



---

## The Corporation of the Township of Billings

### Council Meeting Minutes

April 18<sup>th</sup>, 2023 7:00 p.m.

Park Centre – 39 Henry Drive, Kagawong

---

#### Council

Bryan Barker, Mayor

David Hillyard, Deputy Mayor

Jim Cahill, Councillor

Vince Grogan, Councillor

Michael Hunt, Councillor

#### Staff

Emily Dance, CAO/Clerk

Tiana Mills, Deputy Clerk

---

#### 1. Call to Order

Mayor Barker called the Council meeting of the Township of Billings to order at 7:00p.m.

#### 2. Approval of Agenda

2.1. Confirm approval of the agenda.

2023-182

Moved by Hunt Seconded by Hillyard

THAT the Township of Billings Council hereby approves the Agenda as presented.

Carried.

#### 3. Disclosure of Pecuniary Interest

I, Councillor Michael Hunt, declare a potential pecuniary interest on Agenda Item No.: 9.3 Item Title: Kagawong Post Office Weekly Hour Adjustment for the following reason: I am the Postmaster for the Community.

#### 4. Adoption of Minutes

Motion to adopt the minutes of the following meetings of Council:

4.1 Regular Council Meeting – April 4<sup>th</sup>, 2023

2023-183

Moved by Grogan Seconded by Hunt

THAT the April 4<sup>th</sup>, 2023 Regular Council Meeting Minutes adopted as presented.

Carried.

## 5. Delegation

None.

## 6. Committee Reports

6.1. Members of Council are provided with an opportunity to report on Committee and Board meetings.

6.1.1. Western Manitoulin Community Network Meeting Minutes – March 28, 2023 and 3 Year Budget

Councillor Cahill gave Council an overview of the meeting on March 28<sup>th</sup>, 2023 and the reasons for the proposed budget. Councillor Cahill noted that May 10<sup>th</sup>, 2023 is the first Business meeting proposed by the network for all businesses in the Township of Billings.

2023-184

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby receives and approves the proposed budget as allocated for the Township of Billings for 2023.

Carried.

6.1.2. Manitoulin Municipal Association Meeting Minutes - February 15, 2023

6.1.3. Billings Museum Committee – April 3, 2023

2023-185

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby receives for information all items listed in Section 6, Committee Reports.

Carried.

## 7. Staff Reports

7.1. FIR-2023-04-02 – Appoint Fire Captain

2023-186

Moved by Grogan Seconded by Cahill

THAT the Township of Billings Council hereby approves Report Number FIR-2023-04-02 AND accepts the resignation of Louis Couillard with regrets AND FURTHER appoints William Orford as Fire Captain for the Township of Billings Fire Department AND FURTHER authorizes the appropriate By-Law coming forward on tonight's agenda.

Carried.



7.2. CLK-2023-04-12 – Hybrid / Broadcasting Council Meetings  
2023-187

Moved by Hillyard Seconded by Grogan

THAT the Township of Billings Council hereby approves Report CLK-2023-04-12 AND directs staff to test the computer zoom webinar method and other alternatives at the May 2, 2023 Council meeting and additional meetings as required for testing purposes AND FURTHER authorizes an exemption to the procedural by-law to allow for the recording and provide notice to the public on the testing.

Carried.

7.3. CLK-2023-04-13 – 2022 Township of Billings Election Candidate Financial  
Statements  
2023-188

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-13.

Carried.

7.4. CLK-2023-04-14 – Waste Management Solution – Island Wide  
2023-189

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information Report CLK-2023-04-14.

Carried.

**8. Correspondence Requiring Direction**

8.1. Short Term Accommodation Rental (STAR) By-Law Comments: Laurel & Garry  
Price

2023-190

Moved by Grogan Seconded by Hunt

THAT the Township of Billings Council hereby receives for information the Email from Laurel and Garry Price AND thanks them for their input.

Carried.

