The Municipality of Central Manitoulin (office in Mindemoya)

Anticipated Start Date: January, 2022.

REPORTING RELATIONSHIP:

- Reporting to the respective CAO/Clerks of the respective municipalities.

PURPOSE OF POSITION:

- The implementation of the action items identified in the Community Energy and Emissions Plans (CEEP)s for the Municipality of Central Manitoulin and for the Township of Billings.
- Contribute to the development and implementation of municipal operational and institutional changes, suited to each municipality, that will lead to operational savings and the reduction of greenhouse gas emissions.
- Assist in providing a climate change mitigation perspective in the development of asset management strategies for each municipality.
- Assist in providing recommendations during the budgeting process for climate change mitigation, green house gas reduction process and activities.
- While the focus is on climate change mitigation, the role also includes assisting the municipalities in climate change adaptation.

RESPONSIBILITIES:

- Assist the municipalities in the preparation for, and implement of, action items identified in the CEEP, through capacity-building exercises.
- Conduct research and analysis for the purpose of implementing municipal greenhouse gas emissions reduction initiatives.
- Develop and promote the adoption of municipal operational and institutional changes that will ensure long term reductions in greenhouse gas emissions for each municipality.
- The Climate Change Coordinator may also be responsible for capacity-building and knowledge-sharing activities and deliverables within each broader community as required.
- Research and identify energy saving projects for the municipalities.
- Other duties as assigned by the respective CAO/Clerks.

WORKING CONDITIONS:

- Usual hours of work are Monday to Friday, for a 35-hour work week – start and end times arranged with each municipality.
- Approved overtime is normally compensated as time in lieu.
- Additional hours will result from evening attendance at Committee, Council and public meetings.
- Usual public office conditions with the expectation of some local travel:
 - To municipal facilities,
 - For meetings with stakeholders,
 - For developing relationships with other municipalities, and supporting partners and networks.

The Township of Billings and The Municipality of Central Manitoulin
Job Description: Climate Change Coordinator

- NOTE: As travel may be required, it is essential that the successful candidate have a valid driver's license and a reliable form of transportation.

WORKING RELATIONSHIPS:

- CAO/Clerk (of the respective Municipalities)
 - Receives guidance and direction.
- Municipal Coordinator (Central Manitoulin) & Municipal Coordinator/EDO (Billings)
 - Receives guidance and direction. Works closely with these roles in ensuring a "climate lens" is applied to municipal capital projects and initiatives.
- Climate Action Committees (CACs).
 - Acts as staff resource person for the committee and liaison between the CAC and the CAO/other staff, as appropriate.
- The Public
 - Must be tactful in dealing with the public.

KNOWLEDGE AND SKILL:

- Knowledge and experience in the areas of greenhouse gas emissions reductions, as well as climate change mitigation and adaptation methodologies and strategies.
- Demonstrated understanding of climate change issues and sustainable development within the context of municipal government.
- A solid understanding of the municipal mandate, municipal processes/procedures, and the municipal relationship with the community/public, senior levels of government, and third-party organizations.
- Strong critical thinking skills.
- Strong research and analytical skills.
- Ability to manage competing timelines.
- Strong writing, communication, networking, and consultation skills.
- Good knowledge of computer software (Microsoft Outlook, Word, Excel, PowerPoint) and information management tools and methods.
- Solid understanding of the planning process in Ontario, including stakeholder communication and engagement.
- Project management experience an asset.

Tiana Mills

To: Kathy McDonald
Subject: RE: Proposed Trailer Bylaw

From: Tom Imrie [REDACTED]
Sent: Wednesday, November 10, 2021 12:47 PM
To: Mayor Ian Anderson <mayoranderson@billingstwp.ca>
Cc: Bryan Barker <bbarker@billingstwp.ca>; Sharon Alkenbrack <salkenbrack@billingstwp.ca>; sjackson@billingstwp.ca; mhunt@billingstwp.ca; Kathy McDonald <kmcdonald@billingstwp.ca>
Subject: Proposed Trailer Bylaw

Mayor and Council:

I am writing in response to the article in this week's Expositor regarding the proposed trailer bylaw.

I haven't read the draft bylaw as I can't find it on the Township website, so my comments are based on the article content. If I have misinterpreted anything, please let me know.

I support enforcement of the current bylaw, modified to meet the requirements of the courts. As I understood it, the intent of the bylaw was to ensure property owners did not place a trailer or motorhome on their hunting property to use as a seasonal residence and thus avoid paying residential property taxes.

I conditionally support the imposition of a seasonal permit system for property owners who bring a trailer to use as a hunt camp. I am not convinced the proposed cost or time limit is appropriate considering hunting seasons for some species start before and end after deer season, as you know. Time limits and costs could vary and be selected by the property owner up to a maximum duration.

I do not support a permit system for RV's parked on residential property unless the RV interferes with the use and enjoyment of the neighbouring properties.

Residential tax payers who have sufficient land to accommodate an RV and who use it as an occasional "bunkie" for visitors are already paying taxes on their land based on the size and development of the property.

