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**The Corporation of the Township of Billings**  
**Strategic Plan Working Session Minutes**  
**Park Centre – Henry Drive, Kagawong**  
**February 2, 2024 9am**

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**Council**

Bryan Barker, Mayor  
David Hillyard, Deputy Mayor  
Vince Grogan, Councillor

**Staff**

Emily Dance, CAO/Clerk  
Todd Gordon, Municipal Project Manager  
Tina Beckerton, Accounts Payable / Tax Clerk

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**1. Call to Order**

Mayor Barker called the meeting to order at 9:10 am.

**2. Approval of the Agenda**

2024-39

Moved By Grogan Seconded By Hillyard

THAT the Township of Billings Council hereby adopt the February 2, 2024 agenda as presented.

Carried.

**3. Item for which the Special Meeting was Called – Township of Billings Strategic Plan**

Steve Lichy, Capital Park Consulting provided an overview of the planning session.

The first day's session included:

- Discussing the contents of Interim Reports 1 and 2
- Report on the input from the Town hall meetings
- Review of best practices in strategic planning
- Analyzing approximately six strategic plans from similar municipalities
- Reviewing the vision statement in the current strategic plan
- Reviewing best practices for Mission and Value Statements and determined a new mission statement and vision would be beneficial in the new strategic plan
- Conducting SWOT analysis



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**4. Adjournment**

2024-40

Moved By Grogan Seconded By Hillyard

THAT the Township of Billings Council hereby adjourns at 3:58 pm

Carried.

  
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Mayor Bryan Barker

  
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CAO/Clerk Emily Dance