**9. Information**

9.1. 2023 Senior of the Year Nominations

9.2. FONOM Annual General Meeting



- 
- 9.3. Kagawong Post Office Weekly Hour Adjustment (*Councillor Hunt declared a pecuniary interest on this item, no discussion took place*)
  - 9.4. OCWA Standard of Care Training Session
  - 9.5. Modernizing Streamlining Processes in the POA Courts
  - 9.6. Surplus Proceeds from Tax Sales
  - 9.7. Trillium Mutual Insurance ROOTS Community Fund Approval

*Council brought forward items 9.1, 9.4 and 9.7 for discussion.*

9.1. –Council supported advertising for nominations for Senior of the Year nomination as well directed staff to start the advertising for Volunteer of the Year for the Township of Billings.

9.4 – Deputy Mayor Hillyard, Councillor Grogan and Councillor Cahill indicated they would like to be registered for OCWA Standard of Care Training.

9.7 – Council was pleased to receive the Trillium Mutual Insurance funding.

2023-191

Moved by Grogan Seconded by Hillyard

THAT the Township of Billings Council hereby receives for information all items listed in Section 9 and further directs staff to call for nominations for a Senior of the Year and volunteer of the year for the Township of Billings.

Carried.

## **10. Accounts for Payment**

- 10.1. Accounts for Payment April 13, 2023

2023-192

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby approves, ratifies, and confirms the April 13, 2023 Accounts for Payment as presented.

Carried.

## **11. By-Laws and Agreements**

- 11.1. 2023-29 Backyard Chicken By-Law Amendment (1)

2023-193

Moved by Hunt Seconded by Cahill

THAT By-Law 2023-29 being the by-law to amend the Backyard Chicken By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.



---

11.2. 2023-30 Short Term Accommodation Rental By-Law Amendment (1)  
2023-194

Moved by Grogan Seconded by Hunt

THAT By-Law 2023-30 being the by-law to amend the Short Term Accommodation Rental By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.3. 2023-31 Trailer By-Law Amendment (1)  
2023-195

Moved by Grogan Seconded by Hillyard

THAT By-Law 2023-31 being the by-law to amend the Trailer By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.4. 2023-32 Joint Building Systems Agreement By-Law  
2023-196

Moved by Hunt Seconded by Cahill

THAT By-Law 2023-32 being the by-law to authorize entering into a building system joint agreement be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.5. 2023-33 Appoint Chief Building Official  
2023-197

Moved by Hunt Seconded by Grogan

THAT By-Law 2023-33 being a by-law to appoint a chief building official for the Township of Billings be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

11.6. 2023-34 Appoint Fire Captain  
2023-198

Moved by Grogan Seconded by Hunt

THAT By-Law 2023-34 being a by-law to appoint a fire captain for the Township of Billings fire department be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

**12. Notice of Motions**



---

None.

**13. Closed Session**

13.1. Motion to move into Closed  
2023-199

Moved by Hunt Seconded by Cahill

THAT the Township of Billings Council hereby moves into Closed Session pursuant to [s. 239(2)(b)] Personal matters about an identifiable individual; AND pursuant to [s. 239(2)(f)] advice that is subject to solicitor-client privilege including communications necessary for that purpose AND FURTHER returns to open session upon completion.

Carried.

**14. Report out of Closed Session**

2023-205

Moved by Hunt Seconded by Cahill

THAT Mayor Barker reported a closed meeting was held where Council received information regarding a personnel matter AND communications subject to solicitor-client privilege AND FURTHER provided staff with direction to bring forward an Expected Behaviour Policy.

Carried.

**15. Confirmatory By-Law**

15.1. By-Law No. 2023-35 Being the April 18<sup>th</sup>, 2023 Confirmatory By-Law  
2023-206

Moved by Grogan Seconded by Cahill

THAT By-Law No. 2023-35 being the April 18<sup>th</sup>, 2023 Confirmatory By-Law be read a first, second and third time AND finally passed this 18<sup>th</sup> day of April, 2023.

Carried.

**16. Adjournment**

16.1. Motion to Adjourn  
2023-207

Moved by Hunt Seconded by Grogan

THAT the Township of Billings Council hereby adjourns at 8:47p.m.

Carried.

  
\_\_\_\_\_  
Mayor Bryan Barker

  
\_\_\_\_\_  
CAO/Clerk Emily Dance