Parking your own RV on one's property and occasionally using it as a temporary accommodation is an advantage of owning that size property. The property is already taxed accordingly. Similarly, in my opinion allowing a guest to bring their own RV to use as a "bunkie" is already covered by existing property taxes.

I question what is next? Will occupancy permits for "bunkies" be required? Will there be a limit on the number of vehicles that can be parked on a person's property before a permit is required?

Preventing property owners from avoiding paying residential property taxes by using a RV as a seasonal residence on a hunting property is reasonable.

The requirement for residential property owner to pay a fee to park their RV on their own land is a tax on taxed property, and in my opinion is a cash grab.

I respectfully suggest council not adopt the bylaw and instead focus on revising the existing bylaw to meet the standards of the courts.

Thank you for reading this.

Respectfully submitted,
Thomas Imrie



Kagawong Ontario
POP1J0

Billings Museum Committee
Minutes

November 1, 2021

Electronic

Present: Barb Edwards, Deb Flaxman, Dianne Fraser, Sabine Huege, Michael Hunt (Chair), Diane Larocque, Brad MacKay, Kathy McDonald (staff), Rick Nelson (staff).

1. Opening

The meeting was called to order at 7:00 p.m. by Michael Hunt

2. Approval of the Agenda

Motion by Barb Edwards, seconded by Diane Larocque

That the agenda be accepted as presented.

Carried

3. Pecuniary Interest

None

4. Adoption of the Minutes -October 4, 2021

Motion by Dianne Fraser, seconded by Deb Flaxman

That the minutes of the October 4, 2021, meeting be accepted as presented.

Carried

5. Financial Report

Motion by Deb Flaxman, seconded by Brad MacKay

That the financial report be accepted as presented.

Carried

6. Curator's Report

Rick Nelson presented the Curator's Report

Motion by Dianne Fraser, seconded by Sabine

Carried

7. Old Business

- **Donor Wall**

The lighthouse painting is now completed, and Keith McKeen can take another picture for the donor wall. Brad will be working on the lighting.

- **Signs**

The committee members discussed the design drafts that Rick Nelson had presented. Suggestion was to remove "Visit" from the big sign and move the blue out so that the Old Mill stands out. The platform in front of the Old Mill will need to be removed from the signs. A decision was made to order two big signs and one sign.

Motion by Dianne Fraser, seconded by Barb Edwards

That the Committee instructs Rick Nelson to go ahead and order signs with a budget of \$2000.

Carried

8. New Business

Artifact Donation

Dianne Fraser has received some frames from Pat Smith which will be used in the future camera display.

Dianne Fraser will be getting the car phone soon and it will include information on the phone to be included with the display in the Post Office Museum.

Museum Season Closing

Dianne Fraser will be storing the hawberry jelly until next season.

Al Douglas has donated a cottage for the week that Guy D'Astous is here.

Other

Brad has two brass coffee pots and a coffee canister, made from WW1 shell casings. They were made by his grandfather's brother.

Sabine Huege informed us that she would be resigning from the Museum Committee as she has sold her house and will be moving in April. Everyone thanked her for all the work that she has done. She will be greatly missed. An email will be sent to Kathy, who will share with Council.

9. Council Updates

Michael Hunt presented an update on Council.

10. Next Meeting

April 4, 2022

11. Adjournment

The meeting was adjourned at 7:44 p.m. on a motion by Brad MacKay.

Township of Billings

Accounts for Payment Nov 1 to November 11, 2021

Cheque No.	Payee	Amount	Cheque Date
6984	Allens Auto Parts	831.11	Nov 11, 2021
6985	Association of Municipal Clerks & Treasurers	457.65	Nov 11, 2021
6986	Bridal Veil Variety	287.38	Nov 15, 2021
6987	Denis Gratton Construction Ltd.	73,001.53	Nov 11, 2021
6988	G. Stephen Watt LLB	553.70	Nov 11, 2021
6989	Jackson, Sharon	230.23	Nov 11, 2021
6990	Library Services Centre	177.02	Nov 11, 2021
6991	Lisa / Darren Hayden	924.00	Nov 11, 2021
6992	McDougall Energy	4,579.90	Nov 11, 2021
6993	Minister of Finance (Policing)	17,311.00	Nov 11, 2021
6994	Moran, Author	427.00	Nov 11, 2021
6995	Northern Air & Mechanical Systems Inc	3.82	Nov 11, 2021
6996	Ontario Clean Water Agency	1,151.25	Nov 11, 2021
6997	Preyde's Handy Andy	4,429.00	Nov 11, 2021
6998	Public Health Sudbury & Districts	2,156.79	Nov 11, 2021
6999	Randy Noble Trucking Ltd	189,272.74	Nov 11, 2021
7000	S P I Health and Safety	1,146.72	Nov 11, 2021
7001	S.T.O.P. Restaurant Supply	109.28	Nov 11, 2021
7002	UCCM Castle Building Supplies	143.27	Nov 11, 2021
7003	Weaver Simmons LLP	316.40	Nov 11, 2021

Generated On: Nov 11, 2021

297,509.79